



South Coast
Air Quality Management District



Budget & Work Program



Fiscal Year 2009-2010



Budget & Work Program

Fiscal Year 2009-2010

Prepared by Finance
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South Coast Air Quality Management District

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT

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SUMMARY

Preface

The following represents the Budget and Work Program of the South Coast Air Quality Management District (AQMD). The Draft Budget was available for public review and comment during the months of April and May, and was discussed at two workshops, one for the public held on April 29th, and one for the Governing Board held on May 15th. A final Draft Budget and Work Program, which included changes based on input from the public and Board, was presented for adoption at a public hearing on June 5, 2009.

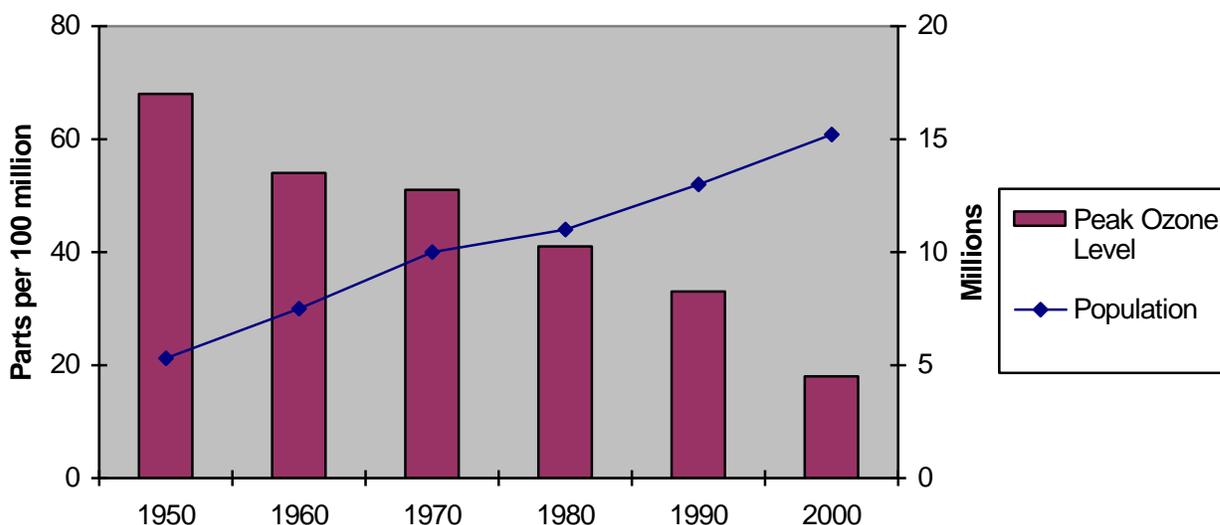
Introduction

The South Coast Air Basin has suffered unhealthy air since its rapid population growth and industrialization during World War II. While air quality has improved, the residents of the Basin still breathe some of the most polluted air in the nation.

The 50-year history of the region's air pollution control efforts is, in many ways, one of the world's key environmental success stories. Peak ozone levels have been cut by almost three-fourths since air monitoring began in the 1950s. Population exposure was cut by 50% during the 1980s alone.

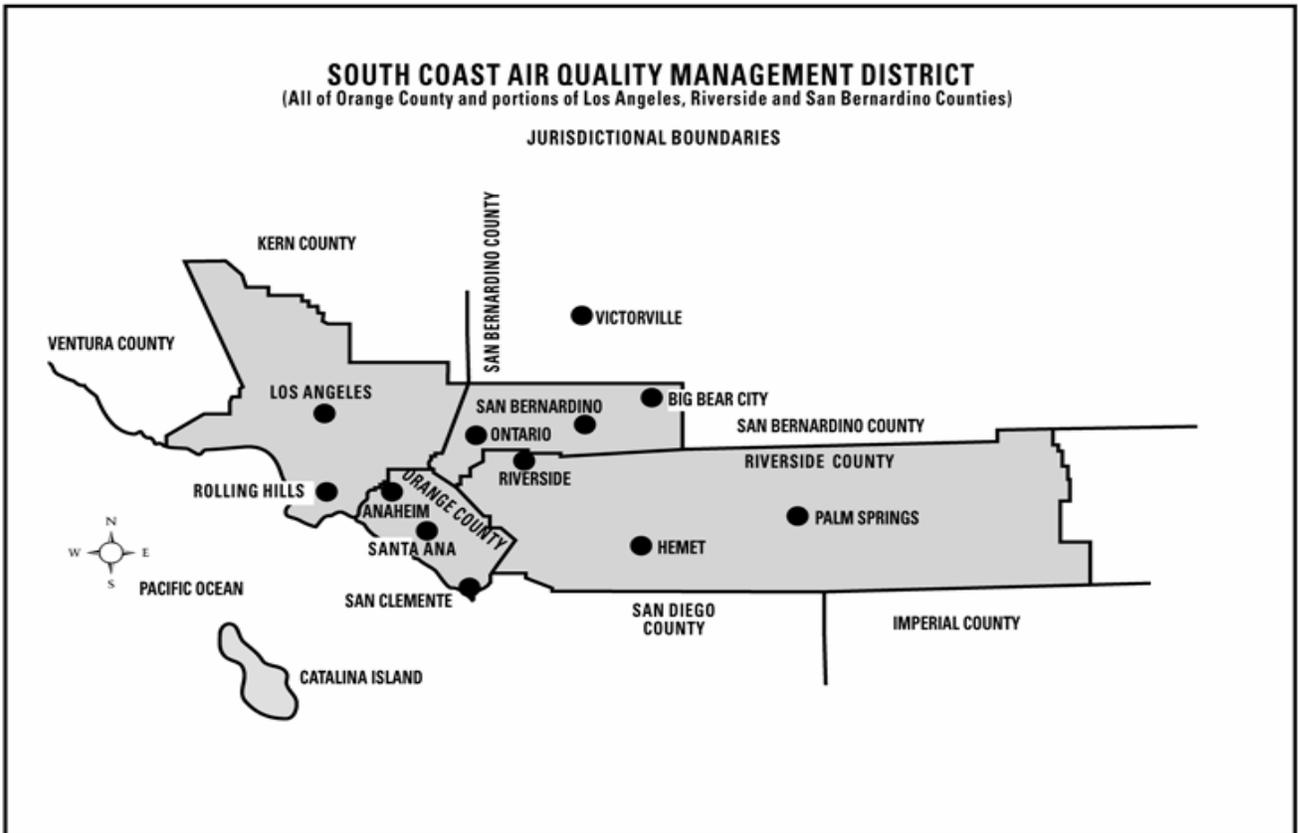
Since the late 1940s when the war on smog began, the region's population has more than tripled from 4.8 million to over 16.8 million; the number of motor vehicles has increased five-fold from 2.3 million to 12.2 million; and the area has grown into one of the most prosperous regions of the world. This phenomenal economic growth illustrates that pollution control and strong economic growth can coincide.

50 Years of Progress in Reducing Ozone Levels



Government

The South Coast Air Quality Management District (AQMD) began operation on February 1, 1977 as a regional governmental agency established by the California Legislature pursuant to the Lewis Air Quality Management Act. The AQMD encompasses all of Orange County and parts of Los Angeles, San Bernardino and Riverside Counties. It succeeded the Southern California Air Pollution Control District and its predecessor four county air pollution control districts, of which the Los Angeles County Air Pollution Control District was the oldest in the nation, having been formed in 1947. The AQMD Governing Board is composed of 13 members, including four members appointed by the Boards of Supervisors of the four counties in AQMD's jurisdiction, six members appointed by cities in AQMD's jurisdiction and three members appointed by the Governor, the Speaker of the State Assembly and the Rules Committee of the State Senate, respectively. The members appointed by the various Boards of Supervisors and cities consist of one member of the Board of Supervisors of Los Angeles, Orange, Riverside, and San Bernardino Counties, respectively, and a mayor or member of the city council of a city within Orange, Riverside and San Bernardino Counties. Los Angeles County cities have three representatives, one each from the western and eastern portions of the county and one member representing the City of Los Angeles.



Mission

The mission of the AQMD is to protect public health from air pollution with sensitivity to the impacts of its actions on the community and businesses. It does this through a comprehensive program of planning, regulation, education, enforcement, compliance incentives, technical innovation and promoting public understanding of air quality issues. Over the past several years the AQMD has implemented a policy of working with regulated businesses to ensure their participation in making the rules which will impact them. This cooperative approach has resulted in greater business support for air that is more healthful to breathe.

To carry out its mission the AQMD has developed a set of Goals and Objectives, which is evaluated and revised annually and presented at a public hearing. The following Goals have been established for FY 2009-10:

- I. Ensure expeditious progress toward meeting clean air standards and protecting public health.
- II. Ensure equitable treatment for all communities.
- III. Operate efficiently and in a manner sensitive to businesses, the public, and staff.
- IV. Operate a “Clean and Green” program to promote and support sustainable practice strategies.

These goals are the foundation for the AQMD’s Work Program. Each goal is supported by multiple activities, which target specific areas of program performance. A public hearing to receive input on the Goals and Objectives for FY 2009-10 was held on February 6, 2009.

Budget

The AQMD’s annual appropriated budgets are adopted for the general fund. Budgets are adopted on a budgetary basis that includes encumbrances as expenditures. All annual appropriations lapse at fiscal year end to the extent they have not been expended or encumbered. Amendments to increase the budget must be approved by the Governing Board.

To meet its financial needs, the AQMD utilizes a system of evaluation fees, annual operating fees, emission fees, Hearing Board fees, penalties/settlements and investments that generate approximately 74% of its revenues. The remaining 26% of its revenue are from federal grants, California Air Resources Board (CARB) subvention, and California Clean Air Act Motor Vehicle fees. Beginning with its Fiscal Year 1978-79 Budget, the AQMD became a fee supported agency no longer receiving financial support from property taxes.

The budget is a line-item budget structured by office. The budget is supplemented with a work program which estimates staff resources and expenditures along program and activity lines. The period covered by this budget is from July 1, 2009 to June 30, 2010.

Budget Process

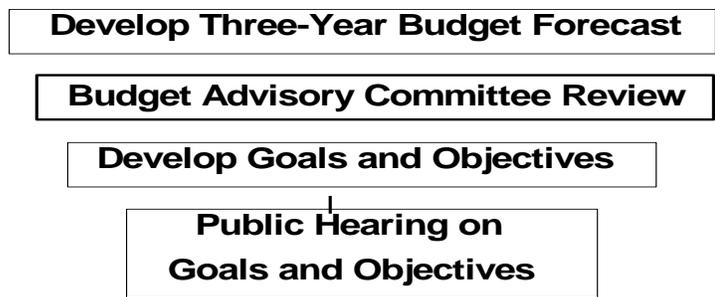
The AQMD has a comprehensive budget process, which establishes goals and objectives and monitors progress in meeting those goals and objectives.

Up to and including the budget adoption hearing by AQMD’s Governing Board, the public and the business community have several opportunities to participate in the budget process. The opportunities include:

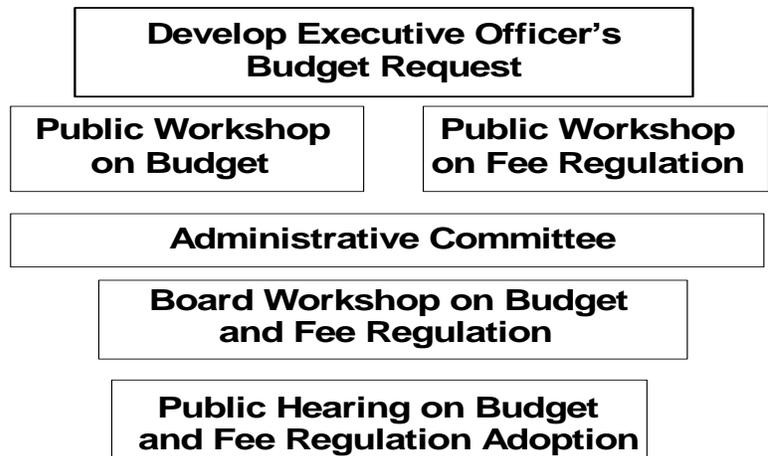
- ◆ meetings of a budget advisory committee whose members include business and non-business representatives
- ◆ several public workshops—to discuss proposed changes to the fee rule and to discuss the proposed budget
- ◆ two public hearings—one on the Goals and Objectives and one on the proposed budget

The following flow chart represents the major milestones and processes that take place in the development of the AQMD budget.

PRELIMINARY BUDGET PROCESS



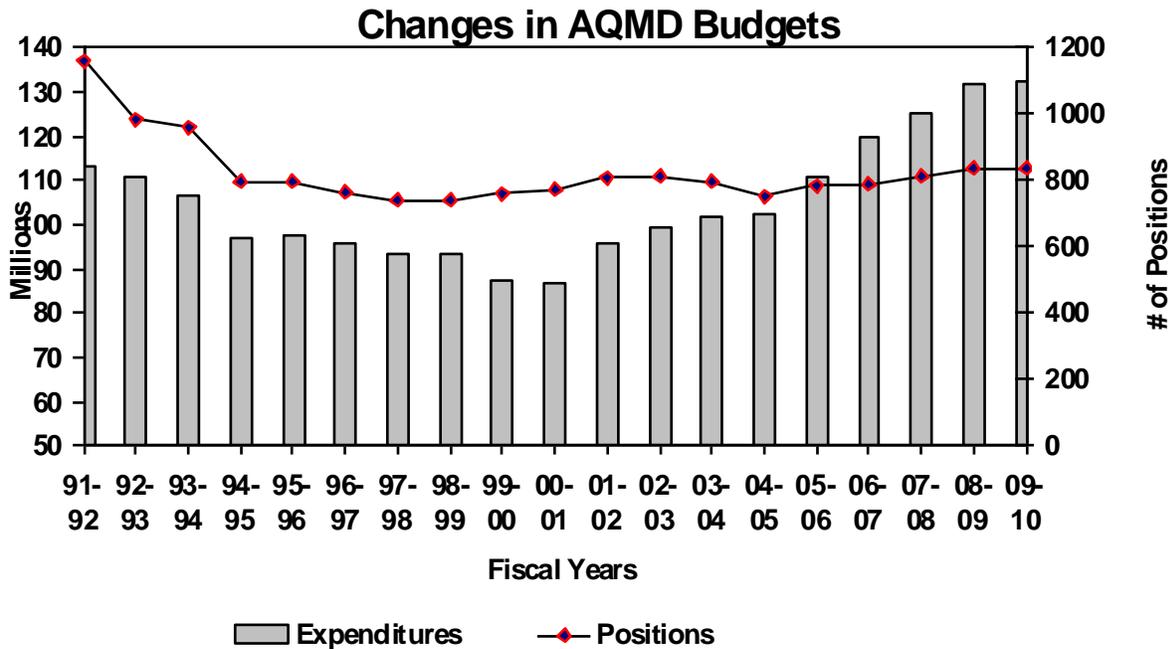
ANNUAL BUDGET PROCESS



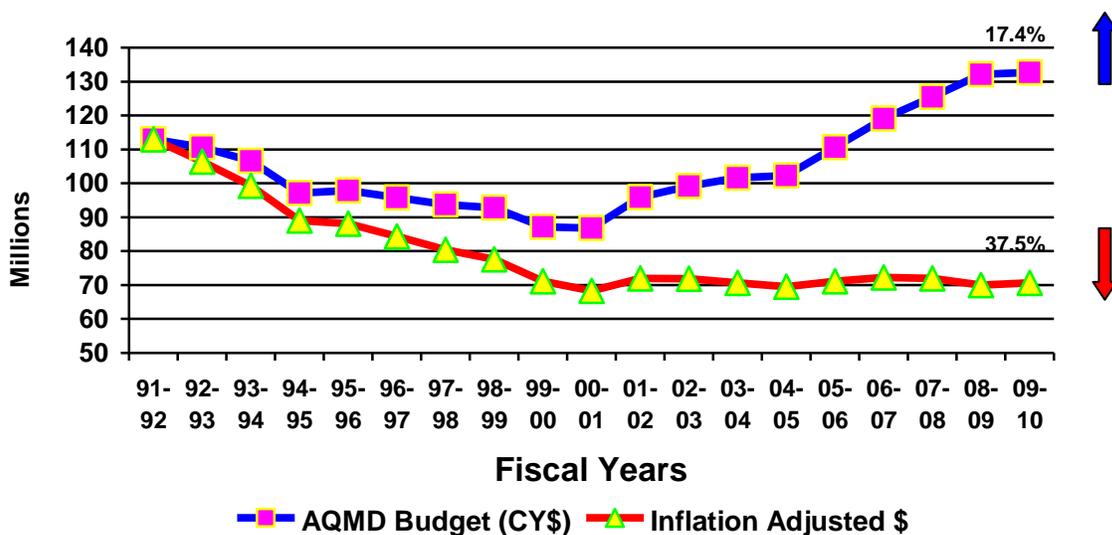
Following input from the public, Budget Advisory Committee, and Governing Board, the draft budget for the ensuing fiscal year is prepared and made available in mid April. In June the AQMD Governing Board holds a public hearing on the adoption of a final proposed operating budget, including final fee schedules. The adopted budget becomes operative on July 1.

Budget Changes

To meet its program commitments, despite new federal and state mandates and increased workload complexity, the AQMD has continued to streamline many of its operations reducing the cost of its programs. Compared to FY 1991-92, this year's budget reflects staffing levels that are 28% (324 FTEs) below 1991-92 levels and expenditures, when adjusted for inflation, that are 38% less than FY 1991-92.



AQMD Budgets (Current Year \$) vs. FY 92 Inflation Adjusted Dollars



This year's budget proposes the use of approximately \$1.9 million in prior year revenue set aside in Fund Balance Designations for Permit Streamlining, Enhanced Compliance and Equipment Replacement; \$4.0 million from the Undesignated Fund Balance; and estimated revenues of \$126.8 million to balance a requested expenditure budget of \$132.7 million. A general fee increase to recover program cost was not proposed for FY 2009-10.

To continue our progress toward meeting federal and state health standards, the AQMD has implemented several programs in recent years such as market-based incentives (RECLAIM), permit streamlining, source education, business assistance, and technology advancement. For FY 2009-10, emphases will be on implementing: the "Clean and Green" program; the Climate Credit Exchange program; the Fleet Rules; Goods Movement projects; Architectural Coatings compliance; pursuing Environmental Justice activities; reducing air toxics; and continuing to address other priority issues.

The following table shows AQMD budgets and actual expenditures and revenues for Fiscal Years (FY) 2007-08 and 2008-09 and adopted budget for 2009-10.

	FY 07-08 <u>AMENDED</u>	FY 07-08 <u>ACTUAL</u>	FY 08-09 <u>BUDGET</u> ¹	FY 08-09 <u>AMENDED</u>	FY 08-09 <u>ACTUAL</u>	FY 09-10 <u>BUDGET</u> ²
<i>Program Cost</i>	\$132.9	\$118.8	\$132.1	\$142.6	\$132.1	\$132.7
<i>Revenues</i>	\$127.0	\$125.6	\$132.1	\$134.7	\$140.4	\$132.7

This budget reflects a decrease of approximately \$9.9 million in expenditures from the FY 2008-09 amended budget and a \$600 thousand increase over the budget adopted in 2008. This year's budget maintains current staffing levels at 839 funded positions. Included are three new chemist positions and the reallocation of five inspector positions to support the implementation of the Architectural Coatings Rule; the addition and deletion of three positions in Public Affairs related to local government outreach and graphics activities; the addition of two and deletion of three positions in Engineering and Compliance to better address permit streamlining activities; and the deletion of one position in Administrative and Human Resources, related to recruitment and selection, and one position in Planning, related to Rule 2202 implementation, to reflect reduced program requirements. The FY 2009-10 budget reflects the increased cost associated with the retirement system and labor agreements with employees, which expired on June 30, 2010.

Air Quality

The four-county Southern California region, designated for air quality purposes as the South Coast Air Basin, has the dirtiest air in the United States. The federal government has designated seven pollutants that are pervasive enough across the nation to warrant national health standards. Called "criteria pollutants," these are: ozone (O₃); nitrogen dioxide (NO₂); particulates (PM₁₀); fine particulates (PM_{2.5}); carbon monoxide (CO); lead (Pb); and sulfur dioxide (SO₂).

¹ FY 2008-09 revenues include \$2,068,915 from the Designations for Permit Streamlining, Budget Stabilization and Enhanced Compliance Activities

² FY 2009-10 revenues include \$1,856,781 from the Designations for Permit Streamlining, Enhanced Compliance Activities and Equipment Replacement; and \$4,108,905 from the Undesignated Fund Balance

In addition, the State of California through the CARB sets ambient air quality standards for these same pollutants. California's standards generally are tighter than the federal Environmental Protection Agency's, reflecting the conclusion on CARB's part that the federal standards are not adequate to protect public health in this region. Toxic compounds also are a potential problem. More toxic pollution is emitted into the air in the South Coast Basin than in any other region in California. The Basin's large number of cars and small sources—including small businesses and households using ozone-forming consumer products and paints—compounds the problem.

Air Quality Trends

Ozone levels have fallen by about three-quarters since peaks in the mid-1950s. Lead, nitrogen dioxide, and sulfur dioxide levels have gone down from nonattainment to full attainment of federal health standards. In November 2008, US EPA revised the lead standard from 1.5 $\mu\text{g}/\text{m}^3$ quarterly average to 0.15 $\mu\text{g}/\text{m}^3$ rolling 3-month average. The current Basin lead network remains below the new standard; however, new source-specific monitoring requirements are expected to be implemented by US EPA in the future that could impact this status. US EPA revised the 8-hour ozone standard, effective May 2008, from concentrations exceeding 0.08 ppm to concentrations exceeding 0.075 ppm. In 2008, the Basin exceeded the new federal 8-hour ozone standard on approximately 120 days. 2007 was the cleanest year on record for ozone in the Basin, exceeding the new federal standard on 108 days. The previous 8-hour standard was exceeded on 79 days in 2007 and 80 days in 2008.

In addition, in 2007 US EPA formally redesignated the Basin from nonattainment to full attainment of the federal health standard for carbon monoxide. Basin-wide maximum levels of carbon monoxide have been consistently measured at more than 30% below the federal standard since 2004.

In 2006, US EPA rescinded the annual federal standard for PM_{10} replacing it with the 24-hour standard. Ambient levels of PM_{10} in the Basin meet the federal 24-hour PM_{10} standard and the AQMD is currently preparing a request to US EPA to redesignate the Basin attainment of the health based standard. $\text{PM}_{2.5}$ levels have continued to decrease in the Basin since the beginning of the decade; however, regional concentrations continue to exceed the federal annual and 24-hour standards. Preliminary $\text{PM}_{2.5}$ data indicate that 2008 will be the cleanest year on record for $\text{PM}_{2.5}$ in the Basin. While our air quality is getting better it remains the most unhealthful in the nation.

Mandates

The South Coast AQMD is governed and directed by several state laws and a comprehensive federal law which provide the regulatory framework for air quality management in this Basin. These laws require the AQMD to take prescribed steps to improve air quality. Among the major statutes are:

State Laws

Under state law, the AQMD must develop and submit to the state at least every third year an Air Quality Management Plan (AQMP) demonstrating how the region will achieve state and federal ambient air quality standards, or at a minimum demonstrate that all feasible measures are being carried out to meet state air quality standards. To date, the AQMD's Governing Board has

adopted such plans demonstrating attainment in 1989, 1991, 1994, 1997, 1999 (amendments to plan adopted in 1997) 2003 and 2007. Earlier plans in 1979 and 1982 did not show attainment and predicted continued unhealthful air well into this century. The current AQMP demonstrates attainment of the federal annual PM_{2.5} standard by 2015 and the federal 8-hour standard by 2024. Revisions to the federal 24-hour PM_{2.5} standard, adopted by US EPA to further protect public health, will extend the projected attainment of the 24-hour PM_{2.5} standard to 2020. The revised 2008 federal 8-hour ozone standard is projected to extend beyond 2024, possibly to 2030. Determination of the final attainment date is pending.

Generally speaking, AQMD is responsible for stationary sources such as factories and businesses. The CARB is primarily responsible for motor vehicles. The AQMD and CARB share responsibilities with respect to area sources. The AQMD and Southern California Association of Governments (SCAG) share some responsibilities with CARB regarding some aspects of mobile source emissions. Control of emissions from sources such as airports, harbors, and trains is shared by the federal EPA, CARB and the AQMD.

California Clean Air Act (AB 2595) requires air districts in California to adopt plans to expeditiously meet state ambient air quality standards. It mandates that AQMD's attainment plans meet several specific requirements including:

- ◆ a 5% per year reduction in emissions (the plan can achieve less than 5% annual reduction if it includes every feasible measure and an expeditious adoption schedule);
- ◆ Best Available Control Technology (BACT) for new and modified sources;
- ◆ Best Available Retrofit Control Technology (BARCT) for existing sources;

Lewis-Presley Air Quality Management Act (SB 151) specifies additional, more stringent requirements for air quality plans in the South Coast area. It specifies that AQMD has responsibility to prepare the plan in conjunction with SCAG, which must prepare the portions of the plan relating to demographic projections, land use, and transportation programs.

State law also includes the following measures:

- ◆ authorizes AQMD to adopt market incentives such as the emissions trading program known as RECLAIM as long as they achieve reductions equivalent to command-and-control regulations;
- ◆ requires AQMD to establish a program to encourage voluntary participation in projects to increase the use of clean-burning fuels;
- ◆ requires AQMD to adopt and enforce rules to ensure no net emission increases from stationary sources;

Air Toxics "Hot Spots" Information & Assessment Act (AB 2588) requires facilities that emit significant quantities of pollutants to prepare health risk assessments describing the impact of toxic contaminants on neighboring areas. If the AQMD determines that the toxic emissions create a significant risk, the public must be notified, and facilities must reduce emissions to below significant levels.

Tanner Air Toxics Process (AB 1807) requires CARB to adopt air toxic control measures to limit emissions of toxic air contaminants from classes of industrial facilities. Local air districts are required to enforce these regulations or adopt equally stringent regulations of their own.

Federal Law

The Clean Air Act. Under federal law, the AQMD must develop and submit to CARB for review and submittal to the federal EPA, an element of the State Implementation Plan (SIP) demonstrating how the region will achieve federal ambient air quality standards. In the case of ozone the plan was required to be submitted by November 15, 1994 and for fine particulates, PM₁₀, the plan was required to be submitted by February 8, 1997. Plans for other pollutants were submitted in earlier years. In 1997, EPA adopted new ambient air quality standards for PM_{2.5} and for ozone measured over an eight-hour period. Plans to attain these federal standards were submitted to EPA in November, 2007. The South Coast Air Basin must attain the new federal standard for PM_{2.5} by 2015 and the eight hour standard for ozone by 2024. The federal Clean Air Act mandates that sanctions be imposed on an area if a suitable plan is not adopted. These sanctions can include loss of key federal funds and more stringent requirements on new or expanding industries. Specific requirements for our air quality management plan include stringent requirements plus LAER and offsets for major new sources. Federal law also requires an operating permit program for major stationary sources, known as Title V, which must be supported by permit fees. Also, air toxics regulations adopted by EPA pursuant to Title III must be implemented by AQMD.

Programs

During the past 12 months, AQMD actively pursued the following programs.

Air Quality

Air Toxics Study Shows Overall Decrease in Cancer Risk

A multi-year study on toxic air pollution in the Southland showed an overall 8 percent decrease in cancer risk from air pollution but increases in some areas of the region. The study, released as a draft in January 2008 and revised this year using improved computer modeling and emissions inventory methodologies, showed an overall decrease in the cancer risk from air pollution in the region from 931 in 1 million to 853 in 1 million from 1998-1999 to 2005. About 84 percent of all cancer risk from air pollution is due to diesel exhaust from trucks, trains, ships, locomotives and other diesel equipment. The remaining risk is due to toxic emissions from gasoline-powered motor vehicles, businesses and industrial facilities. The AQMD will use the results of MATES III to develop policy initiatives and will continue efforts at the state and national levels to reduce toxic air pollution.

Climate Change Policy

The AQMD approved a Climate Change Policy designed to complement the agency's existing programs for criteria and toxic pollutants and the goals of AB 32, the California Global Warming Solutions Act of 2006. The new policy is designed to further protect public health, assist businesses and local governments in implementing climate change measures, ensure information on climate change is shared with the public, and decrease the agency's own carbon footprint. Key elements of the policy include updating AQMD's guidance document for local governments so they can consider the inclusion of greenhouse gas reduction strategies in their general plans; enhancing local guidance for California Environmental Quality Act compliance to help with the quantification and mitigation of greenhouse gas emissions; and updating the greenhouse gas inventory for the region.

Air Filtration Project in South Bay Schools

Following a successful pilot program this year, the AQMD awarded \$1.125 million to provide high-efficiency air filtration devices at schools in communities surrounding the Valero oil refinery in Wilmington. Air filtration devices range in cost from less than \$100 for a high-efficiency filter for use in existing heating, ventilation and air conditioning (HVAC) units to about \$8,500 for a stand-alone air filtration device used in schools without existing HVAC systems.

Emission Reductions

Strengthens Rules for Natural Gas-Fired Boilers and Heaters

The AQMD amended rules 1146 & 1146.1 that will require thousands of natural gas-fired boilers, steam generators and heaters operated by schools, hospitals, and industrial and commercial facilities throughout the region to meet more stringent NOx emission limits. There are 1,150 facilities in the region operating more than 2,100 natural gas-fired boilers, steam generators and heaters. The rule amendments are expected to reduce NOx emissions by about 1.2 tons per day by 2016 for larger units and 0.3 tons per day by 2015 for smaller units.

First-Ever Compressed Natural Gas Drayage Trucks at Ports

As part of the overall effort to cut down on pollutants stemming from port activities, the AQMD is co-sponsoring a demonstration of four compressed natural gas (CNG) drayage trucks. The project is the first to demonstrate the use of CNG, a clean-burning low-carbon fuel, in drayage trucks at the ports. CNG technology can provide the necessary power and range needed to make these short-haul deliveries from the port while having 33 percent lower life-cycle costs than a comparable new diesel truck. Earlier in the year, AQMD and the Port of Los Angeles introduced a heavy-duty electric short-haul drayage truck. Also the first of its kind, the demonstration truck can pull a 60,000-pound cargo container at a top speed of 40 mph and it has a range of between 30 to 60 miles per battery charge.

Emission Reduction Incentive Programs

Air Quality Investment Program for Greenhouse Gases

The AQMD adopted the Greenhouse Gas Reduction Program, which will implement an air quality investment program for the SoCal Climate Solutions Exchange. This will encourage voluntary actions and allow the agency to collect funds, pool those funds and use them to implement greenhouse gas reduction projects through a competitive bidding process. Fossil-fuel burning and other emissions including methane are now widely recognized by the scientific community as culprits behind a rapid rise in carbon dioxide levels in the Earth's atmosphere. Potential climate change impacts include a 90 percent loss of the Sierra snow pack, the sea level rising between 22 to 30 inches and three to four times the number of heat wave days. Health problems are also expected to result from global warming.

\$68 Million Available to Help Replace Dirty Diesel School Buses

Signaling a dramatic acceleration in the effort to replace the region's aging, dirty diesel school buses, the AQMD announced nearly \$68 million in funding to help school districts purchase clean-burning compressed natural gas buses. The funding will help replace about 330 model year 1977 to 1986 diesel school buses with new compressed natural gas (CNG) buses and retrofit about 1,000 model year 1994 and newer diesel school buses with particulate traps. Funds -- from Proposition 1B approved by voters in November 2006 -- will be divided with \$47.4 million

available for diesel school bus replacement and \$20 million for retrofits. Funding is also included to help pay for the necessary fueling infrastructure. AQMD has awarded \$955,000 to four school districts to replace all nine remaining pre-1977 diesel school buses in the region.

Since 2000, AQMD has approved more than \$106 million to replace 626 older diesel school buses with 540 new CNG and 86 new lower-emitting diesel buses, and to retrofit 2,777 diesel buses with particulate traps. CNG school buses on average emit six times less smog- and particulate-forming nitrogen oxides than the diesel buses they replace.

Southland Professional Gardeners Help to Reduce Region's Air Pollution

For the third year in a row, AQMD will exchange 1,500 older leaf blowers for a low-polluting and lower-noise model manufactured by STIHL. The new blowers will be sold for \$200 plus tax, representing a \$270 discount from the retail price of \$470. The old blowers will be scrapped. Exchanging the older backpack blowers for new ones will help protect public health by reducing at least 14 tons of smog-forming pollution a year.

AQMD's leaf blower exchange program is modeled on the agency's highly successful residential lawn mower exchange program. Since 2003, AQMD has exchanged nearly 24,000 highly polluting gas-powered mowers for zero-emitting electric models.

“Healthy Hearths” Incentive Program, Website

The AQMD has unveiled a consumer incentive program that encourages homeowners to replace wood-burning fireplaces with cleaner-burning gas log sets. The agency also launched a new website, www.healthyhearths.org, featuring a video to help educate residents about the harmful emissions of wood smoke, which causes four times more fine particulate air pollution than all the power plants in the region. The six-minute Healthy Hearths video, broken up into three segments, explains the need for cleaner-burning fireplaces and the campaign's positive impact on air quality and public health. While much discussion of air pollution tends to focus on mobile sources such as cars and trucks, an often-overlooked fact is that residential fireplaces are sources of harmful, and even deadly, emissions. The California Air Resources Board has estimated that all PM_{2.5} pollution, including wood smoke, is linked to 6,200 premature deaths annually in Southern California.

Economy

“Helping Hand” Initiative

In light of the current economic recession, the AQMD's Governing Board set in motion an initiative to help support the local economy including a networking opportunity between clean air technology developers and potential funding sources. The four elements of the Helping Hand initiative include:

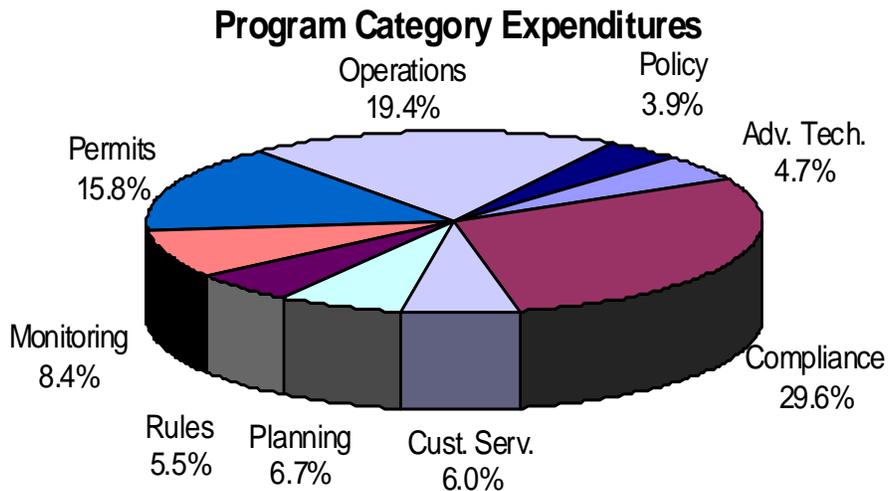
- sponsoring a Clean Air Technology Conference designed to expedite the introduction of new, low-emission technologies needed to help clean the Southland's air by introducing investment bankers and venture capitalists with clean air technology developers.
- co-sponsoring educational training through community colleges on proper installation and care of new vehicle technologies. It will ensure that available new low- and zero-emission technologies are properly installed and cared for after their introduction;

- partnering with cities and counties to co-sponsor local tree planting projects and thereby create healthy urban forests. Near-term cost barriers to regional tree planting will be reduced and greenhouse gas benefits and other pollutant reductions would be achieved as well; and
- enhancing AQMD’s customer service activities for permit applicants and permit holders. This would include offering a one-year extension for already-issued Permits-to-Construct, limiting current requirements for the upfront purchase of RECLAIM trading credits for new equipment by facility operators to the first year of operation and conducting monthly Saturday permit assistance open houses at AQMD.

Work Program

AQMD expenditures are organized into nine Work Program Categories which describe its program activities. These categories are: Policy Support; Monitoring Air Quality; Develop Programs to Achieve Clean Air; Develop Rules to Achieve Clean Air; Advance Clean Air Technology; Timely Review of Permits; Ensure Compliance with Clean Air Rules; Customer Service; and Operational Support.

Each activity within the Work Program falls into one of the above categories. The Work Program ties the goals and objectives of the agency to each of its program activities, identifying resources, performance measures/outputs and legal mandates. A complete description of each program category along with a detailed work program sort by program is included in the Work Program section. The justifications in support of each activity are contained in the second volume of the Draft Budget Supporting Documentation. The pie chart that follows represents the budgeted expenditures by program category for FY 2009-10.



The following table compares budgeted AQMD Work Program activities by category adopted for FY 2008-09 and FY 2009-10.

<u>Program Categories</u>	<u>FY 08-09</u>	<u>FY 09-10</u>
Advance Clean Air Technology	\$5,990,034	\$6,217,814
Ensure Compliance with Clean Air Rules	38,811,831	39,277,871
Customer Service	8,147,330	7,893,796
Develop Programs to Achieve Clean Air	8,021,753	8,905,380
Develop Rules to Achieve Clean Air	7,822,404	7,284,166
Monitoring Air Quality	10,779,543	11,239,914
Permit Review	21,272,689	21,012,297
Operational Support	26,107,801	25,752,629
Policy Support	<u>5,157,530</u>	<u>5,165,762</u>
Total	\$132,110,915	\$132,749,629

Developing solutions to the air quality problem involves highly technical processes to meet the legal requirements of California and federal laws.

Monitoring

The first step is simply to determine the smog problem by measuring air pollution levels. AQMD today operates 38 monitoring stations throughout its four-county jurisdiction. These range from full-service stations that measure all criteria pollutants, as well as some toxic pollutant levels, to those which measure fewer pollutants in critical areas. These measurements provide the basis for our knowledge about the nature of the air pollution problem and for all planning to address this problem.

Pollution Sources

The AQMD in cooperation with CARB and SCAG estimates the sources of emissions causing the air pollution problem. Nature itself causes a small portion of the emissions and must be considered. In general, the AQMD estimates stationary and natural sources of emissions. SCAG develops the information necessary to estimate population and traffic, and CARB develops the information necessary to estimate mobile- and area-source emissions using the SCAG traffic data. This data is then pulled together in the AQMP for use in developing the necessary control strategies.

Computer Modeling

The AQMD's planners take monitoring data and estimates of pollution sources and enter it into state-of-the-art computer programs to model the movement and peak locations of smog. Through a series of "what if" questions, planners can look at different control scenarios to determine what strategies best reduce air pollution at the least cost.

Due to the nature of air pollution, these models can be very complex. Some pollutants are not emitted directly into the air but are products of photochemical reactions in the atmosphere. For example, VOCs mix with nitrogen dioxide (NO₂) and "cook" in sunlight to form ozone; similarly, nitrogen oxide gases from tailpipes and smokestacks can be transformed into nitrates or particulates (PM₁₀). The planners thus must take into account the location and size of each source, how the wind carries the emissions, how different emissions react to one another once

they are in the atmosphere, and where the pollution is eventually carried. This means considerable weather data must be collected along with the emissions data.

Planning

With emissions data and an air quality model in place, planners can develop possible control strategies and scenarios. As mentioned earlier, for the most part, strategies to reduce driving are developed by SCAG, while mobile source control standards are developed by CARB. The AQMD focuses most of its effort on stationary source controls.

Once a plan of emission controls to achieve federal standards is outlined, the AQMD is required to hold multiple public meetings to present the proposed control strategies and receive public input. The AQMD also conducts a socioeconomic analysis of the control program. The AQMD maintains an ongoing and independent advisory group of outside experts for both its air quality and socioeconomic modeling.

To meet federal air quality standards, the 2007 AQMP calls for significant reductions from projected baseline emissions (2015 for PM_{2.5} and 2024 for eight-hour ozone). These reductions, while meeting federal standards, will still not result in attainment of all California air quality standards since these are more stringent than federal standards. The attainment plan is estimated to cost \$2.3 billion dollars per year to achieve and will provide more than \$14.6 billion per year in benefits relative to achieving the federal standards.

The AQMD is working on improving the emissions inventory and modeling techniques to address the new federal PM_{2.5} and 8-hour ozone air quality standards for the next AQMP revision, expected in 2010.

Rulemaking

The regulatory process, known as rulemaking, takes the concepts of control measures outlined in the AQMP and turns them into proposed rule language. This process involves extensive research on technology; site inspections of affected industries to determine feasibility; typically a year or more of public task force and workshop meetings; in-depth analyses of environmental, social and economic impacts; and thorough review with appropriate Governing Board Committees.

This extensive process of public and policymaker participation encourages consensus in development of rule requirements so that affected sources have an opportunity for input into the rules which will regulate their operations. Once the requirements are developed, the proposed rule, along with an environmental impact report and a socioeconomic report, is presented to the Governing Board at a public hearing. Public testimony is presented and considered by the Board before any rule is adopted.

Enforcement and Education

The AQMD issues permits to construct and operate equipment to companies to ensure equipment is operated in compliance with adopted rules. Follow-up inspections are made to ensure that equipment is being operated under permit conditions.

Technical Innovation

In the late 1980s, AQMD recognized that technological innovation, as well as rule enforcement, would be necessary to achieve clean air standards. Thus the Technology Advancement Office was created to look for and encourage technical innovation to reduce emissions. The Legislature supported this effort by providing a \$1 surcharge on every DMV registration fee paid within the AQMD. These funds have been matched at a ratio of approximately three-to-one with funds from the private sector to develop new technologies such as low-emission vehicles, low-NO_x burners for boilers and water heaters, zero-pollution paints and solvents, fuel cells and other innovations.

An additional \$4 vehicle registration fee was authorized by the state legislature in 1990. These fees are administered through the AQMD with \$1.20 going to the AQMD for mobile source emissions reductions, \$1.60 subvented directly to cities and counties to support their air quality programs, and \$1.20 to the Mobile Source Reduction Review Committee. This outside panel established by state law makes the decisions on the actual projects to be funded from this portion of the revenue.

Public Education

In the end, AQMD's efforts to clean up the air will be successful only to the extent that the public understands air quality issues and supports and participates in our cleanup effort. Thus, the AQMD strives to involve and inform the public through the Legislative and Public Affairs office, public meetings, publications, the press, and—to the extent limited funds are available—free and paid public service announcements.

Fiscal Year 2009-2010 Budget

Comparison of Expenditures

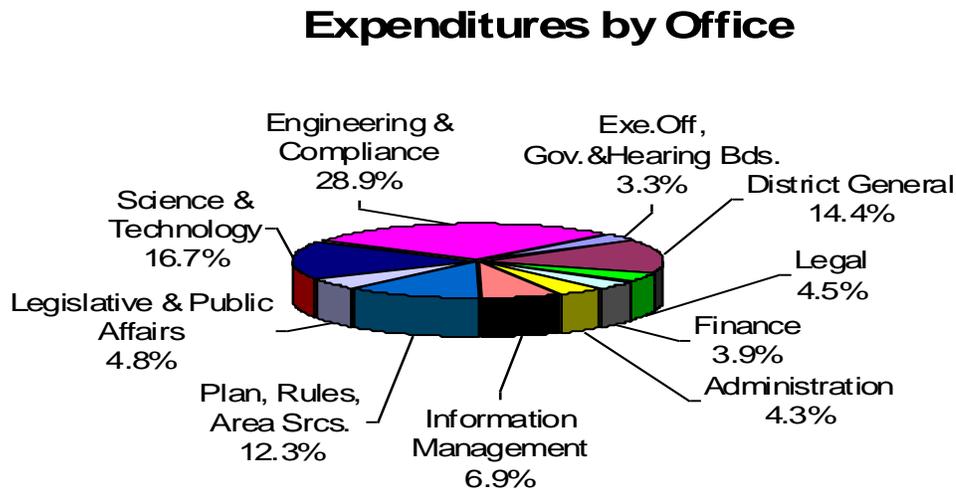
The following table compares the 2008-09 adopted budget to the adopted budget for 2009-10. The middle column is the 2008-09 budget that includes Board-approved midyear adjustments through June.

<u>Expenditures</u>	FY 08-09 Adopted Budget	FY 08-09 Amended Budget	FY 09-10 Adopted Budget
Salaries/Benefits	\$100,035,370	\$100,331,805	\$102,003,393
Insurance	1,244,362	1,255,843	1,282,620
Rents	567,216	579,420	560,216
Supplies	2,974,393	3,648,639	2,745,450
Contracts and Services	9,445,097	15,857,158	8,746,800
Maintenance	1,458,053	2,531,385	1,428,783
Travel/Auto Expense	564,062	883,650	635,563
Utilities	1,825,863	1,825,863	1,905,845
Communications	672,504	694,124	533,936
Capital Outlay	1,962,600	3,639,163	1,473,267
Other	1,224,104	1,169,183	1,195,640
Building Remodeling	0	60,000	0
Debt Service	<u>10,137,291</u>	<u>10,137,291</u>	<u>10,238,116</u>
Total	\$132,110,915	\$142,613,524	\$132,749,629

As mentioned earlier, the budget for FY 2009-10 represents a decrease of approximately \$9.9 million from FY 2008-09 amended budgeted expenditures. The amended budget includes midyear increases associated with Photochemical Assessment Monitoring System (PAMS) and PM_{2.5} air monitoring; Lawn Mower Exchange program; litigation matters; plug-in hybrid electric vehicle development/demonstration project; Permit Streamlining; Building Refurbishment projects; CEQA analysis for Union Pacific Intermodal Container Transfer facility; air filtration devices for schools in Long Beach and Los Angeles; systems development projects; and monitoring station improvements.

Comparing the FY 2009-10 and FY 2008-09 adopted budgets, the FY 2009-10 budget represents an increase of approximately \$639,000 over last year's adopted budget.

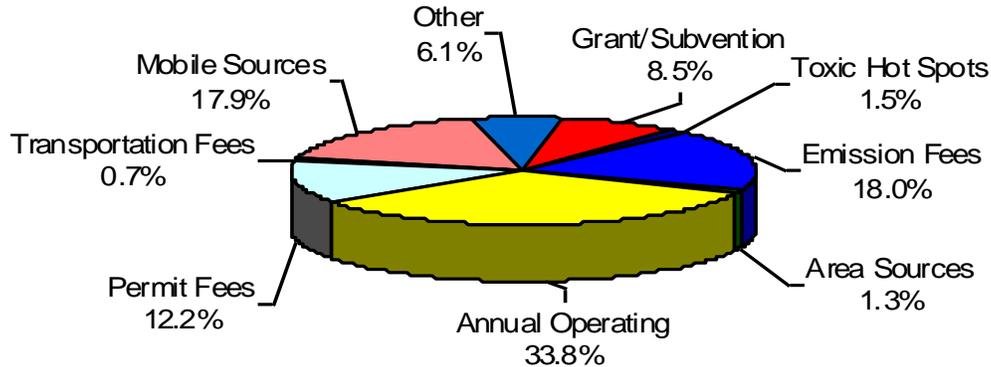
The following pie chart represents budgeted expenditures by office for FY 2009-10.



Comparison of Revenue

Each year, in order to meet its financial needs, the AQMD Governing Board adopts a budget supported by a system of permit evaluation fees, annual operating and emission fees, Hearing Board fees, toxic “hot spots” fees, and transportation plan fees which are estimated to generate approximately \$86 million or about 68% of AQMD revenues. Other sources, which include contracts, penalties/settlements, investment, and miscellaneous income, generate approximately 6% of total revenues. The remaining 26% of revenue will be received in the form of federal grants, CARB subvention, and California Clean Air Act motor vehicle fees.

Revenues by Major Category



The following table compares the 2008-09 adopted revenues to the anticipated revenues for 2009-10. The middle column is the adjusted revenues for 2008-09 that include Board-approved mid-year changes.

<u>Revenues</u>	FY 08-09 Adopted Budget	FY 08-09 Amended Budget	FY 09-10 Adopted Budget
Annual Operating Emission Fees	\$23,985,500	\$23,985,500	\$22,763,306
Annual Operating Permit Renewal Fees/ Annual Assessments	43,423,200	43,423,200	42,855,280
Area Sources	included above	included above	1,730,000
Permit Processing Fees	18,055,000	18,055,000	15,429,186
Mobile Sources/Clean Fuels	22,717,500	22,717,500	22,686,984
Transportation Programs	947,300	947,300	912,000
Toxic Hot Spots	1,799,200	1,799,200	1,889,799
Grant/Subvention	11,141,800	13,681,101	10,773,202
Other ³	<u>7,972,500</u>	<u>7,972,500</u>	<u>7,744,186</u>
Total	\$130,042,000	\$132,581,301	\$126,783,943

No general fee rate (across-the-board) increase was proposed for FY 2009-10. To make-up the shortfall between expenditures and revenues, the use of approximately \$1.9 million in prior year revenue, set aside in Fund Balance Designations for Enhanced Compliance, Permit Streamlining and Equipment Replacement, plus \$4.1 million from the Undesignated Fund Balance was used to balance this year's expenditure request.

Mobile source revenues that are subvented to the AQMD by the Department of Motor Vehicles (DMV) are projected to decrease slightly, from the FY 2008-09 budgeted amounts, based on vehicle registration information from the DMV and recent revenue received. Clean Fuels contract activities and revenues are recorded in a special revenue fund outside the general fund.

³ Includes revenues from Lease Income, Source Testing, Hearing Board, Penalties/Settlements, Interest, and Other

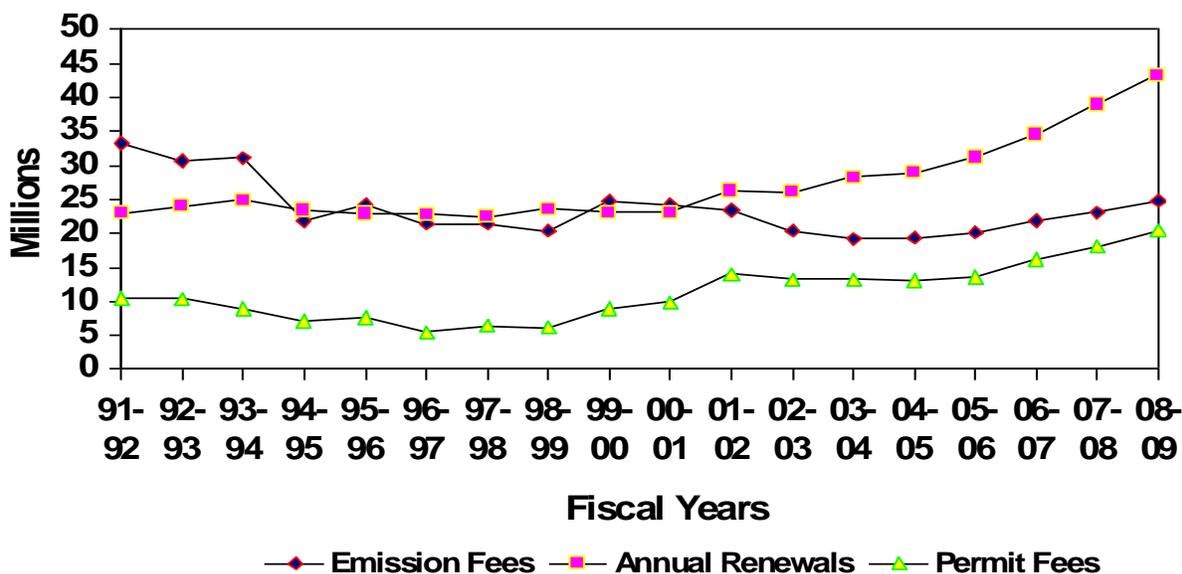
Clean Fuels program work costs are reimbursed to the General Fund from the Clean Fuels Fund and are recorded in the Mobile Source/Clean Fuels revenue category.

Revenues from the federal government, Environmental Protection Agency and Department of Homeland Security, are projected to decrease from FY 2008-09 budgeted levels reflecting a 10% reduction in our 105 grant. The agency is actively pursuing additional federal dollars (economic stimulus) in support of its air quality efforts. With regards to the State Subvention program, funding at current levels (reduced 33% from FY 2001-02) is expected for FY 2009-10.

Over the past several years, total permit fees (including permit processing, annual operating permit, and annual emissions based fees) collected from stationary sources has increased by about 30% from \$66.8 million in 1991-92 to \$86.3 million (estimated) in 2008-09. When adjusted for inflation however, stationary source revenues have decreased by 31.3% over this same period.

The following graph tracks actual stationary source revenues by type of fee from FY 1991-92 (when CPI limits were placed on AQMD fee authority) to revenues for FY 2008-09.

Stationary Source Fees



Debt Structure

Installment Sale Revenue Bonds were issued by the South Coast Air Quality Management District Building Corporation (Corporation) in August 1988 and September 1989 for the purpose of financing the building of the AQMD Diamond Bar Headquarters. The bonds are secured by a pledge of the semiannual payments to be made by the AQMD pursuant to an Installment Purchase Agreement between the Corporation and AQMD, whereby the AQMD is required to make the debt service payments on the Corporation's bonds. On December 1, 1992, AQMD's obligation to the Corporation under the installment purchase agreement was refinanced to take advantage of lower interest rates. In August 1998 the AQMD further reduced its debt service

through the defeasance of a portion of the debt with proceeds from the sale of its El Monte facility. On June 1, 2002, AQMD again refinanced its obligation to the Corporation to take advantage of lower interest rates, obtaining a present value savings of \$1,958,135.

The annual payment requirements under the installment purchase agreement are as follows:

Year Ending	<u>Annual Debt Service Requirement</u>			
	<u>June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010		4,665,000	1,316,342	5,981,342
2011		5,375,000	1,061,793	6,436,793
2012		5,240,000	763,342	6,003,342
2013		5,515,000	513,085	6,028,085
2014-2015		<u>9,615,000</u>	<u>364,701</u>	<u>9,979,701</u>
Total		\$30,410,000	\$4,019,263	\$34,429,263

Pension Obligation Bonds were issued jointly by the County of San Bernardino and the AQMD in December 1995. In June 2004 the AQMD went out separately and issued pension obligation bonds to refinance its respective obligation to the San Bernardino County Employee's Retirement Association for certain amounts arising as a result of retirement benefits accruing to members of the Association. In December 2006 the AQMD invested \$19.1 million in a collateralized Guaranteed Investment Contract (GIC) which provided approximately \$3.0 million in annual budgeted debt service payments through 2014, and made a one-time \$10 million payment to the Association to further reduce the AQMD's unfunded liability which resulted in an average annual budget savings of approximately \$1.1 million. With the deterioration in the financial markets and the ratings downgrade of the GIC provider, the AQMD in February 2009 elected to terminate its GIC agreement without penalty and setup a separate debt service fund with its treasurer to provide debt service payments through 2014.

The annual payment requirements under the refunding bonds are as follows:

Year Ending	<u>Annual Debt Service Requirement</u>			
	<u>June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010		4,500,000	2,756,774	7,256,774
2011		4,715,000	2,478,809	7,193,809
2012		5,010,000	2,182,296	7,192,296
2013		3,047,007	4,144,886	7,191,893
2014-2018		16,257,818	19,701,402	35,959,220
2019-2024		<u>22,877,071</u>	<u>14,148,364</u>	<u>37,025,435</u>
Total		\$56,406,896	\$45,412,531	\$101,819,427

Fund Balance

The AQMD is projecting an undesignated fund balance for June 30, 2010 of \$25,605,255. Following are the Reserves and Designations for FY 2009-10.

Reserve for encumbrances	\$7,240,000
Reserve for inventory of supplies	80,000
Designations:	
for self-insurance	2,000,000
for unemployment claims	80,000
for litigation/enforcement	1,000,000
for facilities refurbishing	876,142
for retirement actuarial increase	9,000,000
for permit streamlining	477,195
for budget stabilization	8,000,000
for enhanced compliance activities	2,394,818
for equipment replacement	<u>884,900</u>
Total	\$32,033,055

Reserves represent portions of the fund balance set aside for future use and are therefore not available for appropriation. These reserves are made-up of encumbrances which represent the estimated amount of current and prior years' unperformed purchase orders and contract commitments at year-end; and inventory which represents the value at cost of office, computer, cleaning and laboratory supplies on hand at year-end. Designations in the fund balance indicate plans for use of financial resources in future years. The AQMD is self-insured for general liability, workers' compensation, automobile liability, premise liability, and unemployment. These designations have been made to provide for unanticipated judgments against the AQMD, which exceed the budget. The designation for litigation/enforcement provides funding for outside legal support. The designation for budget stabilization provides for revenue shortfalls in future years and the designation for retirement actuarial increase provides funding to cushion the agency in times of increased retirement rates related to market losses experienced by the retirement association. The designation for enhanced compliance activity is to provide funding for inspection/compliance efforts. The designation for capital equipment replacement is to provide funding for the periodic purchase of costly replacement equipment or systems that have reached the end of their useful life.

As mentioned at the beginning of this section on revenues, the AQMD currently receives the bulk of its funding (68%) from stationary sources and relies on State subventions and federal grants to support a majority of the remaining costs in such program areas as air monitoring, regional modeling, emissions inventory, planning, rule making, public nuisance and emergency response. Over the past eighteen years the AQMD has in all but five years held its general fee increases at or below the change in the California Consumer Price Index (CPI) and made significant reductions in its workforce and budget to offset declining revenues from Emission Fees. Beginning in FY 2006-07, the agency began implementing a cost recovery program that increased fees associated with permit processing and compliance by 10% annually for a three-year period. These fee increases, along with debt reduction utilizing one-time penalty and settlement payments, have helped to reduce the expenditure/revenue gap for FY 2009-10.

SUMMARY OF AQMD BUDGET

	2008-09 <u>Budget¹</u>	2008-09 <u>Actual ²</u>	2009-10 <u>Budget ³</u>
REVENUE	\$134,650,216	\$140,410,907	\$132,749,629
OPERATING BUDGET			
Salaries and Employee Benefits	\$100,331,805	\$95,793,414	\$102,003,393
Services and Supplies	38,642,556	33,869,718	29,272,969
Capital Outlays	<u>3,639,163</u>	<u>2,409,605</u>	<u>1,473,267</u>
Total Operating Budget	\$142,613,524	\$132,072,737	\$132,749,629

FUND BALANCES	<u>JUNE 30, 2009</u>	<u>PROJECTED JUNE 30, 2010</u>
Reserve for Encumbrances	\$7,263,972	\$7,240,000
Reserve for Inventory of Supplies	54,460	80,000
Designated for Retirement Actuarial Increases	5,000,000	9,000,000
Designated for Equipment Replacement	2,000,000	884,900
Designated for Facilities Refurbishing	894,239	876,142
Designated for Litigation/Enforcement	150,000	1,000,000
Designated for Self-Insurance	2,000,000	2,000,000
Designated for Unemployment Claims	80,000	80,000
Designated for Permit Streamlining	737,540	477,195
Designated for Enhanced Compliance Activities	2,876,154	2,394,818
Designated for Budget Stabilization	<u>6,927,377</u>	<u>8,000,000</u>
Total Reserves and Designations:	<u><u>\$27,983,742</u></u>	<u><u>\$32,033,055</u></u>
Undesignated Fund Balance	<u><u>\$35,644,226</u></u>	<u><u>\$25,605,255</u></u>

-
- ¹ The FY 08-09 Budget includes mid-year changes and the use of \$2,068,915 from prior year revenue.
- ² Included are encumbrances of \$6,374,831 which are applicable to the fiscal year ended June 30, 2009. Additionally, encumbrances at June 30, 2008 which were paid in FY 2008-09 are not presented in actual expenditures in compliance with budgetary basis accounting.
- ³ FY 2009-10 revenue includes \$1,856,781 from the designations for Permit Streamlining, Enhanced Compliance Activities, and Equipment Replacement as well as \$4,108,905 from the Undesignated Fund Balance.

SUMMARY OF AVAILABLE FINANCING

Total Undesignated Fund Balance, Reserves and Designations 6-30-09:	\$ 63,627,968
Estimated Revenues FY 2009-10:	<u>126,783,943</u>
Subtotal:	<u>\$ 190,411,911</u>
Less:	
Projected Reserves and Designations 6-30-10	<u>\$ 32,033,055</u>
Total Available Financing:	<u>\$ 158,378,856</u>

SUMMARY OF ESTIMATED REVENUES

<u>Category</u>	<u>2008-09 Amended Budget Revenues</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Estimated Revenues</u>
Annual Operating Emissions Fees	\$ 23,985,500	\$ 24,826,356	\$ 22,763,306
Annual Operating Renewal Fees	43,423,200	43,285,892	42,855,280
Area Sources	- *	1,226,651	1,730,000
Permit Processing Fees	18,055,000	20,396,188	15,429,186
CARB Subvention	4,022,000	3,994,067	4,000,000
State Grant/State Miscellaneous	-	2,062,317	-
EPA Grant/Other Federal Revenue	9,659,101	7,622,767	6,773,202
Interest	2,600,000	1,962,431	1,387,291
Lease Income	362,300	379,440	329,737
Source Tests/Analysis Fees	475,700	579,607	508,759
Hearing Board Fees	520,500	436,385	400,000
Penalties/Settlements **	3,500,000	9,469,694	4,400,000
Mobile Sources/Clean Fuels	22,717,500	21,271,679	22,686,984
Subscriptions	14,000	15,519	8,749
Transportation Programs Fees	947,300	894,440	912,000
Other Revenue	500,000	39,661	709,650
Toxics "Hot Spots"	1,799,200	1,947,813	1,889,799
Total Revenues	<u>\$ 132,581,301</u>	<u>\$ 140,410,907</u>	<u>\$ 126,783,943</u>

* Included in Annual Operating and Annual Emissions Fees for 2008-09 Amended Budget.

** Penalties and Settlements received are of a one-time nature.

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT

GOALS/OBJECTIVES FOR FY 2009-2010

MISSION STATEMENT

“The South Coast AQMD believes all residents have a right to live and work in an environment of clean air and is committed to undertaking all necessary steps to protect public health from air pollution with sensitivity to the impacts of its actions on the community and businesses.”

GOALS

- I. Ensure expeditious progress toward meeting clean air standards and protecting public health.
- II. Ensure equitable treatment for all communities.
- III. Operate efficiently and in a manner sensitive to businesses, the public and AQMD staff.
- IV. Operate a “Clean and Green” program to promote and support sustainable practice strategies.

OBJECTIVES

I. ENSURE EXPEDITIOUS PROGRESS TOWARD MEETING CLEAN AIR STANDARDS AND PROTECTING PUBLIC HEALTH

- A. Develop a comprehensive program to achieve emission reductions to meet federal and state clean air standards by:
 - 1) implementing the 2007 Air Quality Management Plan (AQMP) that seeks equitable and expeditious reduction of emissions from all sources to meet clean air targets and protect public health,
 - 2) protecting the economy of the region by avoiding potential federal sanctions,
 - 3) improving data and understanding of toxic emissions, through MATES III study results and other controls and their associated public health benefits, and reducing emissions of toxic air contaminants to minimize localized and regional impacts of air pollution by implementing the Year 2000 Air Toxics Control Plan as amended in 2004, and developing and implementing the Clean Communities Plan in 2009 which will take a community-based approach to addressing cumulative impacts, nuisance issues, and exposure to air toxic emissions,

- 4) seeking legislative amendments to provide the necessary authority and funding to implement measures in the AQMP,
- 5) providing input to state and federal regulatory activities to seek the greatest emission reductions as early as possible,
- 6) assisting the federal, multi-state, state and local governments in implementing SB 375 and AB 32, assisting state and local governments with AB 118, and continuing in other efforts to implement AQMD policies to reduce global warming gases,
- 7) seeking a fair share of more than \$1 billion in air quality improvement funds, and ensuring inclusion of air quality considerations for the \$2 billion Proposition 1B Transportation Corridor Infrastructure Funds, to ensure emissions reductions for this region,
- 8) seeking additional emissions reductions for this region by ensuring inclusion of air quality considerations in policy, and in allocation of federal transportation funds through the Surface Transportation Reauthorization legislation, including the Congestion Management & Air Quality program, and
- 9) implementing the Board-approved climate change policy and maximizing synergies with programs to reduce toxics and smog-forming emissions.

B. Ensure compliance through a program that includes:

- 1) monitoring air pollutants in the ambient air,
- 2) inventorying, monitoring and testing air pollutant emissions from stationary sources,
- 3) processing permit applications for stationary sources in a manner to:
 - a) prioritize processing of permit applications for installation and implementation of air pollution control measures to reduce emissions,
 - b) expeditiously issue all permits for equipment complying with all applicable air quality rules and regulations,
 - c) ensure all applicable requirements for public notification and public comments requirements are met prior to permit issuance,
 - d) impose enforceable conditions on permits to ensure continued compliance and compliance with all environmental and public health rules and regulations, and
 - e) streamline application processing and expeditiously approve or deny (as appropriate) permits, plans and emission reduction credits to improve efficiency and customer service at AQMD.

- 4) using community-based deployment of field personnel for:
 - a) timely compliance determinations and prompt remediation of non-compliance, and
 - b) prompt resolution of community air quality complaints.
 - 5) training field personnel to ensure consistent and fair field enforcement practice and good customer service,
 - 6) implementing programs to inform the public and regulated sources on air quality and regulatory compliance, and
 - 7) using civil penalties and criminal referrals strategically to incentivize compliance and to deter non-compliance.
- C. Ensure that New Source Review offset requirements are modernized for areas where the supply of offsets is limited, consistent with AQMD's clean air objectives.
- D. Work with the United States Congress, California Legislature, U.S. Environmental Protection Agency, California Air Resources Board, and other federal, state and local agencies and authorities, to obtain a proportionate fair share of funding for essential programs to reduce emissions.
- E. Work with U.S. Environmental Protection Agency, California Air Resources Board, and other federal, state and local government agencies to encourage and support efforts to reduce emissions from primarily federal and state sources, such as ships, trains, planes, and off-road engines. Seek/support legislative amendments necessary to reduce emissions from marine vessels and locomotives, as required by the AQMP to attain clean air standards.
- F. Continue partnering with utilities, faith communities, and educational groups and institutions, to embrace and involve all stakeholders as partners in reducing air pollution by developing and implementing programs that are technologically advanced, more energy efficient and less dependant on fossil fuels, cost-effective, and sensitive to business, environmental, and community interests. Stakeholders include, but are not limited to, local, state and federal governments, small business owners/operators, other members of the regulated community, environmental and community leaders, students, and residents.
- G. Promote programs to reduce mobile source emissions by:
- 1) reducing emissions from traditional diesel-powered vehicles,
 - 2) supporting the increased use of clean-fuel and other low-emission vehicles and engines,

- 3) assisting employers, local governments, including Clean Cities, and the private sector in reducing mobile source emissions,
- 4) providing guidance and technical assistance to local governments to ensure AB 2766 funds are utilized for cost-effective and quantifiable mobile emission reduction programs,
- 5) seeking to obtain additional legal authority over mobile sources, only where necessary to reduce emission control burdens that will otherwise be placed on stationary sources or as necessary to attain federal or state standards,
- 6) partnering with state and federal agencies in developing engine/vehicle retrofit regulations,
- 7) achieving maximum emission reductions and cost-leveraging through the Carl Moyer Program, Proposition 1B, AB 118, and other similar emission reduction incentive programs, and
- 8) conducting gross emitting vehicle repair/retirement/replacement using remote sensing technology.

H. Facilitate development of new air quality-enhancing technology by:

- 1) encouraging public/private partnerships to develop new and innovative technologies,
- 2) reducing financial, bureaucratic, and technological barriers that limit the use of clean fuels and technologies,
- 3) promoting development of clean renewable and alternative electrical energy generation technologies,
- 4) supporting projects to reduce emissions from surface coatings and solvents,
- 5) working with all stakeholders to accomplish advanced technology goals, such as use of hydrogen fuel, fuel cells, plug-in hybrids, and review existing regulatory requirements to minimize barriers to the development and commercialization of new lower-emitting technologies, and
- 6) reviewing existing regulatory requirements to minimize barriers to the development and commercialization of new lower-emitting technologies.

- I. Continue to implement the Chairman's Clean Port Initiative, including taking the following actions:
 - 1) adopting AQMD port backstop rules,
 - 2) implementing enhanced port / community air monitoring program,
 - 3) arranging and participating in port conferences and other actions to coordinate control actions with Asian ports,
 - 4) monitoring and assisting with implementation of San Pedro Bay Ports Clean Air Action Plan, and
 - 5) monitoring and commenting on CEQA / NEPA documents for port projects.
- J. Continue to enhance public health protection by offering additional health services to impacted communities, using primarily penalties and settlement funds.
- K. Secure maximum levels of funding and promote the priority use of air quality criteria in allocating State bond funds resources for emission reduction projects in Southern California.

II. ENHANCE PUBLIC EDUCATION AND ENSURE EQUITABLE TREATMENT FOR ALL COMMUNITIES

- A. Continue to implement AQMD's Environmental Justice policies and programs, and other initiatives directed at equitable treatment for all communities through:
 - 1) individual endeavors and a series of town hall meetings throughout AQMD's four-county region and mobile Board meetings in impacted areas,
 - 2) actively seeking to increase the public's participation in, and understanding of, policies under development, including increased translation of materials into multiple languages, and meetings in areas where community members can more easily participate,
 - 3) working with community groups to build partnerships on air quality issues, and addressing community-level and resident concerns and issues,
 - 4) distributing incentive funding in a manner that emphasizes communities most impacted by air pollution and low income communities,
 - 5) host quarterly meetings of the AQMD Environmental Justice Advisory Group,

- 6) actively providing comments on feasible methods and technologies to mitigate significant air quality impacts for new CEQA and NEPA projects in environmental justice areas,
 - 7) working with stakeholders to revise AQMD's air quality analysis handbook for CEQA and NEPA documents, and
 - 8) continuing to implement Board-adopted Environmental Justice initiatives and work plan commitments.
- B. Continue to enhance AQMD's website as a two-way communication tool with up-to-date data, technical information, advice, and educational videos and literature for communities and business interests. Implement a web-based communication tool, including database management, for electronic outreach and education.
 - C. Enhance the air quality forecast and real-time air quality data portions of the website to provide residents with more up-to-date and user-friendly air quality information, particularly during wildfires.
 - D. Continue to promote and expand the AQMD's school air quality flag program as one tool for protecting children's health, as well as educating students about air quality.
 - E. Continue proactive media relations activities to increase media and public awareness of AQMD's programs and policies that support community/business efforts that create awareness and educate the public and businesses about the harmful impacts of mobile and other forms of emissions on public health, animals, wildlife, and the environment as a whole.

III. OPERATE EFFICIENTLY AND IN A MANNER SENSITIVE TO BUSINESSES, THE PUBLIC AND AQMD STAFF

- A. Administer an efficient and cost-effective organization to expeditiously clean the air while being sensitive to the operational needs of the AQMD's businesses by seeking innovative partnerships and programs to ensure compliance and minimize compliance costs.
- B. Develop a sound budget, reduce fee complexity, adjust fee schedules to recover AQMD's costs as appropriate, and target agency resources to environmental and economic priorities.
- C. Continue to streamline all agency functions to enhance efficiency.

- D. Administer effective human resources and development programs that ensure an open and fair recruitment and selection system and, in accordance with existing law, continue AQMD's equal employment opportunity efforts to ensure diverse applicant pools for open positions.
- E. Review the skills, management, and deployment of current staff to enhance customer service and continue to seek ways to increase efficiency and productivity.
- F. Continue AQMD's procurement processes to ensure that minority-, woman-, and disabled veteran-owned enterprises are fairly represented in accordance with existing law.
- G. Develop a workforce recruitment and retention plan.
- H. Recognize and enhance the special contributions, skills and creativity of the AQMD workforce.

IV. OPERATE A "CLEAN AND GREEN" PROGRAM TO PROMOTE AND SUPPORT SUSTAINABLE PRACTICE STRATEGIES

- A. Continue to explore strategies for recognizing and implementing technologies and policies which reduce criteria pollutants, toxics, greenhouse gases and petroleum dependence, such as promoting incentives for plug-in hybrid electric, electric and natural gas vehicles, at the local, state and federal levels.
- B. To further reduce global warming and smog-forming emissions, launch a Green Building Initiative to encourage both new and existing commercial/industrial buildings to utilize solar installation and to reduce energy, water use, vehicle miles traveled, and overall adverse impacts on the environment.
- C. Develop goals and metrics to monitor progress toward sustainable internal operations. Commission a task force of internal staff and other external experts to develop recommendations for "re-greening" the AQMD headquarters building.
- D. Partner and collaborate with other local, state and federal organizations to determine and implement "best green practices" to exemplify and showcase clean and green sustainable operations.

PROGRAM CATEGORIES

POLICY SUPPORT

Provide support staff to the Governing Board, Board committees, and various advisory and other groups such as the Advisory Council; the Air Quality Management Plan Advisory Group, the Environmental Justice Advisory Group; the Local Government and Small Business Assistance Advisory Group; the Mobile Source Air Pollution Reduction Review Committee (MSRC); the MSRC Technical Advisory Committee; the Home Rule Advisory Group; the Scientific, Technical and Modeling Peer Review Advisory Group; the Children's Air Quality Advisory Board; as well as ad hoc committees established from time to time and various Rule working groups.

MONITORING AIR QUALITY

Operate and maintain within AQMD's jurisdiction a network of air quality monitoring sites for ozone, nitrogen oxides, sulfur oxides, particulate matter, carbon monoxide and other pollutants to obtain data regarding public exposure to air contaminants.

- (A) Analyze, summarize, and report air quality information generated from the monitoring sites.
- (B) Provide continuous records for assessment of progress toward meeting federal and state air quality standards.
- (C) Develop and prepare meteorological forecasts and models.
- (D) Respond to emergency requests by providing technical assistance to first-response public safety agencies.
- (E) Notify the public, media, schools, regulated industries and others whenever predicted or observed levels exceed the episode levels established under state law.

DEVELOP PROGRAMS TO ACHIEVE CLEAN AIR

Develop a regional Air Quality Management Plan (AQMP) to achieve federal and state ambient air quality standards and to meet all other requirements of the federal and California Clean Air Acts.

- (A) Analyze air quality data and provide an estimation of pollutant emissions by source category.
- (B) Develop pollutant control strategies and project future air quality using computer models and statistical analysis of alternative control scenarios.
- (C) Analyze issues pertaining to air toxics, acid deposition, and potential socioeconomic and environmental impacts (CEQA) of AQMD plans and regulations.
- (D) Conduct outreach activities to solicit public input on proposed control measures.

PROGRAM CATEGORIES

DEVELOP RULES TO ACHIEVE CLEAN AIR

Develop emission reduction regulations for sulfur dioxide, nitrogen dioxide, organic gases, particulate matter, toxics, and other pollutants to implement the regional AQMP, Tanner Air Toxics Process (AB 1807), National Emission Standards for Hazardous Air Pollutants (NESHAPS), and Prevention of Significant Deterioration (PSD) requirements.

- (A) Provide an assessment of control technologies, evaluation of control cost, source testing and analysis of samples to determine emissions.
- (B) Test and analyze products and processes to demonstrate pollution reduction potential.
- (C) Solicit public input through meetings and workshops.
- (D) Prepare rules to provide flexibility to industry, ensure an effective permit program and increase rule effectiveness.

ADVANCE CLEAN AIR TECHNOLOGY

Identify technologies from anywhere in the world that may have application in reducing emissions from mobile and stationary sources in the AQMD's jurisdiction. Suggest strategies to overcome any barriers and, when appropriate, implement those strategies.

- (A) Identify short-term and long-term technical barriers to the use of low-emission clean fuels and transportation technologies.
- (B) Promote development and assess the use of clean fuels and low-emitting technologies.
- (C) Work with industry to promote research and development in promising low-emission technologies and clean fuels.
- (D) Provide technical and program support to the Mobile Source Air Pollution Reduction Review Committee (MSRC).
- (E) Conduct source tests and analysis of samples to assess effectiveness of low-emissions technology.

TIMELY REVIEW OF PERMITS

Ensure timely processing of permits for new sources based on compliance with New Source Review and other applicable local, state and federal air quality rules and regulations.

- (A) Process applications for Permits to Construct and/or to Operate for new construction, modification and change of operations of equipment from major and non-major sources.
- (B) Process initial facility permits and revisions to facility permits for RECLAIM and Title V sources.

PROGRAM CATEGORIES

TIMELY REVIEW OF PERMITS (Continued)

- (C) Continue efforts to streamline and expedite permit issuance through:
 - (1) Equipment certification/registration programs
 - (2) Area sources registration/permit by Rule
 - (3) Streamline standard permits
 - (4) Privatization of permit processing and certification of permit processing professionals
 - (5) Permitting systems enhancement

ENSURE COMPLIANCE WITH CLEAN AIR RULES

Ensure compliance with AQMD rules for existing major and small stationary sources of all pollutants.

- (A) Verify compliance with AQMD rules through inspections, source tests samples, the certification of Continuous Emission Monitoring Systems (CEMS), and emissions audits.
- (B) Issue and resolve Notices of Violation when violations are discovered.
- (C) Respond to and resolve public complaints concerning air pollution.
- (D) Provide necessary administrative relief through the Hearing Board and mitigate any air pollution impacts.
- (E) Provide no-fault on-site inspections to facilities upon request.

OPERATIONAL SUPPORT

Provide operational support to facilitate overall air quality improvement programs.

- (A) Provide services that enable AQMD offices to function properly. Services include facility administration, human resources and financial services.
- (B) Provide information management services in support of all AQMD operations, including automation of permitting and compliance records, systems analysis and design, computer programming and operations, records management, and the library.
- (C) Provide legal support and representation on all policy and regulatory issues and all associated legal actions.

PROGRAM CATEGORIES

CUSTOMER SERVICE

- (A) Provide local government, business and the public with accesses and input into the regulatory and policy processes of the AQMD.
- (B) Assist cities and others with AB 2766 projects.
- (C) Interact with local, state and federal agencies as well as others to share air quality information, resolve jurisdictional questions, and implement joint programs.
- (D) Support air pollution reduction through implementation of comprehensive public information, legislative and customer service programs.
- (E) Provide small business assistance services and support economic development and business retention activities.
- (F) Make presentations to and meet with regulated organizations, individuals, public agencies and the media.
- (G) Notify all interested parties of upcoming changes to air quality rules and regulations through public meetings, workshops, and printed and electronic information.
- (H) Resolve permit- and fee-related problems.
- (I) Respond to Public Records Act requests.
- (J) Produce brochures, newsletters, television, radio and print media information and materials, and electronic information.
- (K) Respond to letters and Internet inquiries from the public and to media inquiries and requests.

REVENUE CATEGORIES

I. ALLOCATABLE

A portion of AQMD revenue goes to offset the operational support costs of the AQMD.

- 1a Allocatable AQMD – District-wide administrative and support services (e.g., Human Resources, Payroll, Information Management).
- 1b Allocatable – Organizational Unit – Administrative activities specific to a given division/office.

II. ANNUAL OPERATING EMISSIONS FEES

This program was initiated in January 1978. All permitted facilities pay a flat fee for up to four tons of emissions. In addition to the flat fee, facilities that emit four tons or greater (from both permitted and unpermitted equipment) of any of the following contaminants also pay fees based on the tons of emissions that are four tons and greater: organic gases, specific organics, nitrogen oxides, sulfur oxides, carbon monoxide, and particulate matter. Facilities emitting four tons-per-year or more pay for emissions from permitted equipment as well as emissions from area sources which are regulated, but for which permits are not required, such as solvent use. However, as of Fiscal Year 2007-2008 emissions from the use of architectural coatings are not included in emissions fees. In addition, a fee-per-pound is assessed on the following toxic air contaminants and ozone depleters: ammonia; asbestos; benzene; cadmium; carbon tetrachloride; chlorinated dioxins and dibenzofurans; ethylene dibromide; ethylene dichloride; ethylene oxide; formaldehyde; hexavalent chromium; methylene chloride; nickel; perchloroethylene; 1,3-butadiene; inorganic arsenic; beryllium; polynuclear aromatic hydrocarbons (PAHs); vinyl chloride; lead; 1,4-dioxane; trichloroethylene; chlorofluorocarbons (CFCs); and 1,1,1-trichloroethane. Beginning FY 2008-09, emissions fees from architectural coatings are included in revenue projections; this revenue covers architectural coatings fair share of emissions supported programs.

On January 1, 1994 the REgional CLean Air Incentives Market (RECLAIM) began. RECLAIM, a market incentive air pollution reduction program for nitrogen oxides (NO_x) and sulfur oxides (SO_x), provides greater certainty in meeting public health standards while allowing industry to seek the most cost-effective solution to reduce their emissions. Major stationary sources with NO_x and SO_x emissions generally greater than four tons per year are a part of RECLAIM. These facilities receive an emissions cap for RECLAIM pollutants and receive a specified annual rate of reduction. The emissions cap less the accumulated annual rates of reduction is expressed as RECLAIM Trading Credits (RTCs); an RTC is a limited authorization to emit a RECLAIM pollutant at a facility. Each RTC has a denomination of one pound and a term of one year. A RECLAIM facility pays an emissions-based fee on RTCs used. The holder of unused RTCs may transfer or sell them to another party to be used within the specified term of the RTC. The RECLAIM allocations rule, Rule 2002, was amended, and beginning with compliance year 2007, NO_x RECLAIM allocations will again be reduced each year through 2011.

REVENUE CATEGORIES

Along with annual operating permit renewal fees, emissions fees are intended to recover the costs of AQMD's compliance, planning, rule making, monitoring, testing, source education, civil litigation cases, and stationary and area source research projects.

III. PERMIT PROCESSING FEES

Permits are the vehicles the AQMD uses to ensure that equipment in AQMD's jurisdictional boundaries are in compliance with AQMD Rules and Regulations. Permit processing fees support a permit processing program and the fees are assessed according to the average time required to evaluate equipment applications and issue permits. Each applicant, at the time of filing, pays a permit processing fee that includes the fee which partially recovers costs for normal evaluation of the application and issuance of the permit. This revenue category also includes fees charged to partially recover the costs of evaluation of plans, including Rule 403 dust control plans, Rule 1118 flare monitoring plans, and Rule 1113 architectural coating averaging plans.

IV. ANNUAL OPERATING PERMIT RENEWAL FEES

The Lewis-Presley Clean Air Act requires the AQMD to have an annual permit renewal program. The AQMD initiated this program in February 1977. This program requires that all active permits be renewed on an annual basis. The annual renewal rates are established in AQMD Rule 301. Along with annual operating emissions fees, annual operating permit renewal fees are intended to recover the costs of programs such as AQMD's compliance program, planning, rule making, monitoring, testing, source education, civil litigation cases, and stationary and area source research projects. Beginning FY 2008-09, annual assessments of architectural coatings, based on quantity (gallons) distributed or sold for use in AQMD's jurisdiction, are included in revenue projections; this revenue is used to recover the costs of staff working on compliance, laboratory support, architectural coatings emissions data, and architectural coatings revenue collection. This revenue category also includes the revenue from CARB for the costs associated with AQMD staff inspecting equipment registered with CARB in their Portable Equipment Registration Program (PERP).

V. ENVIRONMENTAL PROTECTION AGENCY GRANT/OTHER FEDERAL REVENUE

The purpose of EPA grants and other federal revenue is to help support the AQMD in its administration of active air quality control and monitoring programs. The grants and other federal revenue require the AQMD to perform specific agreed-upon activities. Costs recovered with grant funds and other federal revenue includes a portion of the costs associated with the performance of the specific agreed-upon activities such as air monitoring and analysis.

REVENUE CATEGORIES

VI. SOURCE TEST/SAMPLE ANALYSIS FEES

Revenue in this category includes fees for source tests, test protocol reviews, continuous emissions monitoring systems (CEMS) evaluations and certifications, and laboratory sample analyses. This revenue is associated with testing of sources within AQMD's jurisdiction. The revenue recovers a portion of the costs of performing certain compliance tests and analyses.

VII. HEARING BOARD FEES

The revenue from this source results from filing of petitions for variances, excess emissions fees, and daily appearance fees. The revenue recovers a portion of the costs associated with these activities.

VIII. CLEAN FUELS FEES FROM MOBILE SOURCES

Section 9250.11 of the Vehicle Code gives the DMV authority to collect and forward to AQMD money for clean fuels technology advancement programs and transportation control measures related to stationary sources, according to the plan approved pursuant to Health & Safety Code section 40448.5. One dollar is collected by DMV for every vehicle registered in AQMD's jurisdictional boundaries, forwarded to AQMD and deposited in the Clean Fuels special revenue fund. Revenue in this category includes reimbursements from the Clean Fuels Fund to implement a clean fuels program.

IX. MOBILE SOURCES

Section 9250.17 of the Vehicle Code gives the Department of Motor Vehicles (DMV) authority to collect and forward to the AQMD four dollars for every vehicle registered in AQMD's jurisdictional boundaries. Thirty percent of the money (\$1.20) collected is recognized in AQMD's General Fund as mobile sources revenue and is used for programs to reduce air pollution from motor vehicles and to carry out related planning, monitoring, enforcement, and technical studies authorized by, or necessary to implement, the California Clean Air Act of 1988 or the Air Quality Management Plan. Forty percent of the money collected (\$1.60) is deposited into the Air Quality Improvement Fund and distributed to cities and counties in AQMD's jurisdiction, based on their prorated share of population, to implement programs to reduce air pollution from motor vehicles. The remaining thirty percent of the money collected (\$1.20) is deposited into the Mobile Sources Air Pollution Reduction Fund and is used to fund emissions reduction projects developed and adopted by a Mobile Source Air Pollution Reduction Review Committee (MSRC) and approved by the AQMD's Governing Board; these projects implement or monitor programs to reduce air pollution from motor vehicles.

Mobile sources revenue is used to carry out AQMD programs for planning, monitoring, enforcement, and for technical studies related to the reduction of air pollution from motor vehicles, including a fair share of programs such as air monitoring and AQMP development, which relate to both mobile and stationary sources.

REVENUE CATEGORIES

Revenue in the Mobile Sources category includes reimbursements from the Carl Moyer Fund for staff support provided to implement a mobile source program and reimbursement from the Mobile Source Air Pollution Reduction Fund (MSRC) for staff support provided to the MSRC in administering a mobile source program.

X. AIR TOXICS "HOT SPOTS" FEES

Health and Safety Code Section 44380 requires the AQMD to assess and collect fees from facilities that emit toxic compounds. Fees collected are used to recover state and AQMD costs to collect and analyze data regarding air toxics and their effect on the public. Costs recovered include a portion of the administrative, outreach, plan processing, and enforcement costs to implement this program.

XI. TRANSPORTATION PROGRAMS

To comply with the federal and state Clean Air Act requirements and Health and Safety Code Section 40458, AQMD Rule 2202 provides employers with a menu of options to reduce mobile source emissions generated from employee commutes or to implement alternative mobile source emission reduction programs to offset the mobile source emissions generated from the employee commutes, and options to meet a worksite-specific emission reduction target for the subsequent year. Employers with 250 or more employees at a worksite are subject to the Rule 2202 and are required to submit an annual registration. The revenue from this category is used to recover a portion of the costs associated with filing, processing, and reviewing the registrations.

XII - XIII. These revenue categories are no longer used.

XIV. SUBSCRIPTIONS

The AQMD receives money from operating a subscription service for new proposed rules and amended rules and from the sales of AQMD Rules and Regulations and air quality information brochures. The revenue collected recovers a portion of the costs associated with providing this service.

XV. CALIFORNIA AIR RESOURCES BOARD SUBVENTION

The State appropriates moneys each year to subvene to local air quality districts to support an active air quality program.

XVI. CLEAN FUELS FEES FROM STATIONARY SOURCE

Clean fuels fees from stationary sources are recorded in a separate revenue account within the Clean Fuels Fund. Fees are collected from sources that emit 250 tons or more per year of Nitrogen Oxides (NO_x), Sulfur Oxides (SO_x), Reactive Organic Compounds (ROC), or Particulate Matter (PM). The fees collected are used to develop and implement activities that promote the use of clean-burning fuels. These activities include

REVENUE CATEGORIES

assessing the cost effectiveness of emission reductions associated with clean fuels development and use of new clean fuels technologies, and other clean fuels related projects. The staff costs associated with this work is tracked separately and is reimbursed from the clean fuels fund to the general fund.

XVII. OTHER REVENUE

The revenue here is derived from several sources, including revenue attributable to prior years, professional services the AQMD renders to other agencies, witness fees, jury duty fees, the sale of photocopies and data, source education class fees, Public Records Act requests, and other miscellaneous sources. The revenue from Public Records Act requests partially recovers the costs associated with photocopying, printing, handling, and mailing the data to the requestor. Other revenue also includes:

- o Interest revenue earned as a result of investing the AQMD's cash balances. However, interest attributable to special funds such as the Clean Fuels Fund, remains with those funds.
- o Lease income from leasing a portion of AQMD's Headquarters facility.
- o Penalties/Settlements revenue from cash settlements for violations of permit conditions, AQMD rules or state law.

XVIII. AREA SOURCES

The revenue in this category covers architectural coatings fair share of emissions supported programs as well as supporting the architectural coatings program. Rule 314 covers emissions-based fees and quantity-based fees. Annual assessments of architectural coatings are based on quantity (gallons) distributed or sold for use in AQMD's jurisdiction as well. This revenue will be used to recover the costs of staff working on compliance, laboratory support, architectural coatings emissions data, rule development, and architectural coatings revenue collection.

WORK PROGRAM OVERVIEW

The Fiscal Year 2009-10 Work Program was developed from individual work plans and output justifications submitted by each office and are based on their best information or estimates for each of their activities. The work plans are tied to the FY 2009-10 Budget and the work plans for each office can be found in the 'OFFICE BUDGETS' section of this document. A glossary of terms and acronyms used in the Work Program can be found at the end of the Work Program section of this document. A detailed description of each line (output) in the Fiscal Year 2009-10 Work Program can be found in a separate document titled Draft Budget and Work Program Supporting Documentation. In that document, within each organizational unit the Program/Output Justification pages are in work program code order.

The costs used in the Work Program are based on average expenditures for salaries and benefits, services and supplies, and capital outlays. An overhead cost has been applied to each line (output) in the Work Program based on the number of Full Time Equivalent (FTE) staff positions for that output. When office program activities/outputs are defined in the Supporting Documentation with specific expenditures for capital outlays or services and supplies, those specific expenditures are applied to that output and are not included in averages used for other outputs.

A spreadsheet format is used to present the Work Program. The following is a brief description of each spreadsheet column:

The # column numbers each line in the workplan in numerical order.

The **PROGRAM CODE** column lists each program code shown on the Program/Output Justification forms in the Supporting Documentation, creating a cross-reference to the details about that line (output).

The **PROGRAM CATEGORY** column, which appears on the workplan by organizational unit, identifies which of the nine program categories applies to that output.

The **OBJ** column identifies which of the four program objectives (defined in the Goals & Objectives) applies to that output.

The **GROUP** column, which appears on the workplan by category, identifies the organizational unit expected to perform the work.

The **PROGRAM** column identifies the program associated with the work.

The **ACTIVITIES/OUTPUTS** column provides a brief description of the work.

The **FTEs CURRENT** column identifies the number of Full Time Equivalent (FTE) staff positions in the FY 08-09 Adopted Budget associated with performing that work. The **FTEs (+/-)** column represents FY 08-09 mid-year changes and any changes (+/-) proposed for the next fiscal year. An FTE position represents one person-year.

The **COST CURRENT** column identifies the costs in the FY 08-09 Adopted Budget associated with that work. The **COST (+/-)** column represents FY 08-09 mid-year changes and any changes (+/-) proposed for the next fiscal year.

The **REVENUE CATEGORIES** column identifies the revenue that supports the work.

FY 2009-10 WORK PROGRAM BY CATEGORY

ADVANCE CLEAN AIR TECHNOLOGY

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		COST		REVENUE CATEGORIES	
	CODE	OBJ	GROUP			CURRENT	+/-	CURRENT	+/-		
1	08	001	I	LEG	AB2766/Mob Src/Legal Advice	AB2766 Leg Adv: Trans/Mob Source	0.10		\$ 17,372	\$ 164	IX
2	04	003	III	FIN	AB2766/MSRC	MSRC Program Administration	0.40	0.10	49,448	12,900	IX
3	08	003	I	LEG	AB2766/MSRC	Legal Advice: MSRC Prog Admin	0.20		34,744	328	IX
4	44	003	I	STA	AB2766/MSRC	Mob Src Review Comm Prog Admin	1.00		144,929	1,929	IX
5	44	004	I	STA	AB2766/MSRC/Contract Admin	AB2766 Admin Discretionary Prog	3.00		434,787	5,786	IX
6	44	048	I	STA	Admin/Prog Mgmt/Tech Advance	Overall TA Program Mgmt/Coord	2.75		398,554	5,304	VIII
7	44	012	I	STA	AQMP/Control Tech Assessment	Tech Supp: Quantify Cost Effec	0.10		14,493	193	VIII
8	04	130	III	FIN	Clean Fuels/Contract Admin	Clean Fuels Contract Admin/Monitor	0.30	(0.10)	37,086	(12,147)	VIII
9	44	130	I	STA	Clean Fuels/Contract Admin	Admin/Project Supp for TA Cont	3.40		492,758	6,558	VIII,XVI
10	08	131	I	LEG	Clean Fuels/Legal Advice	Legal Advice: Clean Fuels	0.05		8,686	82	VIII
11	44	132	I	STA	Clean Fuels/Mobile Sources	Dev/Impl Mobile Src Proj/Demo	5.85		847,834	11,283	VIII
12	44	134	I	STA	Clean Fuels/Stationary Combust	Dev/Demo Clean Combustion Tech	0.70		101,450	1,350	XVI
13	44	135	I	STA	Clean Fuels/Stationary Energy	Dev/Demo Alt Clean Energy	0.70		101,450	1,350	XVI
14	44	136	I	STA	Clean Fuels/Tech Transfer	Disseminate Low Emiss CF Tech	1.45		220,147	2,797	VIII
15	44	457	I	STA	Mob Src/C Moyer Adm/Outreach	Carl Moyer: Impl/Admin Grant	11.15	(1.50)	1,615,957	(198,782)	IX
16	44	459	I	STA	Mob Src/C Moyer/Impl/Prg Dev	Moyer/Implem/Program Dev	4.80		695,659	9,258	IX
17	08	457	I	LEG	Mob Src/C Moyer/Leg Advice	Moyer/Implem/Program Dev	0.10		17,372	164	IX
18	44	453	I	STA	Mob Src: Emiss Inven Method	Rvw CARB/US EPA emissions inven methodology	1.50		217,393	2,893	VIII,IX
19	04	457	III	FIN	Mobile Source/Moyer Adm	Carl Moyer: Contract/Fin Admin	0.50	0.80	61,810	100,296	IX
20	03	455	I	EO	Mobile Sources	Dev/Impl Mobile Source Strategies	0.20		39,282	51	IX,XI
21	16	457	I	AHR	MS/Carl Moyer Admin	C Moyer/Contractor Compliance	1.00		163,458	804	IX
22	04	542	I	FIN	Prop 1B:Goods Movement	Contracts/Finance Admin	0.00	0.50	-	62,348	IX
23	04	544	I	FIN	Prop 1B:Low Emiss Sch Bus	Grants/Finance Admin	0.00	0.50	-	62,348	IX
24	44	677	I	STA	School Bus/Lower Emission Prog	School Bus Program Oversight	0.10	1.00	14,493	147,050	VIII
25	44	718	II	STA	St Emissions Mitigation Prog	St Emissions Mitigation Prog	0.15		21,739	289	II
26	44	740	I	STA	Tech Adv/Commercialization	Assess CFs/Adv Tech Potential	0.75		108,697	1,447	VIII
27	44	741	I	STA	Tech Adv/Non-Combustion	Dev/Demo Non-Combustion Tech	0.35		50,725	675	XVI
28	44	816	I	STA	Transportation Research	Transport Research/Adv Systems	0.50		72,464	964	VIII
29	44	860	I	STA	Zero Emission Vehicle Program	ZEV: Oversee Prog Admin	0.05		7,246	96	VIII

41.15	1.30	\$ 5,990,034	\$ 227,780
FISCAL YEAR 2009-10 CATEGORY TOTAL		42.45	\$ 6,217,814

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FY 2009-10 WORK PROGRAM BY CATEGORY

ENSURE COMPLIANCE WITH CLEAN AIR RULES

#	PROGRAM		GROUP	PROGRAM	ACTIVITIES/OUTPUTS	FTEs		COST		REVENUE	
	CODE	OBJ				CURRENT	+/-	CURRENT	+/-	CATEGORIES	
1	44	015	I	STA	Acid Rain Program	Acid Rain CEMS Eval/Cert	0.50		\$ 72,464	\$ 964	V
2	26	042	I	PRA	Admin/Office Mgmt/Compliance	Admin: Compl w AQMD Rules	0.25		38,066	(71)	Ib
3	26	046	I	PRA	Admin/Office Mgmt/Compliance	Admin: Compl of Existing Source	0.25		38,066	(71)	Ib
4	44	042	I	STA	Admin/Office Mgmt/Compliance	Compliance: Assign/Manage/Supp	0.37		53,624	714	Ib
5	26	215	I	PRA	Annual Emission Reporting	Annl Des/Impl/Emiss Monitor Sys	4.70	0.05	865,641	(63,744)	II
6	26	072	I	PRA	Arch Ctgs - End User	Compliance/Rpts/RuleImpmenta	0.00	1.00	-	151,978	XVIII
7	44	072	I	STA	Arch Ctgs - End User	Sample Analysis/Rpts	0.00	1.00	-	146,858	XVIII
8	44	073	I	STA	Arch Ctgs - Other	Sample Analysis/Rpts	0.00	2.00	-	293,715	XVIII
9	50	073	I	EAC	Arch Ctgs - Other	Compliance/Rpts/RuleImpmenta	0.00	5.00	-	705,655	XVIII
10	26	076	I	PRA	Area Sources/Compliance	Area Source Compliance	6.50	(2.00)	1,039,717	(255,814)	II,III,V,IX,XV
11	16	080	III	AHR	Auto Services	Vehicle/Radio Repair & Maint	3.00		511,175	(18,389)	Ia
12	35	111	I	LPA	Call Center/CUT SMOG	Smoking Vehicle Complaints	4.20	3.80	611,440	557,201	IX
13	35	112	I	LPA	Call Center/Field Support	Field Radio Comm Ctr Support	2.35	(2.35)	342,115	(342,115)	II,IV,IX
14	50	070	I	EAC	CARB PERP Program	CARB Audits/Statewide Equip Reg	7.00		974,438	13,479	IV
15	08	115	I	LEG	Case Disposition	Trial/Dispo-Civil Case/Injunct	9.00		1,638,479	(60,222)	II,IV,V,VII,XV
16	44	105	I	STA	CEMS Certification	CEMS Review/Approval	6.15		891,312	11,861	II,III,IV,VI
17	50	155	I	EAC	Compliance Guidelines	Procedures/Memos/Manuals	0.50		69,603	963	II
18	50	158	I	EAC	Compliance Testing	R461/Combustion Equip Testing	1.00		176,805	(16,407)	II
19	50	152	II	EAC	Compliance/IM Related Activiti	Assist IM: Design/Review/Test	0.50		69,603	963	II
20	08	154	I	LEG	Compliance/NOV Administration	Review/Track/Prep NOVs/MSAs	2.00		347,440	3,284	IV
21	50	157	I	EAC	Compliance/Special Projects	Prog Audits/Data Req/Board Supp	5.00		696,027	9,628	IV
22	26	165	I	PRA	Conformity	Monitor Transp. Conformity	0.50	(0.20)	76,132	(30,539)	V,IX
23	08	185	I	LEG	Database Management	Support IM/Dev Tracking System	0.35		60,802	575	IV
24	44	175	I	STA	DB/Computerization	Develop Systems/Database	0.44		63,769	849	II,IV,VI
25	08	726	I	LEG	District Prosecutor Support	Assist Enforcement Matters	0.05		8,686	82	IV
26	50	365	I	EAC	Hearing Bd/Variances	Variances/Orders of Abatement	1.50		208,808	2,888	VII
27	17	364	I	CB	Hearing Board/Abatement Orders	Attn/Recrd/Monitr Mtgs	0.00	1.00	-	187,607	IV
28	08	366	I	LEG	Hearing Board/Legal	Hear/Disp-Varian/Appeal/Rev	4.00		694,880	6,568	IV,V,XV
29	17	365	I	CB	Hearing Board/Variances/Appeal	Attend/Record/Monitor HB Mtgs	3.70	(1.00)	714,786	(181,148)	V,VII
30	50	375	I	EAC	Inspections	Compliance/Inspection/Follow-up	91.00	(5.00)	12,772,697	(531,429)	IV,V,XV
31	50	377	I	EAC	Inspections/RECLAIM Audits	Audit/Compliance Assurance	24.00		3,340,931	46,214	II
32	08	380	I	LEG	Interagency Coordination	Coordinate with Other Agencies	0.75		130,290	1,232	II
33	08	402	I	LEG	Legal Advice/AQMD Programs	Legal Support/Rep on Legal Matter	0.50		86,860	821	Ia
34	08	403	III	LEG	Legal Rep/Liability Defense	Prep/Hearing/Disposition	3.00		796,160	16,176	Ia,II
35	44	450	I	STA	Microscopic Analysis	Asbestos/PM/Metals Analysis	3.00		956,287	(330,214)	VI
36	08	465	I	LEG	Mutual Settlement	Mutual Settlement Program	3.95		686,194	6,486	II,IV,V
37	44	500	I	STA	PM2.5 Program	Est/Operate/Maint PM2.5 Network	4.80		695,659	9,258	II,V

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A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FY 2009-10 WORK PROGRAM BY CATEGORY

ENSURE COMPLIANCE WITH CLEAN AIR RULES (Continued)

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		COST		REVENUE	
	CODE	OBJ	GROUP			CURRENT	+/-	CURRENT	+/-	CATEGORIES	
38	50	538	I	EAC	Port Comm AQ Enforcement	Port Comm AQ Enforcement	0.50		69,603	963	IX
39	50	550	II	EAC	Public Complaints/Breakdowns	Compltresp/Invflwup/Resolutn	10.00		1,392,055	19,256	II,IV,V,XV
40	26	602	II	PRA	Railyd Emis Inv Rvw & HRA	Railyd Emis Inv Rvw & HRA	0.75		114,198	(214)	II,XVII
41	50	605	II	EAC	RECLAIM/Admin Support	Admin/Policy/Guidelines	9.00	1.00	1,402,849	58,461	II,III,IV,XV
42	26	620	I	PRA	Refinery Pilot Project	Refinery Pilot Project	0.25		38,066	(71)	II
43	26	645	III	PRA	Rule 1610 Plan Verification	Rule 1610 Plan Verification	0.50		76,132	(143)	IX
44	50	678	I	EAC	School Siting	Identify Haz. Emission Sources near Schools	1.00		139,205	1,926	II
45	44	700	I	STA	Source Testing/Compliance	Conduct ST/Prov Data/Compl	2.25		376,090	(20,660)	VI
46	44	716	I	STA	Special Monitoring/Rule 403	Rule 403 Compliance Monitoring	2.20		358,843	(5,757)	II,III,IX,XV
47	44	704	I	STA	ST/Sample Analysis/Compliance	Analyze ST Samples/Compliance	4.00		579,715	72,715	VI
48	50	751	I	EAC	Title III Inspections	Title III Comp/Insp/Follow Up	0.50		69,603	963	IV
49	08	770	I	LEG	Title V	Leg Advice: Title V Prog/Perm Dev	0.05		8,686	82	II,IV
50	50	771	I	EAC	Title V Inspections	Title V Compl/Inspect/Follow Up	11.00		1,546,260	12,181	II,IV
51	04	791	III	FIN	Toxics/AB2588	AB2588 Toxics HS Fee Collection	0.30		56,286	(3,877)	X
52	08	791	I	LEG	Toxics/AB2588	AB2588 Legal Advice: Plan & Impl	0.05		8,686	82	X
53	26	791	I	PRA	Toxics/AB2588	Review AB2588 Facilities Model	3.90		593,830	(1,114)	X
54	27	791	III	IM	Toxics/AB2588	AB2588 Database Software Supp	0.75		191,795	333	X
55	44	794	I	STA	Toxics/AB2588	Eval Protocols/Methods/ST	1.25		181,161	2,411	X
56	26	792	I	PRA	Toxics/AB2588 Industry wide	AB2588 Toxics Industry wide	3.50		532,924	(1,000)	X
57	26	790	I	PRA	Toxics/AB2588 Plans/Reports	AB2588 Rev Rpt/Risk Assmt Plan	0.70	(0.20)	106,585	(30,596)	X
58	26	793	I	PRA	Toxics/AB2588 Tracking	AB2588 Toxics Tracking	0.75		114,198	(214)	X
59	50	850	I	EAC	VEE Trains	Smoking Trains-Compl/Inspec/FU	0.50		69,603	963	XV
60	44	707	I	STA	VOC Sample Analysis/Compliance	VOC Analysis & Rptg/Compliance	7.00		1,056,502	13,501	IV,XV

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FISCAL YEAR 2009-10 CATEGORY TOTAL			
255.51	4.10	\$ 38,811,831	\$ 466,042
	259.61		\$ 39,277,872

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FY 2009-10 WORK PROGRAM BY CATEGORY

CUSTOMER SERVICE

#	PROGRAM		GROUP	PROGRAM	ACTIVITIES/OUTPUTS	FTEs		COST		REVENUE CATEGORIES	
	CODE	OBJ				CURRENT	+/-	CURRENT	+/-		
1	26	007	I	PRA	AB2766/Mobile Source	AB2766 Prov Tech Asst to Cities	1.00	0.10	\$ 152,264	\$ 14,912	V,IX
2	26	216	I	PRA	AER Public Assistance	AER Design/Impl/Monitor Emiss	0.25		38,066	(71)	II
3	04	170	I	FIN	Billing Services	Answer/Resp/Resolv Prob & Inq	10.60	(0.60)	1,310,376	(63,406)	II,III,IV
4	35	110	I	LPA	Call Center/Central Operator	Receive/Transfer X2000 Calls	1.45	(1.45)	215,092	(215,092)	II,IV,IX,XV
5	35	126	II	LPA	Clean Air Congress	Coord of region-wide community group	0.00	1.00	-	146,080	II,IX
6	50	200	I	EAC	Economic Dev/Bus Retention	Perm Proc/Public Participation	0.10		13,921	193	III
7	35	205	I	LPA	Environmental Education	Curriculum Dev/Project Coord	0.25		36,395	125	II,IX,XV
8	04	260	III	FIN	Fee Review	Cmte Mtg/Fee-Related Complaint	0.04	0.06	4,945	7,525	II,III,XV
9	35	260	III	LPA	Fee Review	Cmte Mtg/Fee-Related Complaint	0.50		72,790	250	II,III,IV,XV
10	50	260	III	EAC	Fee Review	Fee Review Committee	0.10		13,921	193	II,III,IV
11	35	390	I	LPA	Intergov/Geographic Deployment	Dev/Impl Local Govt Outreach	7.50		1,191,857	41,744	II,IX
12	03	390	I	EO	Intergovernmental	Policy Development	0.02		3,928	5	Ia,IX
13	08	404	I	LEG	Legal Rep/Legislation	Draft Legis/AQMD Position/Mtgs	0.10	0.05	17,372	8,932	Ia,II,IX,XV
14	50	425	I	EAC	Lobby Permit Services	Supp Perm Proc/Customer Svc	1.00		139,205	1,926	III
15	03	490	I	EO	Outreach	Publ Awareness Clean Air Prog	1.50		294,618	385	Ia
16	35	491	I	LPA	Outreach/Business	Chambers/Business Meetings	1.00		145,581	499	II,IV
17	35	496	I	LPA	Outreach/Visiting Dignitary	Tours/Briefings-Dignitary	0.25		36,395	125	Ia
18	16	540	III	AHR	Print Shop	Printing/Collating/Binding	4.00		664,834	3,215	Ia
19	03	492	I	EO	Public Education	Pub Events/Conf/Rideshare Fair	0.07		13,749	18	Ia,IX
20	35	492	I	LPA	Public Education/Public Events	Pub Events/Conf/Rideshare Fair	2.00	(1.00)	438,125	(167,126)	II,V,IX,XV
21	35	555	I	LPA	Public Information Center	Inform public of unhealthy air	1.20	(0.20)	206,697	(16,617)	II,V,IX
22	35	560	I	LPA	Public Notification	Public notif of rules/hearings	0.50		112,790	(29,750)	II,IV,IX
23	03	565	III	EO	Public Records Act	Comply w/ Public Req for Info	0.05		9,821	13	XVII
24	04	565	I	FIN	Public Records Act	Comply w/ Public Rec Requests	0.07	(0.02)	8,653	(2,419)	XVII
25	08	565	III	LEG	Public Records Act	Comply w/ Public Rec Requests	0.20		34,744	328	XVII
26	16	565	III	AHR	Public Records Act	Comply w/ Public Rec Requests	0.20		32,692	161	XVII
27	17	565	III	CB	Public Records Act	Comply w/ Public Rec Requests	0.03		5,576	52	XVII
28	26	565	III	PRA	Public Records Act	Comply w/ Public Rec Requests	0.05		7,613	(14)	XVII
29	27	565	III	IM	Public Records Act	Comply w/ Public Req for Info	5.75		937,594	2,550	XVII
30	35	565	III	LPA	Public Records Act	Comply w/ Public Req for Info	0.10		14,558	50	XVII
31	44	565	III	STA	Public Records Act	Comply w/ Public Req for Info	0.17		24,638	328	XVII
32	50	565	III	EAC	Public Records Act	Comply w/ Public Req for Info	0.50		69,603	963	XVII
33	26	833	III	PRA	Rule 2202 ETC Training	Rule 2202 ETC Training	1.25	(0.50)	190,330	(987)	XI
34	26	678	II	PRA	School Siting	School Siting	0.10		15,226	(29)	II
35	35	679	III	LPA	Small Business/Financial Asst	Small Business/Financial Assistance	2.00		291,162	998	III
36	08	681	III	LEG	Small Business/Legal Advice	Legal Advice: SB/Fee Review	0.05		8,686	82	II,III
37	35	680	I	LPA	Small Business/Permit Streamln	Asst sm bus to comply/AQMD req	3.95		575,045	1,972	II,III,IV,V
38	50	690	I	EAC	Source Education	Prov Tech Asst To Industries	3.00		417,616	5,777	III,V,XV
39	44	701	I	STA	Source Testing/Customer Svc	Conduct ST/Prov Data/Cust Svc	0.10		14,493	193	VI
40	35	710	I	LPA	Speakers Bureau	Coordinate/conduct speeches	0.10		14,558	50	Ia
41	16	720	I	AHR	Subscription Services	Rule & Gov Board Materials	1.70		277,879	1,366	XIV
42	35	791	I	LPA	Toxics/AB2588	Outreach/AB 2588 Air Toxics	0.01		1,456	5	X
43	44	709	I	STA	VOC Sample Analysis/SBA/Other	VOC Analysis & Reptg/Cust Svc	0.50		72,464	964	VI

53.31	(2.56)	\$ 8,147,330	\$ (253,534)
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FISCAL YEAR 2009-10 CATEGORY TOTAL

50.75	\$ 7,893,796
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A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FY 2009-10 WORK PROGRAM BY CATEGORY

DEVELOP PROGRAMS TO ACHIEVE CLEAN AIR

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		COST		REVENUE CATEGORIES	
	CODE	OBJ	GROUP			CURRENT	+/-	CURRENT	+/-		
1	26	002	I	PRA	AB2766/Mobile Source	AB2766 Mobile Source Outreach	0.75		\$ 114,198	\$ (214)	IX
2	03	028	I	EO	Admin/AQMD Policy	Dev/Coord Goals/Policies/Overs	2.00		442,824	50,513	Ia
3	26	038	I	PRA	Admin/Office Management	Coordinate Off/Admin Activities	0.40		60,906	(114)	Ib
4	44	039	I	STA	Admin/Office Mgt/Tech Adv	Admin Support/Coordination	0.77		111,595	1,485	VIII
5	26	049	I	PRA	Admin/Prog Mgmt/AQMP	Admin: AQMP Development	0.75		114,198	(214)	Ib
6	26	057	I	PRA	Admin/Transportation Prog Mgmt	Admin: Transportation Programs	0.75		114,198	(214)	Ib
7	44	069	I	STA	AQIP Evaluation	AQIP Contract Admin/Evaluation	1.10		159,422	2,122	IX
8	26	068	II	PRA	AQMD Projects	Prepare Environmental Assessments	4.00	0.75	674,057	112,841	II,IV,IX
9	03	010	I	EO	AQMP	Develop/Implement AQMP	0.05		9,821	13	II,IX
10	08	010	I	LEG	AQMP	AQMP Revision/CEQA Review	0.20		34,744	328	II,IX
11	26	010	I	PRA	AQMP	AQMP Special Studies	0.00		20,000	-	V,IX,XV
12	26	218	I	PRA	AQMP/Emissions Inventory	Dev Emiss Inv: Forecasts/RFPs	2.50	(0.50)	380,660	(76,703)	II,IX
13	26	071	I	PRA	Arch Ctgs - Admin	Rdev/Aud/DB/TA/AQMD/Rpts/AER	0.00	2.00	-	303,957	XVIII
14	26	102	II	PRA	CEQA Document Projects	Review/Prepare CEQA Comments	3.75	0.10	590,990	14,126	II,IX
15	26	103	II	PRA	CEQA Special Projects	Contracted by Lead Agency	0.00	1.00	-	151,978	XVII
16	26	600	I	PRA	Credit Generation Programs	Dev RFP/AQMP Ctrl Strats/Inter	2.00		304,528	(571)	II,V,IX
17	26	219	I	PRA	Emissions Field Audit	Emissions Field Audit	1.00	1.00	152,264	151,693	II
18	26	221	I	PRA	Emissions Growth Mitigation	Mitigate dev growth	1.50		228,396	(429)	II,IX
19	26	217	I	PRA	Emissions Inventory Studies	Dev Emiss DB/Dev/Update Emiss	3.70	(0.20)	574,377	(31,453)	II,V,IX,XV
20	26	397	II	PRA	Lead Agency Projects	Prep Envrnmt Assmts/Perm Proj	1.50		228,396	(429)	III
21	44	451	I	STA	Mob Src/CARB/EPA Monitoring	CARB/US EPA Mob Src Fuel Policies	1.50		217,393	2,893	IX
22	44	452	I	STA	Mob Src/CEC/US DOE Monitoring	CEC/US DOE Mob Src rulemaking proposals	1.00		144,929	1,929	IX,XVII
23	44	458	I	STA	Mobile Source Strategies	Implement Fleet Rules	1.00		144,929	1,929	VIII
24	44	448	I	STA	Mobile Src Strategies-Off Road	CARB Off-Road Mob Src ctrl strategy for SIP	1.00		144,929	1,929	XVII
25	26	503	I	PRA	PM Strategies	PM10 Plan/Analyze/Strategy Dev	5.20	0.30	791,773	44,108	II,V,XV
26	44	542	II	STA	Prop 1B:Goods Movement	Prop 1B:Goods Movement	1.75	0.50	253,625	76,804	IX
27	44	544	II	STA	Prop 1B:Low Emiss Sch Bus	Prop 1B:Low Emiss Sch Bus	0.20		28,986	386	IX
28	26	745	I	PRA	Rideshare	Dist Rideshare/Telecommute Prog	0.50		76,132	(143)	IX
29	26	834	I	PRA	Rule 2202 Implement	Rule 2202 Proc/Sub Plans/Tech Eval	3.50		532,924	(1,000)	XI
30	26	836	I	PRA	Rule 2202 Support	Rule 2202 Tech Assistance/Outreach	2.50	(0.50)	400,660	(1,344)	V,XI
31	26	685	I	PRA	Socio-Economic	Apply econ models/Socio-econ	3.60	0.90	719,851	60,052	II,IV,IX
32	44	702	I	STA	ST Methods Development	Eval ST Methods/Validate	0.95		137,682	1,832	II
33	44	705	I	STA	ST Sample Analysis/Air Program	Analyze ST Samples/Air Prgms	0.25		36,232	482	II
34	26	816	I	PRA	Transportation Regional Progs	Dev AQMP Meas/Coord w/Reg Agn	0.50	0.10	76,132	15,055	V,IX

50.17	5.45	\$ 8,021,753	\$ 883,626
	55.62		\$ 8,905,380

FISCAL YEAR 2009-10 CATEGORY TOTAL

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A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FY 2009-10 WORK PROGRAM BY CATEGORY

DEVELOP RULES TO ACHIEVE CLEAN AIR

#	PROGRAM			GROUP	PROGRAM	ACTIVITIES/OUTPUTS	FTEs		COST		REVENUE CATEGORIES
	CODE	OBJ					CURRENT	+/-	CURRENT	+/-	
1	44	043	I	STA	Admin/Office Mgmt/Rules	Rules: Assign/Manage/Supp	0.15		\$ 81,739	\$ (59,711)	Ib
2	26	050	I	PRA	Admin/Rule Dev/PRA	Admin: Rule Development	1.00		152,264	(286)	Ib
3	26	077	I	PRA	Area Sources/Compliance	Dev/Eval/Impl Area Source Prog	6.00	(1.00)	913,585	(153,693)	II,IX
4	03	385	I	EO	Credit Generation Programs	Dev/Impl Marketable Permit	0.02		3,928	5	II
5	26	385	I	PRA	Criteria Pollutants/Mob Srcs	Dev/Impl Intercredit Trading	2.00		304,528	(571)	IV,IX
6	26	362	I	PRA	Health Effects	Study Health Effect/Toxicology	1.60	0.20	243,623	29,939	II,III,IX
7	44	449	I	STA	Mob Src/AQMD Rulemaking	Prepare AQMD Mob Src rulemaking proposals	2.00		289,858	3,857	VIII,IX
8	44	456	I	STA	MS & AQMP Control Strategies	AQMP Control Strategies	0.30		43,479	579	VIII
9	26	655	I	PRA	NSR/Adm Rulemaking	Amend/Develop NSR & Admin Rules	5.00		761,321	(1,428)	II,IV,V,XV
10	26	460	I	PRA	Regional Modeling	Rule Impact/Analyses/Model Dev	4.75		773,255	58,643	II,V,IX
11	50	650	I	EAC	Rulemaking	Dev/Amend/Impl Rules	0.50		69,603	963	II,XV
12	44	653	I	STA	Rulemaking/BACT	Dev/Amend BACT Guidelines	2.85		413,047	5,497	II
13	26	654	I	PRA	Rulemaking/NOX	Rulemaking/NOx	1.00		152,264	24,714	II,IV,XV
14	08	661	I	LEG	Rulemaking/RECLAIM	RECLAIM Legal Adv/Related Iss	0.10		17,372	164	II
15	26	661	I	PRA	Rulemaking/RECLAIM	RECLAIM Amend Rules/Related Is	2.00		304,528	(571)	II
16	44	657	I	STA	Rulemaking/Support PRA	Assist PRA w/ Rulemaking	0.05		7,246	96	II
17	50	657	I	EAC	Rulemaking/Support PRA	Provide Rule Development Supp	0.50		69,603	963	II,XV
18	26	659	I	PRA	Rulemaking/Toxics	Develop/Amend Air Toxic Rules	6.75	(1.00)	1,027,783	(153,907)	II,XV
19	26	656	I	PRA	Rulemaking/VOC	Dev/Amend VOC Rules	10.00	(2.00)	1,815,641	(359,814)	II,IV,XV
20	03	650	I	EO	Rules	Develop & Implement Rules	0.03		5,892	8	II,IX
21	08	651	I	LEG	Rules/Legal Advice	Legal Advice: Rules/Draft Regs	1.15		199,778	1,888	II,IV
22	44	706	I	STA	ST Sample Analysis/Air Program	Analyze ST Samples/Rules	0.25		36,232	482	II
23	50	752	I	EAC	Title III Rulemaking	Title III Dev/Implement Rules	0.25		34,801	481	II,V,XV
24	50	773	I	EAC	Title V & NSR Rulemaking-Supp	Title V Rules Dev/Amend/Impl	0.25		34,801	481	II
25	44	708	I	STA	VOC Sample Analysis/Rules	VOC Analysis & Rptg/Rules	0.25		66,232	62,982	II,XV

48.75	(3.80)	\$ 7,822,404	\$ (538,238)
FISCAL YEAR 2009-10 CATEGORY TOTAL		44.95	\$ 7,284,166

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FY 2009-10 WORK PROGRAM BY CATEGORY

MONITOR AIR QUALITY

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		COST		REVENUE	
	CODE	OBJ	GROUP			CURRENT	+/-	CURRENT	+/-	CATEGORIES	
1	44	038	I	STA	Admin/Office Mgmt/Monitoring	Overall Program Mgmt/Coord	1.00		\$ 144,929	\$ 1,929	Ib
2	44	046	I	STA	Admin/Program Management	STA Program Administration	2.00		301,858	3,857	Ib
3	26	061	I	PRA	Air Quality Evaluation	Air Quality Evaluation	0.75	(0.75)	114,198	(114,198)	II,IX
4	44	063	I	STA	Ambient Air Analysis	Analyze Criteria/Tox/Pollutants	13.31	(0.40)	2,041,003	(145,072)	II,V,IX
5	44	064	I	STA	Ambient Network	Air Monitoring/Toxics Network	20.00	(1.00)	3,014,577	289,316	II,V,IX
6	44	065	I	STA	Audit/Data Reporting	AM Audit/Validation/Reporting	3.00		434,787	5,786	II,V,IX
7	50	210	I	EAC	Emergency Response	Emerg Tech Asst to Public Saf	0.25		34,801	481	II,XV
8	26	438	I	PRA	MATES III	MATES III-Toxic Emiss Inv/Mode	0.20	(0.20)	30,453	(30,453)	II,IX
9	44	438	I	STA	MATES III	MATES III - Monitoring	0.00		-	-	II,VIII
10	26	445	I	PRA	Meteorology	ModelDev/Data Analysis/Forecast	2.00	1.00	429,528	191,407	II,V,IX
11	44	468	I	STA	NATTS(Natl Air Tox Trends Sta)	NATTS (Natl Air Tox Trends)	0.10	1.40	14,493	205,793	V
12	26	530	I	PRA	Photochemical Assessment	Photochemical Assessment	0.25		38,066	(71)	II,V
13	44	530	I	STA	Photochemical Assessment	Photochemical Assess & Monitor	3.00		434,787	5,786	V,IX
14	44	505	I	STA	PM Sampling Program (EPA)	PM Sampling Program - Addition	11.00		1,594,217	21,215	V
15	44	501	I	STA	PM2.5 Program	Analyze PM2.5 Samples	6.00		869,573	11,572	II,V
16	44	538	I	STA	Port AQ/I-710 Monitoring	Port AQ Monitoring	3.40		622,758	6,558	IX,XVII
17	44	585	I	STA	Quality Assurance	Quality Assurance Branch	3.00		434,787	5,786	II,IX
18	44	715	I	STA	Special Monitoring/Emergency	Emergency Response	0.50		72,464	964	II
19	26	789	I	PRA	Toxic Inventory Development	Toxic Emission Inventory Study	1.00		152,264	(286)	X

70.76	0.05	\$ 10,779,543	\$ 460,371
FISCAL YEAR 2009-10 CATEGORY TOTAL		70.81	\$ 11,239,914

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A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FY 2009-10 WORK PROGRAM BY CATEGORY

OPERATIONAL SUPPORT

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		COST		REVENUE	
	CODE	OBJ	GROUP			CURRENT	+/-	CURRENT	+/-	CATEGORIES	
1	04	002	III	FIN	AB2766/Mobile Source	Prog Admin: Monitor/Dist/Audit	0.30		\$ 45,286	\$ (7,877)	IX
2	04	020	III	FIN	Admin/AQMD Budget	Analyze/Prepare/Impl/Track WP	2.40	0.60	296,689	77,402	Ia
3	04	023	III	FIN	Admin/AQMD Capital Assets	FA Rep/Reconcile/Inv/Acct	0.20	0.10	48,724	12,685	Ia
4	04	021	III	FIN	Admin/AQMD Contracts	Contract Admin/Monitor/Process	2.80	0.20	346,137	27,954	Ia
5	17	024	III	CB	Admin/AQMD/GB/HB Mgmt	Admin Governing/Hearing Brds	1.00		185,861	1,746	Ia,VII
6	08	025	III	LEG	Admin/AQMD-Legal Research	Legal Research/Staff/Exec Mgmt	0.25		43,430	411	Ia
7	04	045	III	FIN	Admin/Office Budget	Office Budget/Prep/Impl/Track	0.10		12,362	108	Ib
8	03	038	III	EO	Admin/Office Management	Budget/Program Management	1.00		196,412	257	Ib
9	04	038	III	FIN	Admin/Office Management	Fin Mgmt/Oversee Activities	3.00	(0.90)	370,861	(108,997)	Ib
10	08	038	III	LEG	Admin/Office Management	Attorney Timekeeping/Perf Eval	4.00		697,380	8,068	Ib
11	16	038	III	AHR	Admin/Office Management	Reports/Proj/Budget/Contracts	2.05		350,090	(1,552)	Ib
12	27	038	III	IM	Admin/Office Management	Overall Direction/Coord of IM	2.00		326,120	887	Ia
13	50	038	I	EAC	Admin/Office Management	Dev/Coord Goals/Policies/Overs	4.00		558,822	5,702	Ib
14	50	047	I	EAC	Admin/Operations Support	Budget/Contracts/Reports/Projects	5.00		696,027	9,628	Ib
15	44	052	I	STA	Admin/Prog Mgmt/Mob Src	Admin: Mobile Source	2.30		333,336	4,436	Ib
16	35	046	I	LPA	Admin/Program Management	Admin Office/Units/SuppCoord Staff	5.82	(0.20)	847,281	(26,311)	Ib
17	27	215	IV	IM	Annual Emission Reporting	System Enhancements for GHG	0.50		81,530	222	II,XVII
18	16	026	III	AHR	AQMD Mail	Posting/Mailing/Delivery	2.30		375,954	1,848	Ia
19	27	071	I	IM	Arch Ctgs - Admin	Database Dev/Maintenance	0.00	0.25	-	40,876	XVIII
20	04	085	III	FIN	Building Corporation	Building Corp Acct/Fin Reports	0.05		6,181	54	Ia
21	16	090	III	AHR	Building Maintenance	Repairs & Preventative Maint	8.00		1,317,418	6,929	Ia
22	16	092	III	AHR	Business Services	Building Services Admin/Contracts	2.40		392,300	1,929	Ia
23	04	631	I	FIN	Cash Mgmt/Refunds	Research/Doc/Prep/Proc Refunds	1.00	(0.80)	123,620	(98,681)	II,III,IV,XI
24	04	630	I	FIN	Cash Mgmt/Revenue Receiving	Receive/Post Pymts/Reconcile	3.75	0.75	463,576	97,560	II,III,IV,XI
25	16	226	III	AHR	Classification & Pay	Class & Salary Studies	0.30		140,348	(53,759)	Ia
26	27	160	III	IM	Computer Operations	Oper/Manage Host Computer Sys	5.25		1,193,634	15,758	Ia
27	27	184	III	IM	Database Information Support	Ad Hoc Reports/Bulk Data Update	1.00		258,060	443	Ia
28	27	185	III	IM	Database Management	Dev/Maintain Central Database	2.25		366,884	998	Ia
29	16	225	III	AHR	Employee Benefits	Benefits Anlys/Orient/Records	1.40		228,842	1,125	Ia
30	04	233	III	FIN	Employee Relations	Assist HR/Interpret Salary Res	0.23	(0.03)	28,433	(3,493)	Ia
31	16	233	III	AHR	Employee Relations	Meet/Confer/Labor-Mgmt/Grievance	3.00		490,375	2,411	Ia
32	08	227	III	LEG	Employee/Employment Law	Legal Advice: Employment Law	0.75		130,290	1,232	Ia
33	16	060	III	AHR	Equal Employment Opportunity	Program Dev/Monitor/Reporting	0.35		57,210	281	Ia
34	16	255	III	AHR	Facilities Services	Phones/Space/Keys/Audio-Visual	1.00		168,458	804	Ia
35	04	265	III	FIN	Financial Mgmt/Accounting	Record Accts Rec & Pay/Rpts	7.40	(0.40)	981,811	(39,232)	Ia
36	04	266	III	FIN	Financial Mgmt/Fin Analysis	Fin/AQMD Stat Analysis & Audit	1.40	(0.40)	188,068	(33,371)	Ia
37	04	267	III	FIN	Financial Mgmt/Treasury Mgmt	Treas Mgt Anlyz/Trk/Proj/Invst	1.20	0.10	242,344	1,262	Ia
38	04	268	III	FIN	Financial Systems	CLASS/Rev/Acct/PR/Sys Analyze	0.90	(0.70)	186,258	(121,319)	Ia
39	02	275	II	GB	Governing Board	Rep of Dist Meet/Conf/Testimony	0.00		1,269,799	27,245	Ia
40	17	275	III	CB	Governing Board	Attend/Record/Monitor Meetings	1.20		223,033	2,095	Ia

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A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FY 2009-10 WORK PROGRAM BY CATEGORY

OPERATIONAL SUPPORT (Continued)

#	PROGRAM		GROUP	PROGRAM	ACTIVITIES/OUTPUTS	FTEs		COST		REVENUE CATEGORIES	
	CODE	OBJ				CURRENT	+/-	CURRENT	+/-		
41	04	355	III	FIN	Grants Management	Grant Anlyz/Eval/Negot/Acc/Rpt	0.70	(0.10)	86,534	(11,716)	V,XV
42	35	350	III	LPA	Graphic Arts	Graphic Arts	2.00		311,162	(19,002)	Ia
43	27	370	III	IM	Information Technology Svcs	Enhance Oper Effic/Productivity	2.75		548,514	1,619	Ia
44	08	401	III	LEG	Legal Advice/AQMD Programs	General Advice: Contracts	3.50		683,020	5,747	Ia,II,IX
45	27	420	III	IM	Library	General Library Svcs/Archives	1.25		259,475	(11,196)	Ia
46	04	447	I	FIN	Mobile Sources/Accounting	Record Acct Rec & Pay/Special Funds	1.00		123,620	1,077	IX
47	27	470	III	IM	Network Operations/Telecomm	Operate/Maintain/Implem AQMD	10.25		1,960,188	12,683	Ia
48	27	480	III	IM	New System Development	Dev sys for special oper needs	3.00		734,179	(48,170)	II,IV
49	27	481	III	IM	New System Development	Dev sys in supp of Dist-wide	1.75		323,855	776	Ia,III
50	04	493	III	FIN	Outreach/SB/MB/DVBE	Outreach/Incr SB/DVBE Partic	0.10		12,362	108	Ia
51	04	510	III	FIN	Payroll	Ded/Ret Rpts/PR/St & Fed Rpts	3.10	0.50	392,223	63,086	Ia
52	16	232	III	AHR	Position Control	Track Positions/Workforce Anlys	0.40		65,383	321	Ia
53	04	570	III	FIN	Purchasing	Purch/Track Svcs & Supplies	3.50		432,671	3,768	Ia
54	04	571	III	FIN	Purchasing/Receiving	Receive/Record AQMD Purchases	1.30	(0.10)	160,706	(11,070)	Ia
55	04	572	III	FIN	Purchasing-Receiving/Stockroom	Track/Monitor AQMD Supplies	1.00		123,620	1,077	Ia
56	27	615	III	IM	Records Information Mgmt Plan	Plan/Impl/Dir/Records Mgmt plan	1.25		258,825	(4,446)	Ia
57	27	616	III	IM	Records Services	Records/Documents processing	3.75		742,474	(1,337)	Ia,III,IV
58	16	228	III	AHR	Recruitment & Selection	Recruit Candidates for AQMD	5.70	(1.00)	957,713	4,821	Ia
59	16	640	III	AHR	Risk Management	Liabl/Property/Wk Comp/Selflns	1.00		323,458	804	Ia
60	27	736	III	IM	Systems Implementation	Fin/HR PeopleSoft Systems Impl	1.50		494,590	(249,335)	Ia
61	27	735	III	IM	Systems Maintenance	Maintain Existing Software Prog	4.75	(0.25)	1,355,534	(32,180)	II,III,IV
62	04	805	III	FIN	Training	Continuing Education/Training	0.20		24,724	215	Ib
63	26	805	III	PRA	Training	Training	0.05		7,613	(14)	Ib
64	50	805	I	EAC	Training	Dist/Org Unit Training	6.00		835,233	11,553	Ib
65	04	825	III	FIN	Union Negotiations	Official Labor/Mgmt Negotiate	0.05	(0.03)	6,181	(3,687)	Ia
66	08	825	III	LEG	Union Negotiations	Legal Adv: Union Negotiations	0.05		8,686	82	Ia
67	26	825	III	PRA	Union Negotiations	Official Labor/Mgmt Negotiate	0.01		1,523	(3)	Ia
68	35	825	III	LPA	Union Negotiations	Official Labor/Mgmt Negotiate	0.01		1,456	5	Ia
69	44	825	III	STA	Union Negotiations	Labor/Mgmt Negotiations	0.05		7,246	96	Ia
70	50	825	III	EAC	Union Negotiations	Official Labor/Mgmt Negotiate	0.10		13,921	193	Ia
71	04	826	III	FIN	Union Steward Activities	Rep Employees in Grievance Act	0.01		1,236	11	Ia
72	08	826	III	LEG	Union Steward Activities	Rep Employees in Grievance Act	0.05		8,686	82	Ia
73	26	826	III	PRA	Union Steward Activities	Rep Employees in Grievance Act	0.01		1,523	(3)	Ia
74	35	826	III	LPA	Union Steward Activities	Union Steward Activities	0.01		1,456	5	Ia
75	44	826	III	STA	Union Steward Activities	Rep Employees in Grievance Act	0.05		7,246	96	Ia
76	50	826	III	EAC	Union Steward Activities	Rep Employees in Grievance Act	0.10		13,921	193	Ia
77	03	855	III	EO	Web Tasks	Create/edit/review web content	0.03		5,892	8	Ia
78	04	855	III	FIN	Web Tasks	Create/edit/review web content	0.05	(0.03)	6,181	(3,687)	Ia
79	17	855	III	CB	Web Tasks	Create/edit/review web content	0.07		13,010	122	Ia
80	26	855	III	PRA	Web Tasks	Create/edit/review web content	0.10		15,226	(29)	Ia
81	27	855	III	IM	Web Tasks	Create/edit/review web content	2.25		437,884	(55,002)	Ia
82	35	855	I	LPA	Web Tasks	Create/edit/review web content	0.00	0.40	-	58,432	Ia
83	50	855	III	EAC	Web Tasks	Creation/Update of Web Content	0.50		69,603	70,963	Ia

FISCAL YEAR 2009-10 CATEGORY TOTAL	145.15	(2.04)	\$ 26,107,801	\$ (355,172)
		143.11		\$ 25,752,629

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FY 2009-10 WORK PROGRAM BY CATEGORY

TIMELY REVIEW OF PERMITS

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		COST		REVENUE CATEGORIES	
	CODE	OBJ	GROUP			CURRENT	+/-	CURRENT	+/-		
1	26	040	I	PRA	Admin/Office Mgmt/AQ Impl	Admin/Modeling/New Legis/Sm Sr	0.28		\$ 42,634	\$ (80)	Ib
2	26	044	I	PRA	Admin/Office Mgmt/Permit & Fee	Admin: Resolve Perm/Fee Issues	0.10		15,226	(29)	Ib
3	26	120	I	PRA	Certification/Registration Pro	Certification/Registration Prog	1.80		274,075	(514)	III
4	50	367	I	EAC	Hearing Board/Appeals	Appeals: Permits & Denials	0.50		69,603	963	III
5	50	476	I	EAC	NSR Data Clean Up	Edit/Update NSR Data	1.00		139,205	1,926	II
6	50	475	I	EAC	NSR Implementation	Implement NSR/Allocate ERCs	6.00		855,233	11,553	II,V,XV
7	50	775	I	EAC	Perm Proc/Admin/Title V Permit	Title V NSR Permit Processing	2.00	(1.00)	278,411	(137,280)	III
8	50	521	III	EAC	Perm Proc/Expedited Permit	Proc Expedited Permits (301OT)	0.50		69,603	963	III
9	50	728	I	EAC	Perm Proc/IM Programming	Assist IM: Design/Review/Test	2.00		278,411	3,851	II,III,IV
10	50	156	I	EAC	Perm Proc/Info to Compliance	Prov Permit Info to Compliance	3.00		417,616	5,777	III,IV,XV
11	50	515	I	EAC	Perm Proc/Non TV/Non RECLAIM	PP: Non TitV/TitIII/RECLAIM	38.25	(1.00)	5,573,109	(167,978)	III,XV
12	50	517	I	EAC	Perm Proc/Permit Services	Perm Proc/New Perm/Excl TIII	35.85		4,990,515	69,032	III,XV
13	50	520	I	EAC	Perm Proc/Pre-App Mtg Outreac	Pre-App Mtgs/Genl Prescreening	4.00		556,822	7,702	III
14	50	518	I	EAC	Perm Proc/RECLAIM	Process RECLAIM Permits	24.00		3,340,931	46,214	III,IV,XV
15	50	519	I	EAC	Perm Proc/Title III (Non TV)	Process Title III Permits	1.00		139,205	1,926	III
16	26	461	I	PRA	Permit & CEQA Modeling Review	Review Model Permit/Risk Assmt	2.25	(1.00)	372,594	(152,621)	III
17	08	516	I	LEG	Permit Processing/Legal	Legal Advice: Permit Processing	0.20		34,744	328	III
18	44	725	I	STA	Permit Processing/Support EAC	Assist EAC w/ Permit Process	0.05		7,246	96	III
19	50	523	I	EAC	Permit Streamlining	Permit Streamlining	4.00		556,822	7,702	III
20	35	514	III	LPA	Permit: Expired Permit Program	Assist w Permit Reinstatement	0.30		43,674	150	IV
21	44	545	I	STA	Protocols/Reports/Plans	Eval Test Protocols/Cust Svc	0.10		14,493	193	III,IV
22	44	546	I	STA	Protocols/Reports/Plans	Eval Test Protocols/Compliance	7.15		1,036,241	13,790	IV,VI
23	26	643	III	PRA	Rule 222 Filing Program	Rule 222 Filing Program	0.20		55,453	14,943	IV
24	50	680	III	EAC	Small Business Assistance	Asst sm bus w/ Permit Process	0.50		69,603	963	III
25	27	770	III	IM	Title V	Dev/Maintain Title V Program	1.00		163,060	443	III
26	08	772	I	LEG	Title V Permits	Leg Advice: New Source Title V Permit	0.05		8,686	82	III
27	50	774	I	EAC	Title V Permits	Title V Permit Processing	13.25		1,869,472	9,514	III

	149.33	(3.00)	\$ 21,272,689	\$ (260,392)
FISCAL YEAR 2009-10 CATEGORY TOTAL		146.33	\$ 21,012,297	

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FY 2009-10 WORK PROGRAM BY CATEGORY

POLICY SUPPORT

#	PROGRAM		GROUP	PROGRAM	ACTIVITIES/OUTPUTS	FTEs		COST		REVENUE CATEGORIES	
	CODE	OBJ				CURRENT	+/-	CURRENT	+/-		
1	44	041	I	STA	Admin/Office Mgmt/Policy Supp	Overall Policy Supp/Mgmt/Coord	0.49		\$ 71,015	\$ 945	Ib
2	26	048	IV	PRA	Admin/Prog Mgmt/Policy	Admin: GB/Committee Support	1.00		152,264	(286)	Ib
3	26	277	I	PRA	Advisory Group/AQMP	Governing Board AQMP Advisory Group	0.05		7,613	(14)	II,IX
4	35	280	I	LPA	Advisory Group/Ethnic Comm	GB Ethnic Comm Advisory Group	0.50		72,790	250	II,IX
5	03	276	III	EO	Advisory Group/Governing Board	Governing Board Advisory Group	0.05		9,821	13	Ia
6	26	276	I	PRA	Advisory Group/Home Rule	Governing Board Advisory Group	0.30		45,679	(86)	Ia
7	26	278	I	PRA	Advisory Group/Sci,Tech,Model	Scientific/Tech/Model Peer Rev	0.05		7,613	(14)	II,IX
8	35	281	I	LPA	Advisory Group/Small Business	SBA Advisory Group Staff Support	0.50		72,790	250	IV,IX
9	44	276	I	STA	Advisory Group/Technology Adva	Tech Adv Advisory Group Supp	0.10		14,493	193	VIII
10	03	078	II	EO	Asthma & Outdoor AQ Consortium	Asthma & Outdoor AQ Consortium	0.01		1,964	3	Ia
11	26	078	I	PRA	Asthma & Outdoor AQ Consortium	Asthma & Outdoor AQ Consortium	0.10		15,226	(29)	II,IX
12	50	276	I	EAC	Board Committees	Admin/Stationary Source Committees	0.25		34,801	481	Ia
13	26	083	I	PRA	Brain Tumor & Air Poll Fdn	Brain Tumor & Air Poll Foundation Support	0.10		15,226	(29)	II,IV
14	03	083	II	EO	Brain Tumor & Air Poll Foundat	Brain Tumor & Air Poll Foundation Support	0.03		5,892	8	Ia
15	04	083	II	FIN	Brain Tumor & Air Poll Foundat	Brain Tumor & Air Poll Foundation Support	0.05		6,181	54	Ia
16	44	095	I	STA	CA Natural Gas Veh Partnership	CA Natural Gas Veh Partnership	0.05		7,246	96	VIII
17	26	148	IV	PRA	Climate Change	GHG/Climate Change Policy Development	2.35	0.55	507,821	(17,083)	XVII
18	50	148	IV	EAC	Climate Change	GHG/Climate Change Support	0.50		69,603	963	II,IX
19	26	240	II	PRA	EJ-AQ Guidance Document	AQ Guidance Document	0.25		38,066	(71)	II,IX
20	35	240	II	LPA	Environmental Justice	Impl Board's EJ Pgrms/Policies	2.00		421,162	(129,002)	II,IV
21	44	240	II	STA	Environmental Justice	Implement Environmental Justice	1.95		282,611	3,761	II,IX
22	35	345	II	LPA	Goods Mvmt&Financial Incentive	Goods Movement & Financial Incentives Progr	1.00		145,581	499	IX
23	03	275	I	EO	Governing Board	Board/Committee Support	2.00		392,824	513	Ia
24	08	275	III	LEG	Governing Board	Legal Advice:Attend Board/Cmte Mtgs	1.50		260,580	2,463	Ia
25	35	283	I	LPA	Governing Board Policy	Brd sup/Respond to GB req	0.65	(0.10)	94,628	(14,284)	Ia
26	03	381	I	EO	Interagency Liaison	Local/State/Fed Coord/Interact	0.40		78,565	103	Ia,IX
27	35	381	III	LPA	Interagency Liaison	Interact Gov Agns/Promote AQMD	0.15		21,837	75	Ia,XV
28	03	410	I	EO	Legislation	Testimony/Mtgs:New/Current Leg	0.15		29,462	39	Ia,IX
29	08	410	I	LEG	Legislation	Support Pollution Red Thru Legis	0.05	(0.05)	8,686	(8,686)	Ia
30	44	410	I	STA	Legislation	Support Pollution Reduction thru Legislatio	0.50		72,464	964	IX
31	35	414	I	LPA	Legislation State	Lobbying/Analyses/Tracking/Out	0.80		495,465	34,399	Ia,IX
32	35	413	I	LPA	Legislation/Exec Office Suppor	Coord Legis w/ EO, EC, Mgmt	0.25		36,395	125	Ia
33	35	412	I	LPA	Legislation/Federal	Lobbying/Analyses/Tracking/Out	0.25		259,395	6,625	Ia
34	03	416	I	EO	Legislative Activities	Supp/Promote/Influence Legis/Adm	0.04		7,856	10	Ia
35	08	416	I	LEG	Legislative Activities	Lobbying: Supp/Promote/Influence legis/Adm	0.10		17,372	164	Ia
36	26	416	I	PRA	Legislative Activities	Supp/Promote/Influence Legis/Adm	0.10		15,226	(29)	Ia
37	35	416	I	LPA	Legislative Activities	Supp/Promote/Influence Legis/Adm	0.50		72,790	250	Ia
38	50	416	I	EAC	Legislative Activities	Legislative Activities	0.25		34,801	481	Ia
39	44	454	IV	STA	Mob Src:Greenhs Gas Reduc Meas	Provide comments on mob src portion of AB32	1.50		217,393	2,893	XVII
40	35	494	I	LPA	Outreach/Collateral Developmen	Edits,Brds,Talk shows,Commercl	0.90		219,523	88,449	Ia
41	03	494	I	EO	Outreach/Media	Edits,Brds,Talk shows,Commercl	1.85		590,362	16,975	Ia,IX
42	03	717	III	EO	Student Interns	Gov Board/Student Intern Program	0.50		98,206	128	Ia
43	08	717	I	LEG	Student Interns	Gov Board/Student Intern Program	0.25		43,430	411	Ia
44	16	717	II	AHR	Student Interns	Gov Board/Student Intern Program	0.20		32,692	161	Ia
45	35	717	II	LPA	Student Interns	Gov Board/Student Intern Program	0.00	0.10	-	14,608	Ia
46	08	805	III	LEG	Training	Continuing Education/Training	0.30		52,116	493	Ib

FISCAL YEAR 2009-10 CATEGORY TOTAL		24.87	0.50	\$ 5,157,530	\$ 8,232
			25.37		\$ 5,165,762

FISCAL YEAR 2009-10 TOTAL		839.00	(0.00)	\$ 132,110,915	\$ 638,714
			839.00		\$ 132,749,629

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WORK PROGRAM GLOSSARY

Below are descriptions of the activities related to the Work Program.

AB 2766 (Mobile Sources, MSRC) - programs funded from motor vehicle registration revenues. The activities include evaluation, monitoring, technical assistance, and tracking of AB2766 Subvention Fund Program progress reports including cost-effectiveness and emissions reductions achieved, supporting programs implemented by the Mobile Source Review Committee, disbursing and accounting for revenues subvented to local governments, and performing AQMD activities related to reduction of emissions from mobile sources.

Acid Rain Program - developing and implementing the Continuous Emissions Monitoring Program in compliance with 40 CFR Part 75 of the Clean Air Act.

Administration/AQMD - supporting the administration of the AQMD. Examples would be tracking fixed assets, operating the mailroom, preparing and reviewing contracts, conducting oversight of AQMD activities, developing district-wide policies and procedures, preparing the AQMD budget, providing legal advice on AQMD programs and other activities, and performing activities in support of the AQMD as a whole.

Admin/AQMD Capital Assets (Asset Management) – tracking of acquisitions, disposals/retirements and reconciliation of capital assets to capital outlay account, and conducting annual lab and biennial asset inventories.

Administration/Office Management - supporting the administration of an organizational unit or a unit within a division. This would include such items as preparing organizational unit budgets, tracking programs, providing overall direction and coordination of the unit, providing program management and integration, preparing policies and procedures manuals, and preparing special studies and projects.

Advisory Group – providing support to various groups such as: AQMP (Air Quality Management Plan), Environmental Justice, Home Rule, Local Government and Small Business Assistance, Technology Advancement, and Permit Streamlining.

AER (Air Emission Reporting Program) Public Assistance – provides public assistance in implementing AQMD's AER program by conducting workshops, resolving fee-related issues, and providing phone service to respond to questions.

Air Monitoring (Ambient Air Analysis, Ambient Network, Audit, Data Reporting, Special Monitoring) - monitoring the ambient air in the AQMD's jurisdiction. This includes operating the AQMD's air monitoring network and localized monitoring at landfill sites as well as conducting specialized monitoring in response to public nuisance situations. Also see Special Monitoring.

Air Quality Evaluation - analyzing air quality trends and preparing the RFP (Reasonable Further Progress) report.

WORK PROGRAM GLOSSARY

Ambient Air Analysis/Ambient Network (Audit, Data Reporting, Special Monitoring) – complying with Federal regulations to monitor air quality for criteria pollutants at air monitoring stations to determine progress toward meeting the federal ambient air quality standards. This includes operating the AQMD’s air monitoring network and localized monitoring at landfill sites as well as conducting specialized monitoring in response to public nuisance situations. AQMD monitoring stations also collect samples which are analyzed by AQMD’s laboratory. (also see Special Monitoring)

Annual Emission Reporting (AER) – implementing the AER Program and tracking actual emissions reported by facilities, conducting audits of data, handling refunds, and preparing inventories and various reports.

AQIP Evaluation – provides incentive funding for projects to meet VOC, NO_x, and CO emission targets with funds generated from companies who pay fees in lieu of carpool programs. Projects are funded through a semi-annual solicitation process.

AQMD Mail – processing and delivering all incoming and outgoing mail.

AQMD Projects – SCAQMD permitting and rule development projects where a CEQA (California Environmental Quality Act) document is prepared and the SCAQMD is the lead agency.

AQMP (Air Quality Management Plan) – Management Plan for the South Coast Air Basin and the Interagency AQMP Implementation Committee.

Arch Coatings (Admin, End User, Other) – Rule 314 requiring Architectural Coatings Manufacturers which distribute or sell their manufactured architectural coatings into or within the AQMD for use in the AQMD to submit an Annual Quantity and Emissions Report. To recover the cost of the program, a fee is assessed to these manufacturers. The fee is based on the quantity of coatings as well as the cumulative emissions from the quantity of coatings distributed or sold for use in the AQMD.

Area Sources/Compliance – developing rules and compliance programs, as well as alternatives to traditional permitting for smaller sources of emissions of VOC and NO_x.

Asthma and Outdoor Air Quality Consortium – a group composed of researchers from local universities with air pollution and respiratory disease expertise that conducts research projects relating to asthma and air quality.

Audit/Data Reporting – quality assurance of continuous gaseous criteria pollutant data, collected at AQMD’s air monitoring stations, before it is finalized.

Auto Services - maintaining the AQMD's fleet of automobiles, trucks, and vans as well as providing messenger services when needed.

Billing Services - administering the AQMD's permit billing system, responding to inquiries and resolving problems related to fees billed.

WORK PROGRAM GLOSSARY

Board Committees - participation in Governing Board (GB) committees by preparing materials, presenting information on significant or new programs and providing technical expertise.

Brain Tumor and Air Pollution Foundation – foundation established to support research on the relationship between air pollution and brain tumors. The demographic, behavioral, and genetic factors in patients with brain tumors in the Los Angeles area being studied to determine any potential impact that air pollution may have on brain tumor incidence.

Building Corporation - managing the South Coast Air Quality Management District Building Corporation. The Building Corporation issued Installment Sale Revenue Bonds in conjunction with the construction of the AQMD's Diamond Bar headquarters facility.

Building Maintenance - maintaining and repairing the Diamond Bar Headquarters facility and AQMD air monitoring sites.

Business Services – overseeing operation of the Facilities Services, Automotive Services, Print Shop and Mail/Subscriptions Services; negotiating and administering Diamond Bar facility and air monitoring station lease agreements.

California Natural Gas Vehicle Partnership – strategic, non-binding partnership formed to work together in developing and deploying natural gas vehicles and implementing a statewide natural gas infrastructure.

Call Center (Central Operator, CUT-SMOG, Field Support) - operating the 24-hour radio communication system via telephone between AQMD headquarters and the public.

CARB PERP (Portable Equipment Registration Program) Program (Compliance Activities) – A CARB-established program allowing the operation of portable equipment in any air district throughout the state without individual local district permits. Amended to enhance enforceability and expand CARB's requirements for portable engines and equipment units, creating a more comprehensive and inclusive statewide registration program that now provides for triennial inspection and renewal of PERP registration.

Carl Moyer Program (Mobile Sources) – provides incentive funding for the repower, replacement, or purchase of new heavy-duty vehicles and equipment beyond the emission limits mandated by regulations. Awards are granted through an annual solicitation process. Separate program announcements are also issued for pre-1990 diesel Class 7 or 8 truck fleet and ports truck fleet modernization programs. (also see Mobile Sources)

Case Disposition - resolving Notices of Violation issued by AQMD inspectors. This includes preparing both civil and criminal cases and administering AQMD's Mutual Settlement Letter Program.

Cash Management (Revenue Receiving, Refunds) – receiving revenue, posting of payments, processing of refunds associated with AQMD programs, and bank and cash reconciliations.

WORK PROGRAM GLOSSARY

CEMS Certification (Continuous Emissions Monitoring System) - evaluating, approving, and certifying the continuous emissions monitoring systems installed on emissions sources to ensure compliance with AQMD rules and permit conditions.

CEQA Document Projects/Special Projects (California Environmental Quality Act) - reviewing, preparing, assessing, and commenting on projects which have the potential of an air quality impact.

Certification/Registration Program – implementing an alternative, streamlined program for evaluating and certifying individual, standard equipment models submitted by manufacturers and then registering the equipment as they are proposed to be individual users.

Classification and Pay – maintaining the classification plan and conducting job analyses to ensure AQMD positions are allocated to the proper class, and conducting compensation studies to ensure classes are appropriately compensated and salaries remain competitive in the workforce.

Clean Air Congress – increase awareness of air quality issues and AQMD’s programs and goals by developing and nurturing a region-wide group of community members with an interest in air quality issues.

Clean Fuels Program (Contract Admin, Legal Advice, Mobile Sources, Stationary Combust/Energy, Tech Transfer) – accelerate the development and deployment of advanced, low emission technologies, including, but not limited to plug-in hybrid electric vehicles, low emission heavy-duty engines; after treatment for off-road construction equipment and identification of tailpipe emissions from biofuels.

Climate Change – developing and evaluating policy and strategy related to local, state, federal and international efforts on climate change. Seek to maximize synergies for criteria and toxic reduction and minimize and negative impacts.

Compliance (Guidelines, Testing, IM Related Activities, NOV Admin, Special Projects) – ensuring compliance of clean air rules and regulations through regular inspection of equipment and facilities, as well as responding to air quality complaints made by the general public.

Compliance/Notice of Violation (NOV) Administration – NOV processing and review for preparation for assignment to MSA, Civil, or Criminal handling.

Computer Operations - operating and managing the AQMD's computer resources. These resources support the AQMD's business processes, air quality data, and modeling activities and the air monitoring telemetry system. (Also see Systems Maintenance.)

Conformity - reviewing of federal guidance and providing input on conformity analysis for the Regional Transportation Improvement Program (RTIP). Staff also participates in various SCAG (Southern California Association of Governments) meetings, the Statewide Conformity Working group, and other meetings to address conformity implementation issues. Staff participates in the federal Conformity Rule revision process, and monitors and updates Rule 1902, Transportation Conformity, as needed.

WORK PROGRAM GLOSSARY

Credit Generation Programs (Intercredit Trading) – rulemaking and developing and implementing a program that expands emission credit trading by linking the AQMD’s stationary and mobile source credit markets.

Criteria Pollutants/Mobile Sources – coordinates the implementation of the 2003 AQMP and conducts feasibility studies for mobile source categories; develops control measures and amended rules as warranted.

1-800-CUT-SMOG - See Call Center.

Database Information Support – day-to-day supporting of ad hoc reports and bulk data updates required from AQMD’s enterprise databases.

Database Management - developing and supporting the data architecture framework, data modeling, database services, and the ongoing administration of AQMD’s central information repository.

DB/Computerization – developing laboratory instrument computer systems for data handling and control, evaluating the quality of the stored information, and further development and maintenance of the Source Test Information Management System (STIMS).

District Prosecutor Support – see Legal

Economic Development/Business Retention – meeting with various governmental agencies to assist company expansion or retention in the Basin.

EJ-AQ Guidance Document – Provides outreach to local governments as they update their general plans and make land use decisions. Provide updates to the reference document titled “Guidance Document for Addressing Air Quality Issues in General Plans and Local Planning.”

Emergency Response - responding to emergency air pollution (toxic) incidents, providing air quality monitoring support to local authorities.

Emissions Field Audit – conducting field audits at facilities that have reported through Annual Emissions Reporting (AER) to ensure accurate emission reporting and improve the program.

Emissions Growth Mitigation – developing and implementing rules to mitigate emissions growth from new and redevelopment projects; the scope of the rule will include the reduction of emissions related to residential, commercial and industrial projects.

Emissions Inventory Studies – developing major point source emissions data and area source emissions inventory, updating emissions factors, developing and updating control factors, performing special studies to improve emission data, and responding to public inquiries regarding emission data.

WORK PROGRAM GLOSSARY

Employee Benefits – administering AQMD’s benefit plans, including medical, dental, vision, and life insurance, as well as State Disability Insurance, Section 125 cafeteria plan, Long Term Care and Long Term Disability plans, Section 457 deferred compensation plan, and COBRA program.

Employee Relations – managing the collective bargaining process, administering MOU’s, preparing disciplinary documents, and administering AQMD’s performance appraisal program, family and medical leave (FMLA) requests, tuition reimbursement, and outside training requests.

Employee/Employment Law – By coordinating with outside counsel, handles legal issues dealing with employment law.

Environmental Education - informing and educating young people about air pollution and their role in bringing clean air to the area.

Environmental Justice (EJ) - a strategy for equitable environmental policymaking and enforcement to protect the health of all persons who live or work in the South Coast District from the health effects of air pollution regardless of age, culture, ethnicity, gender, race, socioeconomic status, or geographic location. The Environmental Justice Initiatives help to identify and address potential areas where citizens may be disproportionately impacted by air pollutants and ensure clean air benefits are accorded to all citizens and communities of the region.

Equal Employment Opportunity – ensuring non-discrimination and equal employment for employees and applicants through broad-based, targeted advertising; training interviewers to ensure fairness in evaluating candidates; ensuring that selection processes and testing instruments are appropriate and job-related; coaching supervisors and managers regarding hiring processes; and gathering data and preparing related staffing reports.

Facilities Services – monitoring service contracts, supporting tenants, overseeing conference center use, administering identification badge, access control, and key/lock systems, and workspace planning.

Fee Review – activities relating to conducting Fee Review Committee hearings for businesses that contest AQMD fees.

Financial Management (Accounting, Financial Analyses, Treasury Management, Systems) - managing the financial aspects of the AQMD. This includes AQMD's cash management, investment, and accounting programs, and program and financial audits. It also includes maintaining AQMD’s permit-related financial and accounting records as well as maintaining and enhancing AQMD's payroll and accounting systems.

Goods Movement and Financial Incentives – a program to evaluate the air quality issues associated with goods movement and traffic congestion, and for the identification of financial incentives for expedited facility modernization and diesel engine conversion.

WORK PROGRAM GLOSSARY

Governing Board (Policy) – supporting the operation of the Governing Board and Advisory Groups of the South Coast Air Quality Management District. These activities range from preparing the agenda and minutes to providing support services, legal advice, speeches, letters, and conference coordination.

Grants Management - coordinating, negotiating, monitoring, accounting, and reporting of the AQMD's air pollution program and financial activities relating to grants, including the EPA 105 and 103 grants and the CARB Subvention.

Graphics Arts - designing and producing presentation materials and AQMD publications.

Health Effects – conducting research and analyzing the health effects of air pollutants and assessing the health implications of pollutant reduction strategies; working with industry, trade associations, environmental groups, CARB and EPA; providing information to concerned citizens.

Hearing Board (Variances, Abatement Orders, Appeals, Legal) – supporting operation of the AQMD's Hearing Board. These activities include accepting petitions filed; preparation and distribution of notices; preparation of minute orders, findings, and decisions of the Board; collection of fees; and general clerical support for the Board.

Information Technology Services - implementing new information technologies to enhance operational efficiency and productivity. Examples include developing workflow applications, training and supporting computer end users, and migrating network operating systems.

Inspections - inspecting facilities and equipment that emit or have the potential to emit air pollutants.

Inspections/RECLAIM Audits – conducting RECLAIM inspections and audits at facilities subject to Regulation XX (RECLAIM).

Interagency Coordination/Liaison - interacting with state, local, and federal control agencies and governmental entities.

Intergovernmental/Geographic Deployment - influencing local policy development and implementing a local government clean air program.

Lead Agency Projects – SCAQMD permitting and rule development projects where a CEQA document is prepared and the SCAQMD is the lead agency.

Legal (Advice, District Prosecutor Support, Representation, Legislation, Liability Defense) - providing legal support to AQMD in the areas of liability defense, writs of mandate, injunctions, and public hearings. This activity also includes reviewing contracts, and advising staff on rules, fees and other governmental issues.

Legislation (Annual Reports, State, Federal, Legislative Activity) - drafting new legislation, analyzing and tracking proposed legislation, and developing position recommendations on legislation which impacts air quality.

WORK PROGRAM GLOSSARY

Library - acquiring and maintaining reference materials and documentation that support the AQMD's programs.

Lobby Permit Services – providing information and support to applicants to expedite permit processing. Includes consolidating forms, prescreening review for completeness of applications, providing internet access of certain forms and providing “over-the-counter” permits in the lobby of the AQMD’s Diamond Bar headquarters.

MATES III - Multiple Air Toxics Exposure Study, the third in the series.

Meteorology - modeling, characterizing, and analyzing both meteorological and air quality data to produce the AQMD's daily air quality forecast.

Microscopical Analysis - analyzing, identifying, and quantifying asbestos for compliance with AQMD, state, and federal regulations.

Mobile Sources (AQMD Rulemaking, C Moyer, CARB/EPA and CEC/US DOE monitoring, Emiss Incen Method, Greenhouse Gas Reduc Meas, Strategies (Off Road, Control), Accounting,) - transportation monitoring, strategies, control measures, demonstration projects, and the Mobile Source Air Pollution Reduction Review Committee (MSRC). Implementation of Fleet Rules, High Emitter Repair & Scrappage Program, locomotive remote sensing.

Moyer Program – see Carl Moyer Program

Mutual Settlement Program - resolving civil penalties without court intervention; this program is a mechanism to resolve violations and avoid criminal proceedings.

National Air Toxics Trends Station (NATTS) – through U.S. EPA funding, two sites in the monitoring network are utilized to collect ambient VOC and particulate samples. Samples are analyzed by the AQMD lab and reported to U.S. EPA where the data is used to determine toxic trends.

Network Operations/Telecommunications – installing, maintaining, and providing operational support of the AQMD's PC, voice, data, image, and radio networks; planning, designing, and implementing new network systems or services in response to the AQMD's communications and business needs; and providing training, support, and application development services for end-users of voice and PC systems.

New Systems Development – providing support for major computer systems development efforts.

NSR New Source Review (NSR) (Data Clean-up, Implementation, Modeling Permit Review, Rulemaking) - developing and implementing New Source Review rules; designing, implementing, and maintaining the Emission Reduction Credits and the New Source Review programs. These programs streamline the evaluation of permit renewal and emissions reporting.

WORK PROGRAM GLOSSARY

Outreach (Business, Media, Visiting Dignitary) - increasing public awareness of the AQMD's programs, goals, permit requirements, and employment opportunities; interacting, providing technical assistance, and acting as liaison between AQMD staff and various sectors of the private industry, local governments, and small businesses.

Outreach Media/Communications - monitoring local and national press accounts, both print and broadcast media, to assess AQMD's outreach and public opinion on AQMD rules and activities. This also includes responding to media calls for informational background material on AQMD news stories.

Payroll - paying salaries and benefits to AQMD employees, withholding and remitting applicable taxes, and issuance of W2s.

Permit Processing NSR, (RECLAIM, Non RECLAIM, Title V, Title III, Pre-Application, Services, Expedited, IM Processing, CEQA Modeling Review, Legal, Support EAC, Expired) - inspecting, evaluating, auditing, analyzing, reviewing and preparing final approval or denial to operate equipment which may emit or control air contaminants.

Permit Streamlining – activities relating to reducing organizational costs and streamlining regulatory and permit requirements on business

Photochemical Assessment Monitoring Systems (PAMS) - promulgating PAMS (a federal regulation), which requires continuous ambient monitoring of speciated hydrocarbons during smog season. Through U.S. EPA funding, ozone precursors are measured at 7 stations and samples are collected.

PM Sampling Program (EPA) – daily collection of particulate samples

PM Monitoring/Strategies Programs (PM_{2.5}, PM₁₀, PM_{10-2.5}) – planning and developing rules related to PM_{2.5}, PM₁₀, and PM_{10-2.5}. Obtaining measurements of particulates at air monitoring stations throughout the South Coast Air Basin (Basin). Measurements are made for Total Suspended Particulate lead, PM₁₀, and PM_{2.5} using federal reference methods (FRM) to determine compliance with state and federal air quality standards.

Port Community Air Quality Enforcement/I-710 Monitoring - inspecting and auditing marine vessels in the Rule 1631 pilot credit generation program. These oversight activities will help ensure the credit generation program produces real, quantified, and enforceable emissions reductions. Measurements including air toxics and criteria pollutants collected to determine impact of port activities on air quality near the ports and surrounding communities.

Portable Equipment Registration Program (PERP) – see CARB PERP Program.

Position Control – tracking Board position authorizations and AQMD workforce utilization, processing personnel transactions for use by Payroll, and preparing reports regarding employee status, personnel transactions, and vacant positions.

Print Shop – prioritizing, coordinating, and performing in-house printing jobs and contracting outside printing/binding services when necessary.

WORK PROGRAM GLOSSARY

Proposition 1B (Goods Movement, Low Emiss Sch Bus) – provides incentive funding for goods movement projects with funds approved by the voters in November 2006. Funds will be distributed by CARB at increments of \$250 million per year in the next four years. The AQMD will be applying to CARB, in competition with three other air districts for its share of funds for projects in the South Coast Air Basin.

Protocols/Reports/Plans/LAP - evaluating and approving protocols, source testing plans and reports submitted by regulated facilities as required by AQMD rules and permit conditions, New Source Review, state and federal regulations; and evaluating the capabilities of source test laboratories under the Laboratory Approval Program.

Public Complaints/Breakdowns - responding to air pollution complaints about odors, smoke, dust, paint overspray, or companies operating out of compliance; responding to industry notifications of equipment breakdowns, possibly resulting in emission exceedances.

Public Education/Public Events – implementing community events and programs to increase the public’s understanding of air pollution and their role in improving air quality.

Public Information Center - notifying schools and large employers of predicted and current air quality conditions on a daily basis and providing the public with printed AQMD information materials.

Public Notification – providing timely and adequate notification to the public of AQMD rulemaking workshops and public hearing, proposed rules, upcoming compliance dates and projects of interest to the public.

Public Records Act - providing information to the public as requested and as required by Government Code, Section 6254.

Purchasing (Receiving, Stockroom) - procuring services and supplies necessary to carry out AQMD programs.

Quality Assurance – assuring the data quality from the Monitoring and Analysis Division meets or exceeds state and federal standards and also assuring the appropriateness of the data for supporting AQMD regulatory, scientific and administrative decisions.

Railyard Emissions Inv Rvw & HRA – reviewing emissions inventories from mobile and stationary sources that are used in and around railyards. Can include, but is not limited to locomotive emissions, truck, construction, maintenance, and cargo handling equipment.

RECLAIM/Admin Support – developing and implementing rules, and monitoring of emissions of the REgional CLean Air Incentives Market (RECLAIM) program, a market incentives trading program designed to help achieve federal and state ambient air quality standards in a cost-effective manner with minimal impacts to jobs or public health. (also see Permit Processing).

WORK PROGRAM GLOSSARY

Records Information Management Plan – providing the process to comply with internal and external requirements for the retention and retrieval of information pertinent to the mission and operation of the AQMD.

Records Services – maintaining AQMD’s central records and files, converting paper files to images, and operating the network image management system; providing for all off-site long-term storage of records and for developing and monitoring the AQMD’s Document Retention Implementation Policy.

Recruitment and Selection – assisting AQMD management in meeting staffing needs by conducting fair and non-discriminatory recruitment and selection processes that result in qualified, diverse applicants for AQMD jobs; overseeing promotional and transfer processes, and reviewing proposed staff reassignments.

Refinery Pilot Project – pursuant to the 2007 AQMP, a Working Group is being formed to examine the efficacy of an alternative regulatory approach to reducing refinery emissions beyond the current requirements by establishing a targeted emission reduction commitment for each refinery which would be established for a set period of time and allow the use of on-site or off-site reduction strategies with acceptable environmental justice attributes.

Regional Modeling – designing, performing, and reviewing modeling and risk assessment analysis to assess the air quality impacts of new or modified sources of air pollution. (also see Meteorology).

Ridesharing - implementing the AQMD’s own Rule 2202 Trip Reduction Plan.

Risk Management - developing and administering the AQMD's liability, property, and workers' compensation and safety programs.

Rule 1610 – ensuring compliance with Rule 1610, Old-Vehicle Scrapping.

Rule 2202 ETC Training –administering and conducting monthly Rule 2202 implementation training classes, workshops and/or forums for the regulated public and other interested individuals.

Rule 222 Implement/Support/Filing Program – ensuring compliance with Rule 222 for equipment subject to a filing requirement with the AQMD.

Rulemaking/Rules (NO_x, BACT, SO_x, VOC, Toxics, RECLAIM, Support PRA, Legal Advice) – developing new rules and evaluating existing AQMD and CARB rules and compliance information to assure timely implementation of the 2007 AQMP and its control measures.

School Bus Lower Emission Program –funding to replace pre-1987 diesel school buses with new alternative fuel buses owned and operated by public school districts.

WORK PROGRAM GLOSSARY

School Sitting – identifying any hazardous emission sources within one-quarter mile of a new school site as required by AB3205. District activities include reporting of criteria and toxic pollutant information and conducting inspections of permitted facilities within a quarter-mile radius of proposed schools.

Small Business Assistance (Financial, Legal, Permit Streaming) - providing technical and financial assistance to facilitate the permit process for small businesses.

Socio-Economic - developing an economic database to forecast economic activity, analyzing economic benefits of air pollution control, and analyzing the social impact of economic activity resulting from air quality regulations and plans.

Source Education - providing classes to facility owners and operators to ensure compliance with applicable AQMD's rules and regulations.

Source Testing (ST) – conducting source tests as needed in support of permitting functions and to determine compliance with permit conditions and AQMD Rules. Additionally, data submitted by facilities is reviewed for protocol approval, CEMS certification, or test data acceptance.

Speaker's Bureau - training AQMD staff for advising local government and private industry on air quality issues.

Special Monitoring (Emergency, Rule 403) – performing special ambient air sampling at locations where public health, nuisance concern, or Rule 403 violations may exist; determining the impacts from sources emitting toxics on receptor areas; and performing special monitoring in support of the emergency response program and public complaints response. (also see Emergency Response).

State Emissions Mitigation Program – managing and administering the statewide program to mitigate emissions from peaker power generation units in an effort to alleviate the power crisis in California.

(ST) Sample Analyses – analyzing samples submitted by inspectors to determine compliance with AQMD Rules. Samples are also analyzed in support of rule development activities.

Student Interns – providing mutually beneficial educational hands-on experience for high school and college students by providing them with the opportunity to engage in day-to-day work with mentoring professionals within AQMD.

Subscription Services - maintaining the AQMD's rule subscription mailing list and coordinating the mailing of AQMD publications.

Systems Implementation – implementing activities required to maintain an integrated Financial and Human Resources system, including additional features and functions introduced with scheduled software upgrades.

WORK PROGRAM GLOSSARY

Systems Maintenance - routinely maintaining installed production data systems that support AQMD's business fluctuations, including minor modifications, special requests, fixes, and general maintenance.

Technology Advancement (Commercialization, non-Combustion) - supporting the development of innovative controls for mobile and stationary sources, reviewing promising control technologies, and identifying those most deserving of AQMD developmental support.

Title III (Inspections, Rulemaking) - permitting equipment that emits hazardous air pollutants in compliance with the federal Clean Air Act.

Title V (Compliance/Legal Advice, Inspections, NSR Legal Advice Permit Streamlining, Permits, Rulemaking) - developing and implementing a permit program in compliance with the federal Clean Air Act.

Toxic Inventory Development – non-facility specific tasks performed by the AB 2588 team to include toxic inventory development, support for rule development, and responding to public records and other data requests.

Toxics/AB 2588 – evaluation of toxic inventories, risk assessments and risk reduction plans, with public notification as required. Analyzing, evaluating, reviewing, and making recommendations regarding toxic substances and processes and contributing input to District toxic rules and programs.

Training (Education, Organizational and Human Resources Development, Staff) - providing increased training in the areas of personnel education, computers, safety procedures, new programs, hazardous materials, and new technologies.

Transportation Regional Programs/Research – actively participate in Advisory Groups and Policy Committees involving the development and monitoring of the District's AQMP, Congestion Mitigation Air Quality Improvement Program (CMAQ), Safe Accountable Flexible Efficient Transportation Equity Act (SAFETEA-LU), Transportation Control Measures (TCMs) and regional alternative commute mode programs.

Union Negotiations/Union Steward Activities – Union-related activities of union stewards including labor management negotiations and assisting in the filing of employee grievances.

VEE Trains –conducting periodic visible emission evaluations of trains to verify compliance with visible emission requirements.

Web Tasks – preparing and reviewing materials for posting to AQMD's internet and/or intranet website.

VOC Sample Analysis (Compliance/Rules/SBA/Other) - providing data and technical input for VOC rule development, performing analytical testing for compliance with AQMD rules regulating VOC content in coatings, inks, plastic foam, paint, adhesives, and solvents, and providing assistance and technical input to small businesses and other regulatory agencies, industry and the public.

WORK PROGRAM GLOSSARY

ZEV Program – CARB program providing financial grants to individuals and fleets to purchase or lease zero emission vehicles. The purpose of this program is to reduce the incremental cost of electric vehicles and expedite their placement in California.

WORK PROGRAM ACRONYMS

ORGANIZATIONAL UNITS

AHR	Administrative & Human Resources
CB	Clerk of the Boards
EAC	Engineering & Compliance
EO	Executive Office
FIN	Finance
GB	Governing Board
IM	Information Management
LEG	Legal
LPA	Legislative & Public Affairs
PRA	Planning, Rule Development & Area Sources
STA	Science & Technology Advancement

PROGRAMS

AB 2588	Air Toxics (“Hot Spots”)
AB 2766	Mobile Sources
APEP	Annual Permit Emissions Program
AQIP	Air Quality Investment Program
AQMP	Air Quality Management Plan
BACT	Best Available Control Technology
CEMS	Continuous Emissions Monitoring Systems
CEQA	California Environmental Quality Act
CF	Clean Fuels Program
CMP	Congestion Management Plan
ERC	Emission Reduction Credit
MS	Mobile Sources Program
NSR	New Source Review
PERP	Portable Equipment Registration Program
PR	Public Records Act
QA	Quality Assurance
RFP	Reasonable Further Progress
RECLAIM	REgional CLean Air Incentives Market
SB 1928	Clean Fuels
ST	Source Test
Title III	Federally Mandated Toxics Program
Title V	Federally Mandated Permit Program

POLLUTANTS

CO	Carbon Monoxide
NO _x	Oxides of Nitrogen
O ₃	Ozone
PM _{2.5}	Particulate Matter <2.5 microns
PM ₁₀	Particulate Matter ≤ 10 microns
ROG	Reactive Organic Gases
SO _x	Oxides of Sulfur
VOC	Volatile Organic Compound

AQMD RULES AND REGULATIONS

Rule 403	Fugitive Dust
Rule 2202	On-Road Motor Vehicle Mitigation Options

GOVERNMENT AGENCIES

APCD	Air Pollution Control District (Generic)
CARB	California Air Resources Board
EPA	Environmental Protection Agency
NACAA	National Association of Clean Air Agencies
SCAG	Southern California Association of Governments

GENERAL

AA	Affirmative Action
AM	Air Monitoring
AQSCR	Air Quality Standards Compliance Report
ATIP	Air Toxics Inventory Plan
AVR	Average Vehicle Ridership
CE-CERT	College of Engineering-Center for Environmental Research and Technology
CLASS	Clean Air Support System
CNG	Compressed Natural Gas
CTC	County Transportation Commission
CTG	Control Techniques Guideline
DB	Database
EIR	Environmental Impact Report
EJ	Environmental Justice
ETC	Employee Transportation Coordinator
EV	Electric Vehicle
FIP	Federal Implementation Plan
FY	Fiscal Year
HR	Human Resources
HRA	Health Risk Assessment
IAIC	Interagency AQMP Implementation Committee
IGA	Intergovernmental Affairs
ISR	Indirect Source Rules
LAER	Lowest Achievable Emissions Rate
LEV	Low Emission Vehicle
LNG	Liquefied Natural Gas
LS	Laboratory Services
MA	Monitoring & Analysis Activities
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSERCs	Mobile Source Emission Reduction Credits
MSRC	Mobile Source (Air Pollution Reduction) Review Committee
NESHAPS	National Emission Standards for Hazardous Air Pollutants
NGV	Natural Gas Vehicle
NSPS	New Source Performance Standards
NOV	Notice of Violation
ODC	Ozone Depleter Compounds
PAMS	Photochemical Assessment Monitoring System
PAR	Proposed Amended Rule
PE	Program Evaluations
PR	Proposed Rule
RFP	Request for Proposal
RFQ	Request for Quotations
RTC	RECLAIM Trading Credit
SBA	Small Business Assistance
SIP	State Implementation Plan
STE	Source Testing Evaluations
SULEV	Super Ultra Low-Emission Vehicle
TA	Technology Advancement Activities
TCM	Transportation Control Measure
ULEV	Ultra Low-Emission Vehicle
VMT	Vehicle Miles Traveled
ZEV	Zero-Emission Vehicle

SALARIES AND EMPLOYEE BENEFITS

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved Budget</u>	Budget Increase (Decrease)
\$100,331,805	\$95,793,414	\$102,003,393	\$1,671,588

AUTHORIZED POSITIONS

<u>Auth. Pos.</u> July 1, 2008	<u>Mid-year Adjusts</u>		<u>Auth. Pos.</u> June 30, 2009	<u>Auth. Pos. Changes</u>		<u>Auth. Pos.</u> July 1, 2009
	Adds	Deletes		Adds	Deletes	
855	4	4	855	8	8	855

FUNDED POSITIONS

<u>Funded Pos.</u> July 1, 2008	<u>Mid-year Adjusts</u>		<u>Funded Pos.</u> June 30, 2009	<u>Funded Pos. Changes</u>		<u>Funded Pos.</u> July 1, 2009
	Adds	Deletes		Adds	Deletes	
839	4	4	839	8	8	839

These accounts include Salaries, Overtime, Insurance and Retirement Benefits. The increase from the FY 2008-09 Amended Budget is due mostly to labor agreements and an increase in retirement contribution rates as a result of three years of low or negative earnings by the retirement association administering the AQMD retirement plan.

SERVICES AND SUPPLIES

<u>Account</u>	2008-09 Amended <u>Budget</u>	2008-09 <u>Actual</u>	2009-10 Approved <u>Budget</u>	Budget Increase <u>(Decrease)</u>
67250 Insurance	\$1,255,843	\$1,228,273	\$1,282,620	\$26,777
67300 Rents and Leases Equipment	267,105	247,394	254,216	(12,889)
67350 Rents and Leases Structure	312,315	273,093	306,000	(6,315)
67400 Household	537,283	441,815	595,001	57,718
67450 Professional and Special Services	13,198,805	11,015,934	6,505,399	(6,693,406)
67460 Temporary Agency Services	1,569,952	1,114,458	1,125,120	(444,832)
67500 Public Notice and Advertising	461,462	350,677	468,200	6,738
67550 Demurrage	89,656	79,850	53,080	(36,576)
67600 Maintenance of Equipment	759,052	624,769	596,650	(162,402)
67650 Building Maintenance Operation	1,772,333	782,846	832,133	(940,200)
67700 Auto Mileage	207,670	106,788	63,759	(143,911)
67750 Auto Service	295,000	296,236	269,100	(25,900)
67800 Travel	380,980	343,681	302,704	(78,276)
67850 Utilities	1,825,863	1,713,817	1,905,845	79,982
67900 Communications	694,124	560,274	533,936	(160,188)
67950 Interest Expense	3,242,291	3,242,290	3,023,116	(219,175)
68000 Clothing	44,850	35,232	33,600	(11,250)
68050 Laboratory Supplies	547,319	490,262	317,400	(229,919)
68060 Postage	451,819	408,845	497,777	45,958
68100 Office Expense	1,656,725	1,490,080	1,182,986	(473,739)
68200 Office Furniture	127,675	81,071	112,400	(15,275)
68250 Subscription and Books	150,095	124,716	137,807	(12,288)
68300 Small Tools, Instruments, Equipment	238,276	172,800	35,500	(202,776)
68350 Film	5,000	0	1,100	(3,900)
68400 Gas and Oil	426,880	308,918	426,880	0
69500 Other Expenses	768,404	601,347	803,510	35,106
69550 Memberships	72,019	53,479	78,060	6,041
69600 Taxes, Licenses and Fees	80,800	52,911	79,800	(1,000)
69650 Awards	75,800	63,218	57,520	(18,280)
69700 Miscellaneous Expenses	172,160	117,750	176,750	4,590
69750 Prior Year Expense	0	(10,526)	0	0
69800 Uncollectible Accounts Receivable	0	562,419	0	0
89100 Principal Repayment	<u>6,895,000</u>	<u>6,895,000</u>	<u>7,215,000</u>	<u>320,000</u>
Total	<u>\$38,582,556</u>	<u>\$33,869,717</u>	<u>\$29,272,969</u>	<u>(\$9,309,587)</u>

Insurance

Acct. No. 67250

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$1,255,843	\$1,228,273	\$1,282,620	\$26,777

This account is for insurance coverage for the following: commercial property (real and personal) with earthquake and flood coverage, boiler and machinery, public official liability, excess workers' compensation and excess general liability. The AQMD is self-insured for workers' compensation, general liability, and automobile liability. The amount approved reflects anticipated workers' compensation claims, insurance policy premiums, property losses above AQMD's insurance deductibles, and liability claim payments.

Rents and Leases Equipment

Acct. No. 67300

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$267,105	\$247,394	\$254,216	(\$12,889)

This account is for lease agreements and/or rental of office equipment such as pagers for emergency response inspectors, laboratory and atmospheric measurement equipment for special projects, audio visual equipment for outside meetings, printing equipment and photocopiers.

Rents and Leases Structure

Acct. No. 67350

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$312,315	\$273,093	\$306,000	(\$6,315)

This account is for expenditures associated with structures and lots leases, and off-site storage rentals:

South Bay/Sacramento field offices	\$125,000
Off-site storage, conference, and meeting rooms	29,600
Air monitoring sites	151,400

Free and low-cost public facilities are used whenever possible for public workshops and informational meetings.

Household

Acct. No. 67400

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$537,283	\$441,815	\$595,001	\$57,718

This account is used for trash disposal, landscape maintenance, parking lot maintenance, janitorial supplies, and janitorial contracts. This account is also used for expenses associated with the Diamond Bar facility, such as specialized cleaning, supplies and services required in the computer room. The increase from the FY 2008-09 Amended Budget is mainly due to increases to the janitorial services contract and the need to wash the recently installed roof-top solar panels.

Professional and Special Services

Acct. No. 67450

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$13,198,805	\$11,015,934	\$6,505,399	(\$6,693,406)

This account is used to pay for services rendered to the AQMD by other agencies and consultants. The decrease from the FY 2008-09 amended budget reflects budget reductions. The following is a detail of the FY 2009-10 approved Budget:

Governing Board

Board Member Assistants/Consultants	\$	491,072
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District General

Security Guard Services	\$	498,712
Employee Relations Litigation		150,000
Arbitration/Hearing Officer		15,000
Modular Furniture Maintenance, Setup and Moving Services		15,000
Benefits Administrator		13,000
Security Alarm Services		1,350
Systems and Programming (CLASS)		125,000
Administration Fees – Bank of New York (GICs)		1,500
Custodial Fees – Bank of New York (POBs)		800
PeopleSoft Maintenance		196,193
Oracle SW Support		<u>29,610</u>
Sub-total District General	\$	1,046,165

Executive Office

Event Sponsorships	\$	2,500
New Release Services		5,000
Professional & Special Services		100,000
Media Relations/Public Relation Services		170,000
Graphic, Printing & Outreach Materials		25,000
Radio/Television Monitoring		4,000
Photographic & Video Services		<u>13,000</u>
Sub-total Executive Office	\$	319,500

Professional and Special Services (continued)

Clerk of the Boards

Court Reporting Services	\$	5,100
Outside Legal Contract		15,000
Professional Interpreter Services		<u>7,000</u>
Sub-total Clerk of the Boards	\$	27,100

Legal

Experts/Court Reporters	\$	36,250
Litigation Counsel		250,000
Specialized Legal Services		<u>75,000</u>
Sub-total Legal	\$	361,250

Finance

Bank Service Charges	\$	64,000
Bank Services Fund 15		15,000
Financial Audits		44,700
Program Audits		30,000
Financial Consultant for Treasury Management		17,500
Financial System Support-PeopleSoft Upgrade		25,000
Systems & Programming (CLASS)		<u>40,000</u>
Sub-total Finance	\$	236,200

Administrative & Human Resources

Architectural, Engineering and Surveyor Consultants	\$	10,250
ClassAndComp.com		1,310
Classification Study Consulting Services		36,000
Employee Exposure Monitoring		15,000
In-House Training Classes		2,500
Insurance Broker of Record		55,500
Locksmith		2,000
Medical Services Provider		13,000
NEOGOV Subscription License		9,000
Occupational Health Services		10,000
Office Ergonomics Training Classes		16,500
Outside Binding		6,000
Outside Printing		5,000
Sign-Making Services		3,000
Test Development		15,000
Third-Party Claims Administrator for Workers' Compensation		<u>50,000</u>
Sub-total Administrative & Human Resources	\$	250,060

Professional and Special Services (continued)

Information Management

Action Works Metro System SW Support	\$	30,000
AER/GHG Maintenance		75,000
Address Information System (AIS) Five Digit		500
Anti-Spam (MailShield) Maintenance/Support		9,588
AQMD Web Application Modifications		15,000
Backup Software		15,400
Backup Utility Maintenance		2,500
CLASS System Maintenance		80,000
Computer-Based Training Software Support		1,500
Conversion of District Publications to Electronic Format		5,000
Crystal Reports Software Support		11,000
Data Archive/Warehouse Design Requirements		50,000
Database Access to Dialog Information Services/CD-ROM		15,000
DEC Alpha 4100 SW Support		13,500
DEC Alpha ES40/ES12000 (Hercules, Thundar)		3,200
DEC Alpha Server 1000 SW Support (1)		1,750
DEC Alpha Server 1000 SW Support (3)		1,750
DEC Alpha Server 4100 (Thundar)		7,900
DEC Alpha Server 8400 SW Support		52,500
DEC Unix Software Support for DEC 2100 (Planning)		3,600
Desktop Operating System Upgrade Training		30,000
Digital Unix SW LP Pkg/A DOC/CD-ROM Update Software		2,000
Dundas Chart Software Support		650
Email Recovery Software (PowerControls) Maint/Support		1,550
Erwin ERX & Bpwin SW Support		24,000
Faxcom Fax Server Support		12,500
FP Printing Migration		65,000
GHG Credit Trading & Tracking		50,000
Imaging Software Support		83,000
Ingres/OpenIngres Additional Licensing		44,000
Ingres/OpenIngres Advanced Success Pack		125,000
Installshield Software Support		3,600
Internet Filtering (SmartFilter) Maintenance/Support		14,250
Iron Mountain Tape Destruction		6,000
Kronos Time Keeper		1,370
Microsoft Developer Network CD - Application Development		5,500
Microsoft Developer Network Premium Renewal		11,000

Professional and Special Services (continued)

Information Management (cont.)

Microsoft Technical Software Support (Server Applications)	\$	15,000
Microsoft Virtual Earth Maintenance/Support		7,500
Network Analyzer (Sniffer) Maintenance/Support		4,500
Network Backbone Support		15,000
Office Suite Upgrade Training		30,000
Off-site Document Destruction Services		10,000
Off-site Storage Nightly Computer Backup		30,380
Off-site Storage Services		25,000
Online Filing Infrastructure		45,000
Powerbuilder Software Support		24,000
Proxy Reporting Support		3,250
PVCS Software Support		4,500
Secure Server Digital ID DEC Internet Server		1,000
Secure Server Digital ID Services		1,000
Software Support for EOS.Web Enterprise		5,400
Software Support for On-line Catalog		1,800
Swiftview Software Support		750
Technology Upgrades		100,000
Telephone Switchview Software Support		9,500
Terminal Emulation (Reflection) Maintenance/Support		1,175
Video Teleconferencing Maintenance & Support		11,500
Virus Scan Support		14,250
Visual Expert Software		5,600
Web Core Technology Upgrade (.NET upgrade)		52,670
XTNDCONNECT Software Upgrade		<u>8,250</u>
Sub-total Information Management	\$	1,301,133

Planning, Rule Development, & Area Sources

Research and Develop the Use of Sox Reducing Additives in Fluidized Catalytic Cracking Units	\$	25,000
AER Support Web-Based AER Program		75,000
Architectural Coating Reporting and Fee Billing System		65,000
Climate Change Technical Support		50,000
Update the URBEMIS 2007 Model to Support Rule 2301		35,000
GIS Web Interface Development		15,000
Aircraft Measurement Pilot Study for AQ Model		30,000
Ozonesonde Measurements for AQ Model		30,000

Professional and Special Services (continued)

Planning, Rule Development, & Area Sources (cont.)

Residential Water heater Compliance Testing	\$	50,000
Truck Trip Survey for Warehouses & Big Box Stores		10,000
CEQA AQMD Projects		20,000
Technology Assessment Studies		50,000
AER Printing		5,000
Certification of Greenhouse Gas (GHG) Emissions Inventory		11,000
Maintain Wind Stations & Analyze data		60,000
Contracted Communication Services		15,000
Meteorological Data Services		7,500
Weather Data Services Communications		7,500
PM & Ozone Model Development		50,000
Dispersion Modeling Support		30,000
Dun & Bradstreet Data		20,000
REMI Renewal		51,000
CEQA Handbook		20,000
Sponsorship of Economic Conferences (SCAG & CSULB)		10,000
STAMPFRAG Member Sole Source Contracts		15,000
Rule 2202 Computer System Maintenance		20,000
SIP, AQMP and Rule Printing		20,000
Software/Hardware Maintenance in Support of Regional Modeling		10,000
NOx Technical Assessment		25,000
Reactivity, Availability and PM Contribution of Various VOC Species		100,000
Technology Assessment to Identify and Evaluate the Performance of Low-VOC Paint Thinners, Lacquer Thinners, Polyester Resins and Gel Coats		<u>50,000</u>
Sub-total Planning, Rule Development & Area Sources	\$	982,000

Legislative & Public Affairs

Germania	\$	100,000
Cal Poly Pomona Foundations Co-op Program		38,000
After-hours Call Center Service		8,500
Legislative Advocacy – Washington		229,500
Legislative Advocacy – Sacramento		403,000
Legislative Computer Services		10,000

Professional and Special Services (continued)

<u>Legislative & Public Affairs (cont.)</u>	
Community Outreach	\$ 124,919
Graphics & Printing	68,000
Photographic and Video Services	100,000
Multi-Lingual Translation -- Public Participation	<u>10,000</u>
Sub-total Public Affairs	\$ 1,091,919
 <u>Science & Technology Advancement</u>	
Clean Air Awards	\$ 10,000
Develop Systemic Scientifically Based Odor ID	
Complaint Investigation	65,000
Source Testing Services	25,000
Student Co-op Program	22,000
Laboratory Analytical Services	20,000
Special Monitoring Technical Support	<u>30,000</u>
Sub-total Science & Technology Advancement	\$ 172,000
 <u>Engineering & Compliance</u>	
AB3205 Geographic Information System Enhancements	\$ 4,000
CLASS Compliance System Enhancements	20,000
NSR Updates	20,000
PAATS/Title V Tracking Updates	25,000
Permit Processing System (PPS) Updates	20,000
Rule 1401 Risk Assessment Guidelines	3,000
Enhancement: RECLAIM Trading System	35,000
RECLAIM Central Station Enhancements and Modifications	15,000
Enhancement: AIRS Implementation	6,000
Facility Permit (FP) System Updates	9,000
Permitting & Compliance Web Enhancement	<u>70,000</u>
Sub-total Engineering & Compliance	\$ 227,000
 Grand Total	 \$ 6,505,399

Temporary Agency Services

Acct. No. 67460

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$1,569,952	\$1,114,458	\$1,125,120	(\$444,832)

This account is for temporary employee services requested in the following areas: Media Office; data entry in Toxics/Asbestos programs and Rule 461; special air monitoring studies; the Rule 222 filing program; to provide assistance to the Public Information Center and support to the Public Affairs outreach staff. Amounts are budgeted as a contingency for long-term absences and retirements/resignations. Also, budgeted in this account is the student internship program offered through the Cal Poly Pomona Foundation that provides college students with the opportunity to gain experience in the work place. The decrease from the FY 2008-09 Amended Budget reflects budget reductions.

Public Notices and Advertising

Acct. No. 67500

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$461,462	\$350,677	\$468,200	\$6,738

This account is used for legally required publications such as Requests for Proposals, Requests for Quotations, personnel recruitment, outreach, and advertisement of AQMD Governing Board and Hearing Board meetings, and public notification of AQMD rulemaking activities. The increase from the FY 2008-09 Amended Budget reflects anticipated needs.

Demurrage

Acct. No. 67550

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$89,656	\$79,850	\$53,080	(\$36,576)

This account is used to pay for various freight and cylinder charges as well as workspace reconfigurations and personnel moves.

Maintenance of Equipment

Acct. No. 67600

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$759,052	\$624,769	\$596,650	(\$162,402)

This account is used to pay for maintenance costs of AQMD equipment. Amounts are budgeted for the following: mainframe computer hardware, phone switch, air monitoring equipment, print shop equipment, copiers, and audio visual equipment.

Building Maintenance and Operations

Acct. No. 67650

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$1,772,333	\$782,846	\$832,133	(\$940,200)

This account reflects expenditures for maintaining AQMD offices and air monitoring stations. Included in the requests are the following: a contingency amount for unplanned repairs; Gateway Association Dues; elevator maintenance; and energy management and compressor services. The FY 2008-09 Amended Budget includes a mid-year adjustment for one-time maintenance and repair projects. Since many of these projects are of a one-time (versus ongoing) nature, fewer projects are proposed in FY 2009-10.

Auto Mileage

Acct. No. 67700

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$207,670	\$106,788	\$63,759	(\$143,911)

This account is used to reimburse employees for the cost of using personal vehicles while on AQMD business. The FY 2008-09 Amended Budget includes a mid-year adjustment for federal contract work. The requests include the mileage incurred for staff that are required to work on their scheduled days off and for employees who use their personal car on AQMD-related business, conferences, and seminars. Also included is the mileage for the Public Affairs staff attending various community, business and intergovernmental events. A decrease from the FY 2008-09 Amended Budget is reflected since federal grant funds are included in a mid-year budget amendment after the funds are awarded.

Auto Service

Acct. No. 67750

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$295,000	\$296,236	\$269,100	(\$25,900)

This account is used for the maintenance, towing, and repair of AQMD fleet vehicles. The decrease from the FY 2008-09 Amended Budget reflects anticipated needs as older cars are surplus and replaced.

Travel

Acct. No. 67800

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$380,980	\$343,681	\$302,704	(\$78,276)

This account is for business travel, including lodging and meals paid pursuant to the Administrative Code. The amount approved was mainly needed to participate in legislative hearings and meetings involving state, federal, and inter-agency issues that affect air quality in the South Coast Air Basin. The decrease from the FY 2008-09 Amended Budget reflects budget reductions.

Utilities

Acct. No. 67850

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$1,825,863	\$1,713,817	\$1,905,845	\$79,982

This account is used to pay utility costs at the AQMD's headquarters building, the South Bay field office, and air monitoring stations. The increase from the FY 2008-09 Amended Budget reflects projected rate increases.

Communications

Acct. No. 67900

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$694,124	\$560,274	\$533,936	(\$160,188)

This account includes telephone and fax service, leased computer lines, video conferencing, wireless internet access for inspectors out in the field, radio, and microwave services. The decrease from the FY 2008-09 Amended Budget reflects the anticipated level of expenditures for FY 2009-10.

Interest Expense

Acct. No. 67950

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$3,242,291	\$3,242,290	\$3,023,116	(\$219,175)

This account is for the interest due on the 1995 and 2004 Pension Obligation Bonds and the installment sale revenue bonds for the Diamond Bar location. The FY 2009-10 approved budget reflects scheduled payments for interest expense.

Clothing

Acct. No. 68000

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$44,850	\$35,232	\$33,600	(\$11,250)

This account is for the purchase of safety equipment and protective clothing used by source testing, laboratory, compliance, and stockroom personnel. The FY 2009-10 approved budget reflects budget reductions.

Laboratory Supplies

Acct. No. 68050

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$547,319	\$490,262	\$317,400	(\$229,919)

This account is used to purchase various laboratory supplies such as chemicals, calibration gases and glassware for laboratory services. A decrease from the FY 2008-09 Amended Budget is reflected since the budget amendment for PAMS and PM2.5 is not included until mid-year when the federal grant funds are awarded.

Postage

Acct. No. 68060

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$451,819	\$408,845	\$497,777	\$45,958

This account covers the cost of AQMD mailings such as annual billings, permits, notifications to the Governing Board and Advisory groups, monthly newsletters, warrants, outreach materials to local governments, and Rule 2202 notifications. The increase from the FY 2008-09 Amended Budget reflects anticipated needs and rate increases.

Office Expense

Acct. No. 68100

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$1,656,725	\$1,490,080	\$1,182,986	(\$473,739)

This account is used for the purchase of office supplies, computer hardware and software under \$5,000, photocopier supplies, print shop and artist supplies, stationery and forms. The decrease from the FY 2008-09 Amended Budget reflects budget reductions.

Office Furniture

Acct. No. 68200

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$127,675	\$81,071	\$112,400	(\$15,275)

This account is for office furniture under \$5,000. It includes ergonomically correct chairs and keyboard trays, modular furniture, tables, bookcases, filing cabinets, refinishing of furniture, etc. The decrease from the FY 2008-09 Amended Budget reflects budget reductions.

Subscription and Books

Acct. No. 68250

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$150,095	\$124,716	\$137,807	(\$12,288)

This account is used to purchase reference materials, magazine subscriptions, books, and on-line database legal research services. The decrease from the FY 2008-09 Amended Budget reflects budget reductions.

Small Tools, Instruments, Equipment

Acct. No. 68300

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$238,276	\$172,800	\$35,500	(\$202,776)

This account covers the purchase of small tools and equipment utilized at the air monitoring stations, the laboratory, and in the maintenance of the headquarters building. The decrease from the FY 2008-09 Amended Budget is reflected since the budget amendment for PAMS and NATTS is not included until mid-year when the federal grant funds are awarded.

Film

Acct. No. 68350

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$5,000	\$0	\$1,100	(\$3,900)

This account covers the purchase of film for use in rule compliance court cases, the laboratory for microscopy, and by other organizational units for publications and presentations.

Gas and Oil

Acct. No. 68400

<u>2008-09</u> <u>Amended Budget</u>	<u>2008-09</u> <u>Actual</u>	<u>2009-10</u> <u>Approved</u>	<u>Increase/</u> <u>(Decrease)</u>
\$426,880	\$308,918	\$426,880	\$0

This account is for the purchase of gasoline, oil, and alternative fuels for the AQMD fleet.

Other Expenses

Acct. No. 69500

<u>Amended Budget</u>	<u>Actual</u>	<u>Approved</u>	<u>(Decrease)</u>
\$768,404	\$601,347	\$803,510	\$35,106

This account is used for tuition reimbursement, registration, training, purchasing services through Los Angeles County, certain costs associated with the AQMD's Governing and Hearing Boards and AQMD advisory groups, training-related travel expenditures, and per diems for AQMD advisory groups.

Memberships

Acct. No. 69550

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$72,019	\$53,479	\$78,060	\$6,041

This account provides for AQMD membership in various organizations such as: Merchants and Manufacturers Association; California Air Pollution Control Officers Association; Air and Waste Management Association; Western Region Item Bank; Inland Empire Economic Council; the Black, Latino, and Asian Business Associations; and several Chambers of Commerce. Also budgeted are the continued memberships in scientific, clean fuels, advanced technology, and related environmental business/policy organizations, such as ASTM, California Environmental Business Council, and the California Hydrogen Business Council. The increase from the FY 2008-09 Amended Budget reflects anticipated needs.

Taxes

Acct. No. 69600

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$80,800	\$52,911	\$79,800	(\$1,000)

This account is for unsecured property taxes and use, fuel, and sales taxes. The decrease from the FY 2008-09 Amended Budget reflects the anticipated taxes for FY 2009-10.

Awards

Acct. No. 69650

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$75,800	\$63,218	\$57,520	(\$18,280)

This account is reserved for employee suggestion awards, employee service awards for continuous service, employee recognition programs, and plaques/awards the AQMD may present to individuals/businesses/community groups for outstanding contributions towards air quality goals. The decrease from the FY 2008-09 Amended Budget reflects budget reductions.

Miscellaneous Expense

Acct. No. 69700

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$172,160	\$117,750	\$176,750	\$4,590

This account is used for expenditures that cannot be classified in another account. The increase from the FY 2008-09 Amended Budget reflects anticipated needs.

Prior Year Expense

Acct. No. 69750

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$0	(\$10,526)	\$0	\$0

This account is used to record expenditures attributable to prior year budgets. No amount is budgeted for this account due to the nature of the account.

Uncollectible Accounts Receivable

Acct. No. 69800

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$0	\$562,419	\$0	\$0

No amount is budgeted for this account due to the nature of the account.

Capital Outlays

Acct. No. 77000

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$3,639,163	\$2,398,622	\$1,473,267	(\$2,165,896)

This account is for equipment expenditures with a value of at least \$5,000. The decrease from the FY 2008-09 Amended Budget reflects budget reductions.

Details on each capital outlay approved in FY 2009-10 are in the Draft Budget and Draft Work Program Supporting Documentation.

The following is a listing by office/organizational unit of the approved capital outlays for FY 2009-10.

SUMMARY OF CAPITAL OUTLAYS

ITEM NO.	ORG. UNIT	QTY.	DESCRIPTION	CATEGORY	BUDGET
1	DG	-	Unbudgeted Capital Outlay		\$ 100,000
2	DG	15	Fleet Vehicle	Replacement	420,000
3	DG	1	Industrial Water Heater Exchanger	Replacement	40,000
4	DG	1	Print Shop Folder	Replacement	30,000
5	IM	1	Misc. Telecommunication Upgrade/Enhancement	New	35,000
6	IM	1	Fujitsu fi 5900c Scanner	New	20,000
7	IM	1	Network Server Upgrades	New	75,000
8	PRA	2	Regional Modeling Computer Upgrades	New	50,000
9	STA	3	CNG Repair Vans	Replacement	180,000
10	STA	1	Thermogravimetric Analyzer	Replacement	92,500
11	STA	1	X-ray Diffractometer (XRD) System	Replacement	150,000
12	STA	8	Clean Air Generators	New	56,000
13	STA	1	Automatic Point Counter	New	5,500
14	STA	1	Inductively Coupled Plasma Mass Spectrometer (ICP-MS)	Replacement	170,000
15	STA	3	High-resolution Color Digital Camera Systems	Replacement	30,000
16	EAC	1	Toxic Vapor Analyzer (Portable)	Replacement	12,600
17	EAC	1	Portable Combustion Analyzer	New	6,667
GRAND TOTAL					<u>\$ 1,473,267</u>

Building Remodeling

Acct. No. 79050

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$60,000	\$10,983	\$0	(\$60,000)

This account is used for minor remodeling projects which become necessary as a result of reorganizations or for safety reasons. No projects are anticipated in FY 2009-10.

Principal Repayment

Acct. No. 89100

2008-09 <u>Amended Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$6,895,000	\$6,895,000	\$7,215,000	\$320,000

This account is for the principal due on pension obligation bonds and the installment sale revenue bonds for the AQMD Diamond Bar headquarters. The FY 2009-10 approved budgeted amount reflects scheduled principal payments.

REVENUES

2008-09 <u>Budget</u>	2008-09 <u>Actual</u>	2009-10 <u>Approved</u>	Increase/ <u>(Decrease)</u>
\$134,650,216	\$140,410,907	\$132,749,629	(\$1,900,587)

The accounts listed below represent all sources of revenue expected to be received by the AQMD's General Fund. The 2008-09 actual revenues and the 2009-10 estimated revenues are detailed below.

<u>Category</u>	<u>2008-09 Actual Revenues</u>	<u>2009-10 Estimated Revenues**</u>
Annual Operating Emissions Fees	\$ 24,826,356	\$ 22,763,306
Annual Operating Renewal Fees	43,285,892	42,855,280
Area Sources	1,226,651	1,730,000
Permit Processing Fees	20,396,188	15,429,186
California Air Resources Board Subvention	3,994,067	4,000,000
State Grant/State Miscellaneous	2,062,317	-
Federal Grant	7,622,767	6,773,202
Interest	1,962,431	1,387,291
Lease Income	379,440	329,737
Source Tests/Analysis Fees	579,607	508,759
Hearing Board Fees	436,385	400,000
Penalties/Settlements *	9,469,694	4,400,000
Mobile Sources/Clean Fuels	21,271,679	22,686,984
Subscriptions	15,519	8,749
Transportation Programs Fees	894,440	912,000
Other Revenue	39,661	709,650
Air Toxics "Hot Spots"	1,947,813	1,889,799
TOTAL REVENUE	<u>\$ 140,410,907</u>	<u>\$ 126,783,943</u>

* Penalties and settlements received are of a one-time nature.

** Prior year revenue of \$1,856,781 from the Designation for Permit Streamlining, Enhanced Compliance Activities, and Equipment Replacement and \$4,108,905 from the Undesignated Fund Balance will be used to balance this year's approved budget.

REVENUE ACCOUNTS DESCRIPTIONS AND ASSUMPTIONS

Annual Operating Emissions Fees

This program was initiated in January 1978. All permitted facilities pay a flat fee for up to four tons of emissions. In addition to the flat fee, facilities that emit four tons or greater (from both permitted and unpermitted equipment) of any of the following contaminants also pay fees based on the tons of emissions that are four tons and greater: organic gases, specific organics, nitrogen oxides, sulfur oxides, carbon monoxide, and particulate matter. Facilities emitting four tons-per-year or more pay for emissions from permitted equipment as well as emissions from area sources which are regulated, but for which permits are not required, such as solvent use. In addition, a fee-per-pound is assessed on the following toxic air contaminants and ozone depleters: ammonia; asbestos; benzene; cadmium; carbon tetrachloride; chlorinated dioxins and dibenzofurans; ethylene dibromide; ethylene dichloride; ethylene oxide; formaldehyde; hexavalent chromium; methylene chloride; nickel; perchloroethylene; 1,3-butadiene; inorganic arsenic; beryllium; polynuclear aromatic hydrocarbons (PAHs); vinyl chloride; lead; 1,4-dioxane; trichloroethylene; chlorofluorocarbons (CFCs); and 1,1,1-trichloroethane.

On January 1, 1994 the REgional CLean Air Incentives Market (RECLAIM) began. RECLAIM, a market incentive air pollution reduction program for nitrogen oxides (NO_x) and sulfur oxides (SO_x), provides greater certainty in meeting public health standards while allowing industry to seek the most cost-effective solution to reduce their emissions. Major stationary sources with NO_x and SO_x emissions generally greater than four tons per year are a part of RECLAIM. These facilities receive an emissions cap for RECLAIM pollutants and receive a specified annual rate of reduction. The emissions cap less the accumulated annual rates of reduction is expressed as RECLAIM Trading Credits (RTCs); an RTC is a limited authorization to emit a RECLAIM pollutant at a facility. Each RTC has a denomination of one pound and a term of one year. A RECLAIM facility pays an emissions-based fee on RTCs used. The holder of unused RTCs may transfer or sell them to another party to be used within the specified term of the RTC. The RECLAIM allocations rule, Rule 2002, was amended, and beginning with compliance year 2007, NO_x RECLAIM allocations will again be reduced each year through 2011.

Along with annual operating permit renewal fees, emissions fees are intended to recover the costs of AQMD's compliance, planning, rule making, monitoring, testing, source education, civil litigation cases, and stationary and area source research projects.

FY 2009-10 Adopted Budget: No general rate increases are proposed.

Annual Operating Permit Renewal/Annual Assessments

The Lewis-Presley Clean Air Act requires the AQMD to have an annual permit renewal program. The AQMD initiated this program in February 1977. This program requires that all active permits be renewed on an annual basis. The annual renewal rates are established in AQMD Rule 301. Along with annual operating emissions fees, annual operating permit renewal fees are intended to recover the costs of programs such as AQMD's compliance program, planning, rule making, monitoring, testing, source education, civil litigation cases, and stationary and area source research projects. This revenue category also includes the revenue from CARB for the costs associated with AQMD staff inspecting equipment registered with CARB in their Portable Equipment Registration Program (PERP).

FY 2009-10 Adopted Budget: No general rate increases are proposed.

Area Sources

Emissions fees from architectural coatings revenue covers architectural coatings fair share of emissions supported programs. Quantity-based fees on architectural coatings are also assessed. Beginning in FY 2008-09, annual assessments of architectural coatings, based on quantity (gallons) distributed or sold for use in AQMD's jurisdiction, are included in revenue projections; this revenue will be used to recover the costs of staff working on compliance, laboratory support, architectural coatings emissions data, rule development, and architectural coatings revenue collection.

FY 2009-10 Adopted Budget includes year two of a three-year phase-in of fees, per Rule 314.

Permit Processing Fees

Permits are the vehicles the AQMD uses to ensure that equipment in AQMD's jurisdictional boundaries are in compliance with AQMD Rules and Regulations. Permit processing fees support a permit processing program and the fees are assessed according to the average time required to evaluate equipment applications and issue permits. Each applicant, at the time of filing, pays a permit processing fee that includes the fee which partially recovers costs for normal evaluation of the application and issuance of the permit. This revenue category also includes fees charged to partially recover the costs of evaluation of plans, including Rule 403 dust control plans, Rule 1118 flare monitoring plans, and Rule 1113 architectural coating averaging plans.

FY 2009-10 Adopted Budget: No general rate increases are proposed.

California Air Resources Board Subvention

The State appropriates moneys each year to subvene to local air quality districts to support an active air quality program.

FY 2009-10 Adopted Budget: In Fiscal Year 2002-03 the State cut AQMD's subvention by approximately \$2,000,000 from the Fiscal Year 2001-02 level. We expect to again receive the reduced amount of \$4,000,000 in Fiscal Year 2009-10.

Environmental Protection Agency Grant/Other Federal Revenue

The purpose of EPA grants and other federal revenue is to help support the AQMD in its administration of active air quality control and monitoring programs. The grants and other federal revenue require the AQMD to perform specific agreed-upon activities. Costs recovered with grant funds and other federal revenue includes a portion of the costs associated with the performance of the specific agreed-upon activities such as air monitoring and analysis.

FY 2009-10 Adopted Budget: FY 09-10 revenues are projected to be lower than previous years.

Interest

Revenue from this source is the result of investing the AQMD's cash balances. However, interest attributable to special funds, such as the Clean Fuels Fund, remains with those funds.

FY 2009-10 Adopted Budget: Interest rates continue to decline. The Draft Budget assumes interest rates of 2 percent.

Lease Income

Revenue in this category is a result of leasing a portion of AQMD's Headquarters facility.

FY 2009-10 Adopted Budget: Included are lease payments AQMD expects to receive based on the terms of already-negotiated leases.

Source Test/Analysis Fees

Revenue in this category includes fees for source tests, test protocol reviews, continuous emissions monitoring systems (CEMS) evaluations and certifications, and laboratory sample analyses. This revenue is associated with testing of sources within AQMD's jurisdiction. The revenue recovers a portion of the costs of performing certain compliance tests and analyses.

FY 2009-10 Adopted Budget: No general rate increases are proposed.

Hearing Board

The revenue from this source results from filing of petitions for variances, excess emissions fees, and daily appearance fees. The revenue recovers a portion of the costs associated with these activities.

FY 2009-10 Adopted Budget: No general rate increases are proposed.

Penalties/Settlements

The revenue from this source is derived from cash settlements for violations of permit conditions, AQMD Rules, or state law.

FY 2009-10 Adopted Budget: It is anticipated that strong reliance on non-cash supplemental environmental projects settlements will continue and revenue in this category will be approximately \$4.4 million.

Mobile Sources/Clean Fuels

Section 9250.17 of the Vehicle Code gives the Department of Motor Vehicles (DMV) authority to collect and forward to the AQMD four dollars for every vehicle registered in AQMD's jurisdictional boundaries. Thirty percent of the money (\$1.20) collected is recognized in AQMD's General Fund as mobile sources revenue and is used for programs to reduce air pollution from motor vehicles and to carry out related planning, monitoring, enforcement, and technical studies authorized by, or necessary to implement, the California Clean Air Act of 1988 or the Air Quality Management Plan. Forty percent of the money collected (\$1.60) is deposited into the Air Quality Improvement Fund and distributed to cities and counties in AQMD's jurisdiction, based on their prorated share of population, to implement programs to reduce air pollution from motor vehicles. The remaining thirty percent of the money collected (\$1.20) is deposited into the Mobile Sources Air Pollution Reduction Fund and is used to fund emissions reduction projects developed and adopted by a Mobile Source Air Pollution Reduction Review Committee (MSRC) and approved by the AQMD's Governing Board; these projects implement or monitor programs to reduce air pollution from motor vehicles.

Mobile sources revenue is used to carry out AQMD programs for planning, monitoring, enforcement, and for technical studies related to the reduction of air pollution from motor vehicles, including a fair share of programs such as air monitoring and AQMP development, which relate to both mobile and stationary sources.

Section 9250.11 of the Vehicle Code gives the DMV authority to collect and forward to AQMD money for clean fuels technology advancement programs and transportation control measures related to stationary sources, according to the plan approved pursuant to Health & Safety Code section 40448.5. One dollar is collected by DMV for every vehicle registered in AQMD's jurisdictional boundaries, forwarded to AQMD and deposited in the Clean Fuels special revenue fund.

Revenue in the mobile sources/clean fuels category includes reimbursements from the Clean Fuels Fund to implement a clean fuels program; clean fuels fees revenue from stationary sources is recorded in a separate revenue account within the Clean Fuels Fund and the cost of staff work associated with clean fuels at stationary sources is tracked separately and reimbursed from the Clean Fuels Fund. This revenue category also includes reimbursement from the Carl Moyer Fund for the cost of staff support provided to implement a mobile source program, and reimbursement from the Mobile Source Air Pollution Reduction Fund for the cost of staff support provided to the MSRC in administering a mobile source program.

FY 2009-10 Adopted Budget: Revenue projections are based on vehicle registration data from the DMV, recent revenue received, and anticipated reimbursable staff costs to implement the clean fuels and mobile sources programs.

Subscriptions

The AQMD receives money from operating a subscription service for new proposed rules and amended rules and from the sales of AQMD Rules and Regulations and air quality information brochures. The revenue collected recovers a portion of the costs associated with providing this service.

FY 2009-10 Adopted Budget: The revenue projection is based on expected subscription services activity, which continues to diminish each year as more and more documents are available at no cost on AQMD's website. This revenue recovers a portion of the costs associated with the subscriptions activity.

Transportation Programs

To comply with the federal and state Clean Air Act requirements and Health and Safety Code Section 40458, AQMD Rule 2202 provides employers with a menu of options to reduce mobile source emissions generated from employee commutes or to implement alternative mobile source emission reduction programs to offset the mobile source emissions generated from the employee commutes, and options to meet a worksite-specific emission reduction target for the subsequent year. Employers with 250 or more employees at a worksite are subject to the Rule 2202 and are required to submit an annual registration. The revenue from this category is used to recover a portion of the costs associated with filing, processing, and reviewing the registrations.

FY 2009-10 Adopted Budget: No general rate increases are proposed.

Toxic "Hot Spots"

Health and Safety Code Section 44380 requires the AQMD to assess and collect fees from facilities that emit toxic compounds. Fees collected are used to recover state and AQMD costs to collect and analyze data regarding air toxics and their effect on the public. Costs recovered include a portion of the administrative, outreach, plan processing, and enforcement costs to implement this program.

FY 2009-10 Adopted Budget: The revenue projection is based on reimbursement from the Air Toxics Trust Fund to the General Fund for staff and other costs relating to the Toxic "Hot Spots" program.

Miscellaneous

The revenue here is derived from several sources, including revenue attributable to prior years, professional services the AQMD renders to other agencies, witness fees, jury duty fees, the sale of photocopies and data, source education class fees, Public Records Act requests, and other miscellaneous sources. The revenue from Public Records Act requests partially recovers the costs associated with photocopying, printing, handling, and mailing the data to the requestor.

FY 2009-10 Adopted Budget: The revenue from this source varies from year to year but is expected to be slightly higher than the projected FY 2008-09 Miscellaneous Revenue.

GOVERNING BOARD

The Governing Board is made up of thirteen officials who meet monthly to establish policy and approve or reject new or amended rules. The Governing Board appoints the Executive Officer, District Counsel, and members of the Hearing Board.

Governing Board members include one county Board of Supervisor's representative each from Los Angeles, Orange, Riverside, and San Bernardino counties; one cities' representative from Orange, Riverside, and San Bernardino counties; two cities' representatives from Los Angeles County; one representative from the City of Los Angeles; one representative appointed by the Governor, one by the Assembly Speaker, and one by the Senate Rules Committee.

FY 2009-10 WORKPLAN: GOVERNING BOARD

#	CODE	PROGRAM		PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES
		CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-	
1	02 275	Operational Support	II	Governing Board	Rep of Dist Meet/Conf/Testimony	0.00	0.00	\$ 1,269,799	\$ 27,245	Ia

	0.00	0.00	\$ 1,269,799	\$ 27,245
<i>FISCAL YEAR 2009-10 TOTAL</i>		0.00		\$ 1,297,044

GOVERNING BOARD
LINE ITEM EXPENDITURE

Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:*	
Salaries	\$ 270,853
Employee Benefits	<u>222,209</u>
Total Salaries and Employee Benefits	<u>\$ 493,062</u>
Services and Supplies:	
Professional and Special Services	\$ 491,072
Public Notice & Advertising	52,000
Auto Mileage	5,900
Travel	81,000
Communications	8,800
Postage	7,500
Office Expense	400
Subscription and Books	960
Other Expenses	150,000
Memberships	150
Miscellaneous Expenses	<u>6,200</u>
Total Services and Supplies	<u>\$ 803,982</u>
Capital Outlays	<u>\$ 0</u>
TOTAL EXPENDITURES	<u><u>\$ 1,297,044</u></u>

* These expenditures are for Governing Board member assistants and consultants.

DISTRICT GENERAL

This section reflects those accounts associated with AQMD expenditures. Included here are such items as the principal and interest payments on the AQMD Headquarters building; utilities; insurance; taxes; and building remodeling.

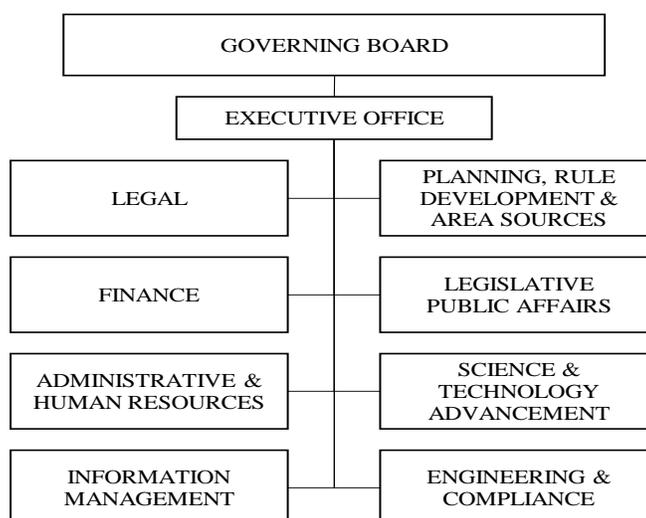
DISTRICT GENERAL
LINE ITEM EXPENDITURE

Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:	
Salaries	\$ 1,584,000
Employee Benefits	<u>120,000</u>
Total Salaries and Employee Benefits	<u>\$ 1,704,000</u>
Services and Supplies:	
Insurance	\$ 1,282,620
Rents & Leases Equipment	57,000
Rents & Leases Structure	30,000
Household	590,946
Professional and Special Services	1,046,165
Public Notice & Advertising	40,000
Maintenance of Equipment	189,400
Building Maintenance	802,133
Utilities	1,905,845
Communications	126,900
Interest Expense	3,023,116
Postage	28,474
Office Expense	334,250
Office Furniture	4,000
Taxes	71,800
Awards	23,120
Miscellaneous Expenses	12,650
Principal Repayment	<u>7,215,000</u>
Total Services and Supplies	<u>\$ 16,783,419</u>
Capital Outlays	<u>\$ 590,000</u>
TOTAL EXPENDITURES	<u><u>\$ 19,077,419</u></u>

EXECUTIVE OFFICE

2009-10 Approved Staffing

<u>Position</u>	<u>Title</u>
1	Community Relations Manager
1	Executive Officer
3	Executive Secretary
1	Senior Administrative Secretary
1	Secretary
1	Senior Policy Advisor
1	Senior Public Information Specialist
<u>1</u>	Staff Specialist
10	Total Approved Positions



The Executive Office is responsible for the comprehensive management of the AQMD and the development and implementation of near-term and long-term strategies to attain ambient air quality standards. The office translates set goals and objectives into effective programs and enforceable regulations that meet federal and state statutory requirements, while being sensitive to potential socioeconomic and environmental justice impacts in the South Coast Air Basin.

The office currently consists of the Executive Officer, a Senior Policy Advisor, a Community Relations Manager and seven support staff. The Executive Officer serves as chief of operations in implementing policy directed by the agency's 13-member Governing Board and in working proactively with state and federal regulatory officials. The Executive Officer also oversees all of the day-to-day administrative functions of staff and the annual operating budget.

FY 2009-10 WORKPLAN: EXECUTIVE OFFICE

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
	CODE	CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
1	03	010	Develop Programs	I	AQMP	Develop/Implement AQMP	0.05		\$ 9,821	\$ 13	II,IX
2	03	028	Develop Programs	I	Admin/AQMD Policy	Dev/Coord Goals/Policies/Overs	2.00		442,824	50,513	Ia
3	03	038	Operational Support	III	Admin/Office Management	Budget/Program Management	1.00		196,412	257	Ib
4	03	078	Policy Support	II	Asthma & Outdoor AQ Consortium	Asthma & Outdoor AQ Consortium	0.01		1,964	3	Ia
5	03	083	Policy Support	II	Brain Tumor & Air Poll Foundat	Brain Tumor & Air Poll Foundation Support	0.03		5,892	8	Ia
6	03	275	Policy Support	I	Governing Board	Board/Committee Support	2.00		392,824	513	Ia
7	03	276	Policy Support	III	Advisory Group/Governing Board	Governing Board Advisory Group	0.05		9,821	13	Ia
8	03	381	Policy Support	I	Interagency Liaison	Local/State/Fed Coord/Interact	0.40		78,565	103	Ia,IX
9	03	385	Develop Rules	I	Credit Generation Programs	Dev/Impl Marketable Permit	0.02		3,928	5	II
10	03	390	Customer Service	I	Intergovernmental	Policy Development	0.02		3,928	5	Ia,IX
11	03	410	Policy Support	I	Legislation	Testimony/Mtgs:New/Current Leg	0.15		29,462	39	Ia,IX
12	03	416	Policy Support	I	Legislative Activities	Supp/Promote/Influence Legis/Adm	0.04		7,856	10	Ia
13	03	455	Advance Clean Air Technol	I	Mobile Sources	Dev/Impl Mobile Source Strategies	0.20		39,282	51	IX,XI
14	03	490	Customer Service	I	Outreach	Publ Awareness Clean Air Prog	1.50		294,618	385	Ia
15	03	492	Customer Service	I	Public Education	Pub Events/Conf/Rideshare Fair	0.07		13,749	18	Ia,IX
16	03	494	Policy Support	I	Outreach/Media	Edits,Brds,Talk shows,Commercl	1.85		590,362	16,975	Ia,IX
17	03	565	Customer Service	III	Public Records Act	Comply w/ Public Req for Info	0.05		9,821	13	XVII
18	03	650	Develop Rules	I	Rules	Develop & Implement Rules	0.03		5,892	8	II,IX
19	03	717	Policy Support	III	Student Interns	Gov Board/Student Intern Program	0.50		98,206	128	Ia
20	03	855	Operational Support	III	Web Tasks	Create/edit/review web content	0.03		5,892	8	Ia

10.00	0.00	\$ 2,241,119	\$ 69,067
FISCAL YEAR 2009-10 TOTAL		10.00	\$ 2,310,186

105

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

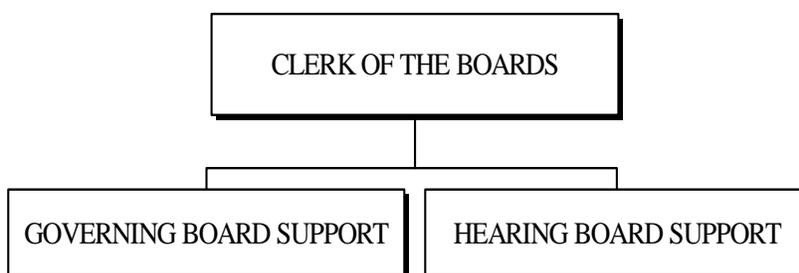
EXECUTIVE OFFICE
LINE ITEM EXPENDITURE

Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:	
Salaries	\$ 1,103,877
Employee Benefits	<u>491,752</u>
Total Salaries and Employee Benefits	<u>\$ 1,595,629</u>
Services and Supplies:	
Rents & Leases Equipment	\$ 2,000
Professional and Special Services	319,500
Temporary Agency Services	24,000
Public Notice & Advertising	10,000
Maintenance of Equipment	400
Auto Mileage	1,000
Travel	27,000
Communications	10,000
Postage	10,000
Office Expense	8,800
Subscription and Books	8,000
Other Expenses	5,000
Memberships	30,000
Miscellaneous Expenses	<u>36,000</u>
Total Services and Supplies	<u>\$ 491,700</u>
Capital Outlays	<u>\$ 0</u>
TOTAL EXPENDITURES	<u><u>\$ 2,087,329</u></u>

CLERK OF THE BOARDS

2009-10 Approved Staffing

<u>Positions</u>	<u>Title</u>
1	Clerk of the Board
3	Deputy Clerk/Transcriber
1	Office Assistant
<u>1</u>	Senior Deputy Clerk
6	Approved Positions



The South Coast Air Quality Management District was created by the Lewis Air Quality Act in 1977. The AQMD is governed by a thirteen-member Governing Board that establishes the policy, performs the rulemaking functions, and appoints the five-member Hearing Board.

The Hearing Board plays an important role in the AQMD's efforts to reduce air pollution and achieve air quality standards. The Board has the authority to: (1) grant variances; (2) hear appeals regarding the denial and the issuance of Permits to Operate and Construct (including RECLAIM permits), conditions imposed on Permits to Operate and Construct, the denial and issuance of emission reduction credits, and the approval and denial of pollution control plans, including Rule 2202 - On-Road Motor Vehicle Mitigation Options submittals; (3) revoke or suspend permits; and (4) issue Orders of Abatement. The Board is vested with much discretion to be used in a reasonable manner to balance and protect the interests of the citizens of the South Coast Air Basin, persons subject to the AQMD's rules and regulations, and the AQMD itself.

The Clerk of the Boards coordinates the activities and provides operational support for both the Governing and Hearing Boards. The Clerk prepares the legal notices for hearings and meetings and has such notices published as required. The Clerk assists petitioners and attorneys in the filing of petitions before the Hearing Board and explains the Hearing Board's functions and procedures. The Clerk acts as communication liaison for the Boards with AQMD staff and state and federal agencies.

FY 2009-10 WORKPLAN: CLERK OF THE BOARDS

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
	CODE	CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
1	17	024	Operational Support	III	Admin/AQMD/GB/HB Mgmt	Admin Governing/Hearing Brds	1.00		185,861	1,746	Ia,VII
2	17	275	Operational Support	III	Governing Board	Attend/Record/Monitor Meetings	1.20		223,033	2,095	Ia
3	17	364	Ensure Compliance	I	Hearing Board/Abatement Orders	Attnd/Recrd/Monitr Mtgs	0.00	1.00	-	187,607	IV
4	17	365	Ensure Compliance	I	Hearing Board/Variances/Appeal	Attend/Record/Monitor HB Mtgs	3.70	(1.00)	714,786	(181,148)	V,VII
5	17	565	Customer Service	III	Public Records Act	Comply w/ Public Rec Requests	0.03		5,576	52	XVII
6	17	855	Operational Support	III	Web Tasks	Create/edit/review web content	0.07		13,010	122	Ia

	6.00	0.00	\$ 1,142,266	\$ 10,473
FISCAL YEAR 2009-10 TOTAL		6.00		\$ 1,152,739

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

CLERK OF THE BOARDS
LINE ITEM EXPENDITURE

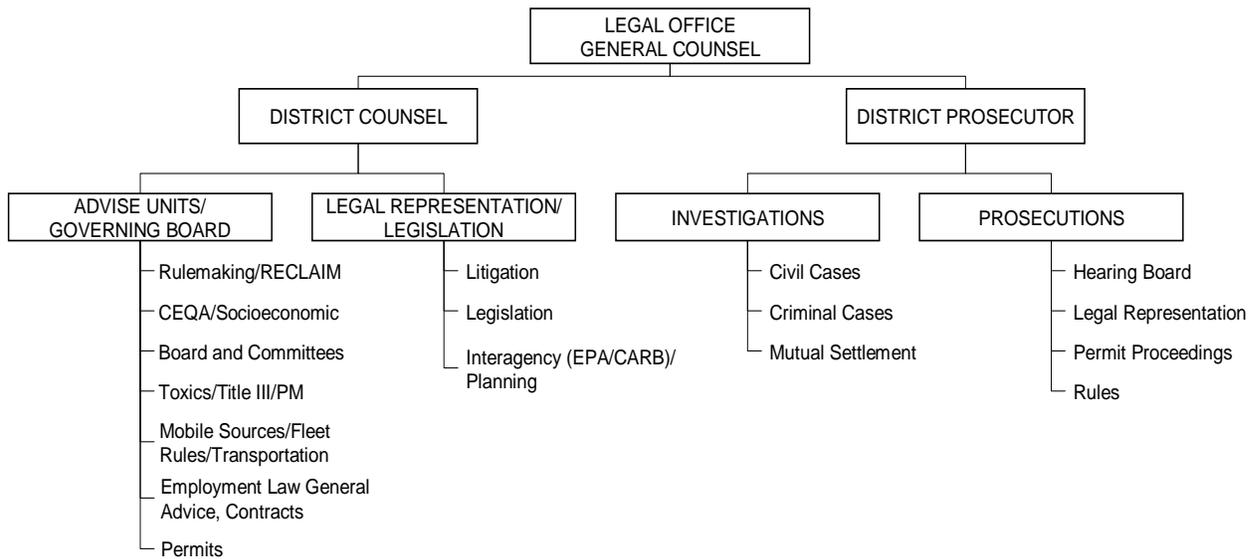
Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:	
Salaries	\$ 385,338
Employee Benefits	<u>173,669</u>
Total Salaries and Employee Benefits	<u>\$ 559,007</u>
Services and Supplies:	
Professional and Special Services	\$ 27,100
Public Notice & Advertising	40,000
Maintenance of Equipment	200
Auto Mileage	100
Travel	100
Communications	1,500
Postage	2,000
Office Expense	5,200
Other Expenses	381,450
Miscellaneous Expenses	<u>400</u>
Total Services and Supplies	<u>\$ 458,050</u>
Capital Outlays	<u>\$ 0</u>
TOTAL EXPENDITURES	<u><u>\$ 1,017,057</u></u>

LEGAL

2009-10 Approved Staffing

<u>Position</u>	<u>Title</u>
3	Administrative Secretary/Legal
1	District Counsel
1	District Prosecutor
1	General Counsel
1	Investigations Manager
6	Investigator ^(a)
6	Legal Secretary
2	Office Assistant
1	Paralegal
4	Principal Deputy District Counsel
9	Senior Deputy District Counsel
1	Senior Office Assistant
1	Senior Paralegal
<u>1</u>	Supervising Investigator
38	Total Approved Positions

(a) One Investigator is unfunded to offset increased program costs.



In Fiscal Year 2008-09, the District Counsel and District Prosecutor offices were combined into the Legal Office. The General Counsel oversees all AQMD Legal activities.

The District Counsel's office is responsible for advising the AQMD Board and staff on all legal matters except those related to enforcement of AQMD rules and state laws related to air pollution controls. District Counsel attorneys review and assist in the drafting of AQMD rules and regulations to ensure they are within the District's authority, and are written in a clear and enforceable manner. District Counsel attorneys ensure that all legal requirements for noticing, public workshop, CEQA analysis, and socioeconomic analysis of proposed rules are satisfied.

District Counsel attorneys also provide advice on CEQA documents for AQMD permits, and legal issues relative to permitting, including interpreting new source review rules and federal Title V requirements. Staff attorneys provide advice on the issuance of emission reduction credits and legal issues relative to implementation of the RECLAIM program. District Counsel attorneys review and approve every Board letter presented to the Board or a committee, as well as every contract issued by the District to ensure clarity and enforceability. District Counsel attorneys advise and attend meetings of all Board Committees, advisory committees, the MSRC, and numerous staff working groups. Staff attorneys review and comment on proposed legislation, draft legislation and amendments, provide testimony at legislative hearings, and advise AQMD staff regarding enacted legislation, as well as developments in AQMD-related case law. District Counsel attorneys advise the Board and its members on issues relating to conflicts of interest and the Brown Act requirements. District Counsel's Office advises staff on employment matters, serves on the Labor-Management Committee, and participates in labor negotiations. District Counsel staff attends all rule public workshops, CEQA scoping meetings, Title V permit meetings, and Town Hall meetings.

The District Counsel is also responsible for representing the AQMD Board and staff in court proceedings and administrative hearings related to matters arising out of their performance of official duties as AQMD officers and employees. Normally, there are ten to 15 active lawsuits being handled at any given time. These cases include challenges to AQMD rules by either industry or environmental groups, on issues ranging from CEQA to constitutional claims. While outside counsel frequently assists in AQMD litigation, staff attorneys also handle cases in-house and in every case, work closely with outside counsel to minimize costs. Other cases include challenges to permits, employment law and personal injury cases, and cases where AQMD challenges EPA action or inaction, such as the relaxation of new source review rules. District Counsel attorneys also actively participate as intervenors or amici curiae on cases affecting AQMD interests, such as helping defend EPA's approval of the District's conformity budgets, and defending CARB rules. Staff attorneys also handle depositions and subpoenas in cases where AQMD staff is a witness, e.g., inspectors, but AQMD is not a party to the case.

The District Prosecutor's office is responsible for the enforcement and penalty issues of all AQMD rules and regulations.

Staff attorneys represent the AQMD in enforcement litigation involving civil penalties and injunctive relief. If the litigation is resolved through settlement, it may include a monetary amount, "creative measures" in lieu of cash, conditions ensuring future rule compliance, or some combination of these elements. Settlements involving injunctive relief require close scrutiny and

may require enforcement through contempt proceedings. If the litigation is stayed by a bankruptcy filing, staff attorneys protect the AQMD's interest by monitoring the bankruptcy proceedings. If the litigation ends with a court or default judgment against the violator, staff attorneys are responsible for enforcing the judgments.

Staff attorneys represent the Executive Officer in all matters before the AQMD Hearing Board including variances, permits or plan appeals, orders for abatement, and permit revocations. Hearing Board decisions may be reviewed in Superior Court by writ of mandate, and staff attorneys represent the Executive Officer in all such review proceedings.

Staff investigators support civil penalty and Hearing Board litigation. Field investigators review notices of violations, perform case work-up as needed, and provide support to agencies handling criminal referrals. Minor Source Penalty Assessment Program (MSPAP), (formerly known as "MSA") investigators settle minor violations eligible for the MSA program. Investigators respond to requests for information about the rules and procedures of the AQMD from the general public and perform emergency filings, transportation of documents, and immediate service of process.

Staff attorneys serve as liaison to other AQMD offices, providing legal advice and assistance on all enforcement matters. Staff attorneys also rotate as duty deputies each week. The principle responsibility of the duty deputy is to be available throughout the week at all times during AQMD office hours to respond to public or inter-office legal inquiries. As a matter of policy, the duty deputy gives priority to responding to the needs of elected officials, AQMD officials, and the general public before responding to the requests of private counsel.

In other programs, the District Prosecutor's Office is responsible for any amendments to Regulation V. Staff attorneys review and comment on pending legislation. The office conducts training on legal topics and witness preparation for AQMD staff and staff attorneys participate in numerous public outreach activities, including seminars and other speaking engagements.

FY 2009-10 WORKPLAN: LEGAL

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
	CODE	CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
1	8	001	Advance Clean Air Tech	I	AB2766/Mob Src/Legal Advice	AB2766 Leg Adv: Trans/Mob Source	0.10		\$ 17,372	\$ 164	IX
2	8	003	Advance Clean Air Tech	I	AB2766/MSRC	Legal Advice: MSRC Prog Admin	0.20		34,744	328	IX
3	8	010	Develop Programs	I	AQMP	AQMP Revision/CEQA Review	0.20		34,744	328	II,IX
4	8	025	Operational Support	III	Admin/AQMD-Legal Research	Legal Research/Staff/Exec Mgmt	0.25		43,430	411	Ia
5	8	038	Operational Support	III	Admin/Office Management	Attorney Timekeeping/Perf Eval	4.00		697,380	8,068	Ib
6	8	115	Ensure Compliance	I	Case Disposition	Trial/Dispo-Civil Case/Injunct	9.00		1,638,479	(60,222)	II,IV,V,VII,XV
7	8	131	Advance Clean Air Tech	I	Clean Fuels/Legal Advice	Legal Advice: Clean Fuels	0.05		8,686	82	VIII
8	8	154	Ensure Compliance	I	Compliance/NOV Administration	Review/Track/Prep NOVs/MSAs	2.00		347,440	3,284	IV
9	8	185	Ensure Compliance	I	Database Management	Support IM/Dev Tracking System	0.35		60,802	575	IV
10	8	227	Operational Support	III	Employee/Employment Law	Legal Advice: Employment Law	0.75		130,290	1,232	Ia
11	8	275	Policy Support	III	Governing Board	Legal Advice:Attend Board/Cmte Mtgs	1.50		260,580	2,463	Ia
12	8	366	Ensure Compliance	I	Hearing Board/Legal	Hear/Disp-Varian/Appeal/Rev	4.00		694,880	6,568	IV,V,XV
13	8	380	Ensure Compliance	I	Interagency Coordination	Coordinate with Other Agencies	0.75		130,290	1,232	II
14	8	401	Operational Support	III	Legal Advice/AQMD Programs	General Advice: Contracts	3.50		683,020	5,747	Ia,II,IX
15	8	402	Ensure Compliance	I	Legal Advice/AQMD Programs	Legal Support/Rep on Legal Matter	0.50		86,860	821	Ia
16	8	403	Ensure Compliance	III	Legal Rep/Liability Defense	Prep/Hearing/Disposition	3.00		796,160	16,176	Ia,II
17	8	404	Customer Service	I	Legal Rep/Legislation	Draft Legis/AQMD Position/Mtgs	0.10	0.05	17,372	8,932	Ia,II,IX,XV
18	8	410	Policy Support	I	Legislation	Support Pollution Red Thru Legis	0.05	(0.05)	8,686	(8,686)	Ia
19	8	416	Policy Support	I	Legislative Activities	Lobbying: Supp/Promote/Influence legis/Adm	0.10		17,372	164	Ia
20	8	457	Advance Clean Air Tech	I	Mob Src/C Moyer/Leg Advice	Moyer/Implem/Program Dev	0.10		17,372	164	IX
21	8	465	Ensure Compliance	I	Mutual Settlement	Mutual Settlement Program	3.95		686,194	6,486	II,IV,V
22	8	516	Timely Review of Permi	I	Permit Processing/Legal	Legal Advice: Permit Processing	0.20		34,744	328	III
23	8	565	Customer Service	III	Public Records Act	Comply w/ Public Rec Requests	0.20		34,744	328	XVII
24	8	651	Develop Rules	I	Rules/Legal Advice	Legal Advice: Rules/Draft Regs	1.15		199,778	1,888	II,IV
25	8	661	Develop Rules	I	Rulemaking/RECLAIM	RECLAIM Legal Adv/Related Iss	0.10		17,372	164	II
26	8	681	Customer Service	III	Small Business/Legal Advice	Legal Advice: SB/Fee Review	0.05		8,686	82	II,III
27	8	717	Policy Support	I	Student Interns	Gov Board/Student Intern Program	0.25		43,430	411	Ia
28	8	726	Ensure Compliance	I	District Prosecutor Support	Assist Enforcement Matters	0.05		8,686	82	IV
29	8	770	Ensure Compliance	I	Title V	Leg Advice: Title V Prog/Perm Dev	0.05		8,686	82	II,IV
30	8	772	Timely Review of Permi	I	Title V Permits	Leg Advice: New Source Title V Permit	0.05		8,686	82	III
31	8	791	Ensure Compliance	I	Toxics/AB2588	AB2588 Legal Advice: Plan & Impl	0.05		8,686	82	X
32	8	805	Policy Support	III	Training	Continuing Education/Training	0.30		52,116	493	Ib
33	8	825	Operational Support	III	Union Negotiations	Legal Adv: Union Negotiations	0.05		8,686	82	Ia
34	8	826	Operational Support	III	Union Steward Activities	Rep Employees in Grievance Act	0.05		8,686	82	Ia

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37.00	0.00	\$ 6,855,136	\$ (1,496)
FISCAL YEAR 2009-10 TOTAL		37.00	\$ 6,853,641

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

LEGAL

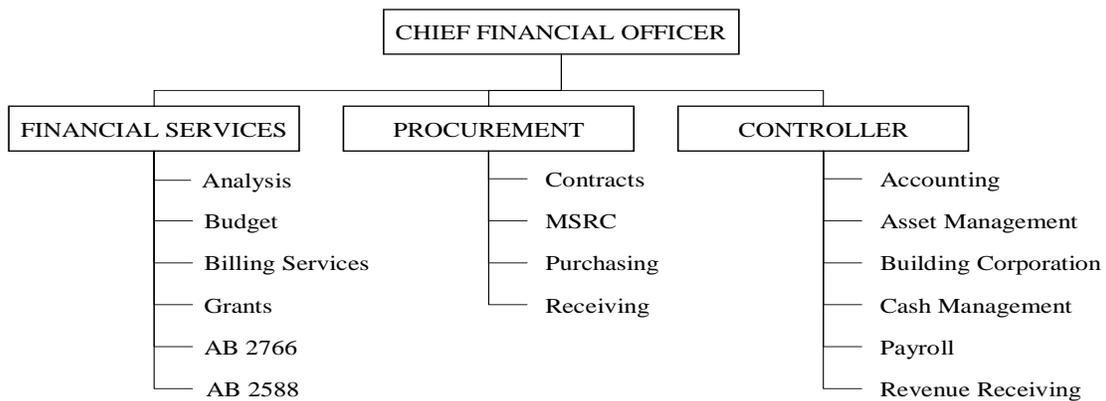
LINE ITEM EXPENDITURE

Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:	
Salaries	\$ 3,935,124
Employee Benefits	<u>1,576,095</u>
Total Salaries and Employee Benefits	<u>\$ 5,511,219</u>
Services and Supplies:	
Professional and Special Services	\$ 361,250
Temporary Agency Services	4,000
Public Notice & Advertising	10,000
Demurrage	4,000
Maintenance of Equipment	300
Auto Mileage	1,600
Travel	9,900
Communications	10,300
Postage	4,750
Office Expense	11,200
Office Furniture	8,000
Subscription and Books	76,800
Other Expenses	10,500
Miscellaneous Expenses	<u>1,200</u>
Total Services and Supplies	<u>\$ 513,800</u>
Capital Outlays	<u>\$ 0</u>
TOTAL EXPENDITURES	<u>\$ 6,025,019</u>

FINANCE

2009-10 Approved Staffing

<u>Position</u>	<u>Title</u>
2	Accounting Technician
1	Chief Financial Officer
2	Contracts Assistant
1	Controller
1	District Storekeeper
3	Financial Analyst
1	Financial Services Manager
7	Fiscal Assistant
1	Office Assistant
2	Payroll Technician
1	Principal Office Assistant
1	Procurement Manager
2	Purchasing Assistant
1	Purchasing Supervisor
2	Secretary
3	Senior Accountant
1	Senior Administrative Secretary
2	Senior Fiscal Assistant
9	Senior Office Assistant
1	Staff Assistant
1	Staff Specialist
1	Stock Clerk
1	Supervising Office Assistant
<u>1</u>	Supervising Payroll Technician
48	Total Approved Positions



Finance is made up of the office of the Chief Financial Officer; Accounting, Payroll, Cash Management, Asset Management, and all issues related to the Building Corporation under the direction of the Controller; Financial Services includes all budget-related matters, grants, and Billing Services, under the direction of the Financial Services Manager; and Procurement, which consists of Contracts, Purchasing, and Receiving under the direction of the Procurement Manager.

Finance performs all financial functions for the AQMD. These functions include processing payroll, preparation and printing of AQMD budgets, AQMD work program, invoicing, revenue posting and depositing, payment of bills, financial reports, responding to customer questions, financial planning, cash management, treasury management, grant administration, general ledger maintenance, data maintenance of the Management Information System, administering audits mandated by state law, and administration and processing of all AQMD contracts and all matters associated with the purchasing function.

FY 2009-10 WORKPLAN:

FINANCE

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
	CODE	CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
1	04	002	Operational Support	III	AB2766/Mobile Source	Prog Admin: Monitor/Dist/Audit	0.30		\$ 45,286	\$ (7,877)	IX
2	04	003	Advance Clean Air Technology	III	AB2766/MSRC	MSRC Program Administration	0.40	0.10	49,448	12,900	IX
3	04	020	Operational Support	III	Admin/AQMD Budget	Analyze/Prepare/Impl/Track WP	2.40	0.60	296,689	77,402	Ia
4	04	021	Operational Support	III	Admin/AQMD Contracts	Contract Admin/Monitor/Process	2.80	0.20	346,137	27,954	Ia
5	04	023	Operational Support	III	Admin/AQMD Capital Assets	FA Rep/Reconcile/Inv/Acct	0.20	0.10	48,724	12,685	Ia
6	04	038	Operational Support	III	Admin/Office Management	Fin Mgmt/Oversee Activities	3.00	(0.90)	370,861	(108,997)	Ib
7	04	045	Operational Support	III	Admin/Office Budget	Office Budget/Prep/Impl/Track	0.10		12,362	108	Ib
8	04	083	Policy Support	II	Brain Tumor & Air Poll Foundat	Brain Tumor & Air Poll Foundation Support	0.05		6,181	54	Ia
9	04	085	Operational Support	III	Building Corporation	Building Corp Acct/Fin Reports	0.05		6,181	54	Ia
10	04	130	Advance Clean Air Technology	III	Clean Fuels/Contract Admin	Clean Fuels Contract Admin/Monitor	0.30	(0.10)	37,086	(12,147)	VIII
11	04	170	Customer Service	I	Billing Services	Answer/Resp/Resolv Prob & Inq	10.60	(0.60)	1,310,376	(63,406)	II,III,IV
12	04	233	Operational Support	III	Employee Relations	Assist HR/Interpret Salary Res	0.23	(0.03)	28,433	(3,493)	Ia
13	04	260	Customer Service	III	Fee Review	Cmte Mtg/Fee-Related Complaint	0.04	0.06	4,945	7,525	II,III,XV
14	04	265	Operational Support	III	Financial Mgmt/Accounting	Record Accts Rec & Pay/Rpts	7.40	(0.40)	981,811	(39,232)	Ia
15	04	266	Operational Support	III	Financial Mgmt/Fin Analysis	Fin/AQMD Stat Analysis & Audit	1.40	(0.40)	188,068	(33,371)	Ia
16	04	267	Operational Support	III	Financial Mgmt/Treasury Mgmt	Treas Mgt Anlyz/Trk/Proj/Invst	1.20	0.10	242,344	1,262	Ia
17	04	268	Operational Support	III	Financial Systems	CLASS/Rev/Acct/PR/Sys Analyze	0.90	(0.70)	186,258	(121,319)	Ia
18	04	355	Operational Support	III	Grants Management	Grant Anlyz/Eval/Negot/Acc/Rpt	0.70	(0.10)	86,534	(11,716)	V,XV
19	04	447	Operational Support	I	Mobile Sources/Accounting	Record Acct Rec & Pay/Special Funds	1.00		123,620	1,077	IX
20	04	457	Advance Clean Air Technology	III	Mobile Source/Moyer Adm	Carl Moyer: Contract/Fin Admin	0.50	0.80	61,810	100,296	IX
21	04	493	Operational Support	III	Outreach/SB/MB/DVBE	Outreach/Incr SB/DVBE Partic	0.10		12,362	108	Ia
22	04	510	Operational Support	III	Payroll	Ded/Ret Rpts/PR/St & Fed Rpts	3.10	0.50	392,223	63,086	Ia
23	04	542	Advance Clean Air Technology	I	Prop 1B:Goods Movement	Contracts/Finance Admin	0.00	0.50	-	62,348	IX
24	04	544	Advance Clean Air Technology	I	Prop 1B:Low Emiss Sch Bus	Grants/Finance Admin	0.00	0.50	-	62,348	IX
25	04	565	Customer Service	I	Public Records Act	Comply w/ Public Rec Requests	0.07	(0.02)	8,653	(2,419)	XVII
26	04	570	Operational Support	III	Purchasing	Purch/Track Svcs & Supplies	3.50		432,671	3,768	Ia
27	04	571	Operational Support	III	Purchasing/Receiving	Receive/Record AQMD Purchases	1.30	(0.10)	160,706	(11,070)	Ia
28	04	572	Operational Support	III	Purchasing-Receiving/Stockroom	Track/Monitor AQMD Supplies	1.00		123,620	1,077	Ia
29	04	630	Operational Support	I	Cash Mgmt/Revenue Receiving	Receive/Post Pymts/Reconcile	3.75	0.75	463,576	97,560	II,III,IV,XI
30	04	631	Operational Support	I	Cash Mgmt/Refunds	Research/Doc/Prep/Proc Refunds	1.00	(0.80)	123,620	(98,681)	II,III,IV,XI
31	04	791	Ensure Compliance	III	Toxics/AB2588	AB2588 Toxics HS Fee Collection	0.30		56,286	(3,877)	X
32	04	805	Operational Support	III	Training	Continuing Education/Training	0.20		24,724	215	Ib
33	04	825	Operational Support	III	Union Negotiations	Official Labor/Mgmt Negotiate	0.05	(0.03)	6,181	(3,687)	Ia
34	04	826	Operational Support	III	Union Steward Activities	Rep Employees in Grievance Act	0.01		1,236	11	Ia
35	04	855	Operational Support	III	Web Tasks	Create/edit/review web content	0.05	(0.03)	6,181	(3,687)	Ia

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48.00	(0.00)	\$ 6,245,197	\$ 6,859
FISCAL YEAR 2009-10 TOTAL		48.00	\$ 6,252,056

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FINANCE
LINE ITEM EXPENDITURE

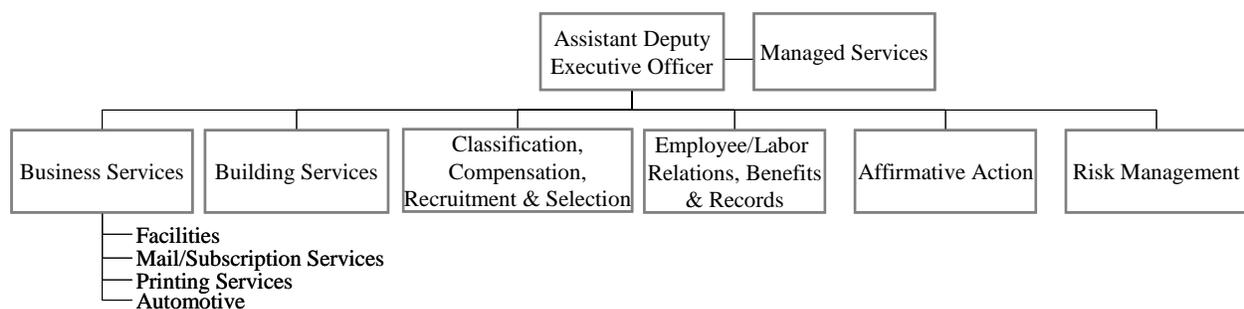
Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:	
Salaries	\$ 3,258,852
Employee Benefits	<u>1,438,787</u>
Total Salaries and Employee Benefits	<u>\$ 4,697,639</u>
Services and Supplies:	
Rents & Leases Equipment	\$ 100
Professional and Special Services	236,200
Temporary Agency Services	30,400
Public Notice & Advertising	4,100
Maintenance of Equipment	450
Auto Mileage	2,500
Travel	1,800
Communications	9,000
Clothing	960
Postage	120,000
Office Expense	24,588
Subscription and Books	2,280
Other Expenses	30,700
Memberships	1,625
Miscellaneous Expense	<u>4,700</u>
Total Services and Supplies	<u>\$ 469,403</u>
Capital Outlays	<u>\$ 0</u>
TOTAL EXPENDITURES	<u><u>\$ 5,167,042</u></u>

ADMINISTRATIVE & HUMAN RESOURCES

2009-10 Approved Staffing

Position	Title
1	Assistant Deputy Executive Officer/Administrative & Human Resources
1	Building Maintenance Manager
1	Building Maintenance Supervisor
1	Business Services Manager
1	Facilities Services Technician
1	Fleet Services Supervisor
1	Fleet Services Worker I ^(a)
2	Fleet Services Worker II
1	General Maintenance Helper
4	General Maintenance Worker
4	Human Resources Analyst
2	Human Resources Manager
2	Human Resources Technician
3	Mail Subscription Services Clerk
1	Mail Subscription Services Supervisor
2	Office Assistant
1	Offset Press Operator
3	Print Shop Duplicator ^(a)
1	Print Shop Supervisor
1	Risk Manager
3	Secretary
1	Senior Administrative Secretary
<u>1</u>	Staff Specialist
39	Total Approved Positions

^(a) One Fleet Services Worker I and one Print Shop Duplicator are unfunded to offset increased program costs.



Assistant Deputy Executive Officer

In addition to providing unit leadership and guidance, the Designated Deputy is responsible for overall administration of AQMD general and personnel services. General services include negotiating and securing contracts, administering leases, preparing reports, and completing special projects. Current programs of this group include lease administration for the Diamond Bar facility, field offices and air monitoring stations; facility management, including conference center; automotive services; printing; mail and subscription services; and managed services, including the child care center, cafeteria, security, landscape, and custodial services. Human Resources administers and interprets human resources-related laws, rules, and regulations for AQMD in managing and directing its work force. The Human Resources section provides essential human resources programs and services in employee and labor relations, employee benefits, workers' compensation and safety programs, equal opportunity and compliance, recruitment and selection, and classification and compensation, and oversees the personnel records management function of the agency.

Business Services

Business Services is comprised of Facilities Services, Subscription and Mail Services, Automotive Services, and Print Shop sections. Business Services assists in managing and leasing portions of the Diamond Bar facility, negotiating agreements for air monitoring stations, service contracts, space improvement/employee relocations, and special projects.

The Facilities Services section provides service to AQMD staff in the areas of facility management. Facility Services plans, coordinates, and implements all moves, changes, and other facility-related functions. These functions include operating the access control security system, controlling the lock/key system, monitoring service contracts such as landscape, janitorial and security guard services, and monitoring utility invoices. Responsibility for overseeing the scheduling of the conference center is also handled by this section.

Subscription Services maintains AQMD's rule subscription mailing lists and coordinates printing, labeling, inserting, and mailing of AQMD publications. Subscription Services also coordinates large mailings of brochures, workshop notifications, etc., from other AQMD groups. Mailroom staff handles all AQMD's incoming and outgoing mail, including pickup and delivery of mail to and from the U.S. Post Office and presorting service vendors. The Mailroom is also responsible for determining the most cost-effective and efficient way of metering and mailing AQMD publications and materials and maintaining postage records.

Automotive Services is responsible for the maintenance of vehicles, including routine servicing such as oil changes, air, water, and gas for AQMD's car and vanpool participants. This section is frequently called upon to make special deliveries and run errands for the various offices and divisions.

The Print Shop is responsible for producing everything from single-page information sheets to thick, multi-volume manuals and other documents and literature required by AQMD staff. This section also imports documents via the AQMD network, such as Board Agendas, the AQMD Rule Book, and various other documents. Billing and other variable data jobs are output from the Print Shop's Canon equipment in conjunction with Information Management. Further, this section is responsible for overseeing maintenance of the walk-up copiers throughout the District.

Building Services

Building Services is responsible for maintenance of AQMD headquarters buildings, field offices, air monitoring stations, and wind stations. Staff repairs, maintains, and improves building equipment (such as chillers, boilers, air handlers, pumps, and electrical distribution systems). This section is also responsible for restroom equipment repair, small construction, roof repairs, temperature control, and performing preventative maintenance routines on all equipment.

Human Resources

Human Resources is responsible for administering the full range of personnel and employee relations programs to maximize hiring, retention, and development of highly-qualified employees necessary to meet AQMD's air quality goals. The unit develops, reviews, and administers AQMD's classification and pay system, recruitment and test development programs, equal opportunity employment program, employee benefits, personnel appraisal program, policies and procedures, and maintains official personnel records on all AQMD employees. Human Resources also represents AQMD in labor negotiations, interpreting and administering memoranda of understanding, employee grievances, disciplinary actions, and arbitrations; and provides coaching, counseling, advisory, and consultative services to employees, supervisors and managers regarding a wide variety of human resource management and personnel-related issues. Further, Human Resources provides administrative staff support to the Executive Office through conducting special studies and surveys, reviewing and recommending revisions to AQMD policies and procedures, and providing overall guidance on work force analysis.

Risk Management

Risk Management is responsible for administering workplace programs to reduce risk in the workers' compensation program, the self-insured general and automobile liability programs, and AQMD's property insurance program; and for safety program development and training, to reduce workplace accidents and ensure a healthful and safe work environment. Risk Management reviews contracts and maintains records of insurance certificate compliance. Risk Management also controls the daily operation of the programs and recovers losses from insurance carriers and individuals. Major emphasis is placed on monitoring workers' compensation costs.

FY 2009-10 WORKPLAN:

ADMINISTRATIVE & HUMAN RESOURCES

#	CODE	PROGRAM		PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES
		CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-	
1	16 026	Operational Support	III	AQMD Mail	Posting/Mailing/Delivery	2.30		\$ 375,954	\$ 1,848	Ia
2	16 038	Operational Support	III	Admin/Office Management	Reports/Proj/Budget/Contracts	2.05		350,090	(1,552)	Ib
3	16 060	Operational Support	III	Equal Employment Opportunity	Program Dev/Monitor/Reporting	0.35		57,210	281	Ia
4	16 080	Ensure Compliance	III	Auto Services	Vehicle/Radio Repair & Maint	3.00		511,175	(18,389)	Ia
5	16 090	Operational Support	III	Building Maintenance	Repairs & Preventative Maint	8.00		1,317,418	6,929	Ia
6	16 092	Operational Support	III	Business Services	Building Services Admin/Contracts	2.40		392,300	1,929	Ia
7	16 225	Operational Support	III	Employee Benefits	Benefits Analys/Orient/Records	1.40		228,842	1,125	Ia
8	16 226	Operational Support	III	Classification & Pay	Class & Salary Studies	0.30		140,348	(53,759)	Ia
9	16 228	Operational Support	III	Recruitment & Selection	Recruit Candidates for AQMD	5.70	(1.00)	957,713	4,821	Ia
10	16 232	Operational Support	III	Position Control	Track Positions/Workforce Analys	0.40		65,383	321	Ia
11	16 233	Operational Support	III	Employee Relations	Meet/Confer/Labor-Mgmt/Grievance	3.00		490,375	2,411	Ia
12	16 255	Operational Support	III	Facilities Services	Phones/Space/Keys/Audio-Visual	1.00		168,458	804	Ia
13	16 457	Advance Clean Air Technology	I	MS/Carl Moyer Admin	C Moyer/Contractor Compliance	1.00		163,458	804	IX
14	16 540	Customer Service	III	Print Shop	Printing/Collating/Binding	4.00		664,834	3,215	Ia
15	16 565	Customer Service	III	Public Records Act	Comply w/ Public Rec Requests	0.20		32,692	161	XVII
16	16 640	Operational Support	III	Risk Management	Liabl/Property/Wk Comp/SelfIns	1.00		323,458	804	Ia
17	16 717	Policy Support	II	Student Interns	Gov Board/Student Intern Program	0.20		32,692	161	Ia
18	16 720	Customer Service	I	Subscription Services	Rule & Gov Board Materials	1.70		277,879	1,366	XIV
						38.00	(1.00)	\$ 6,550,281	\$ (46,721)	
FISCAL YEAR 2009-10 TOTAL						37.00		\$ 6,503,561		

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A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

ADMINISTRATIVE AND HUMAN RESOURCES

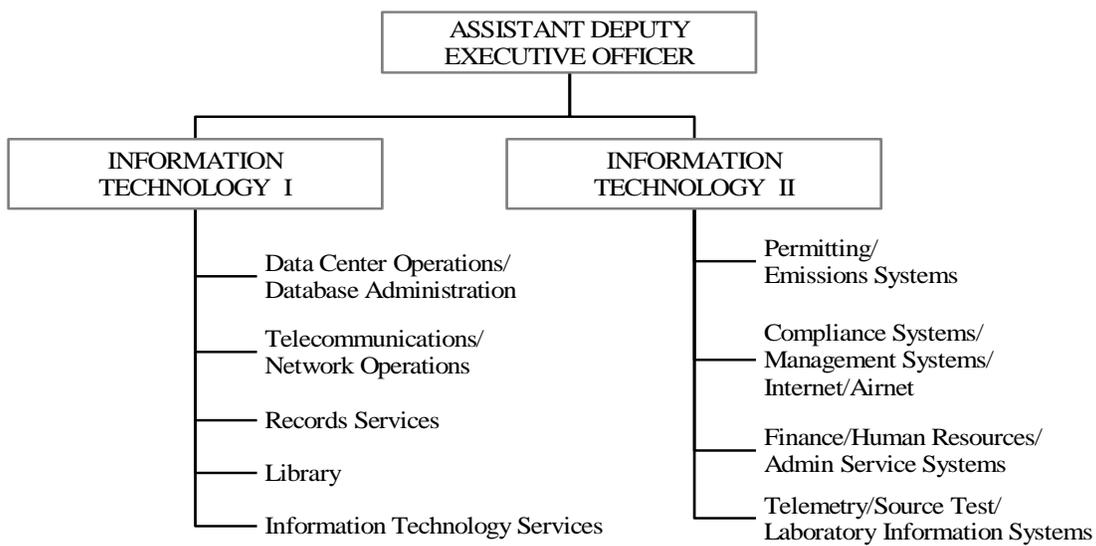
LINE ITEM EXPENDITURE

Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:	
Salaries	\$ 2,881,434
Employee Benefits	<u>1,248,091</u>
Total Salaries and Employee Benefits	<u>\$ 4,129,525</u>
Services and Supplies:	
Rents & Leases Equipment	\$ 146,500
Household	2,305
Professional and Special Services	250,060
Temporary Agency Services	12,800
Public Notice & Advertising	80,500
Maintenance of Equipment	51,000
Auto Mileage	4,200
Auto Service	269,100
Travel	1,800
Communications	20,900
Clothing	8,280
Postage	10,935
Office Expense	105,890
Office Furniture	88,000
Subscription and Books	1,920
Small Tools, Instruments, Equipment	4,700
Gas & Oil	426,880
Other Expenses	15,210
Memberships	3,265
Miscellaneous Expense	<u>16,000</u>
Total Services and Supplies	<u>\$ 1,520,245</u>
Capital Outlays	<u>\$ 0</u>
TOTAL EXPENDITURES	<u><u>\$ 5,649,770</u></u>

INFORMATION MANAGEMENT

2009-10 Approved Staffing

<u>Position</u>	<u>Title</u>
1	Assistant Database Administrator
1	Assistant Deputy Executive Officer/Information Management
1	Audio Visual Specialist
1	Computer Operations Supervisor
4	Computer Operator
1	Database Administrator
1	Facilities Services Specialist
4	Office Assistant
1	Principal Office Assistant
1	Public Affairs Specialist
2	Secretary
2	Senior Administrative Secretary
4	Senior Office Assistant
9	Systems Analyst
8	Systems and Programming Supervisor
1	Technical Information Center Librarian
2	Technology Implementation Manager
2	Telecommunications Supervisor
<u>5</u>	Telecommunications Technician II
51	Total Approved Positions



The Information Management (IM) unit provides a wide range of information management systems and services in support of all District operations. In addition to the unit's administration, which provides for overall planning, administration and coordination of the unit's activities, IM is comprised of two Information Technology sections. Due to the increasing integration between hardware and software and the increasing importance of communication between systems, the work performed by the two sections overlaps in many ways and both sections perform many similar functions and need close coordination. However, one Information Technology focuses more on hardware and network issues (while acquiring and applying software to integrate systems and functions), and the other focuses on system development (while integrating communication functions and the latest computer technologies). Functional areas where the work effort and capabilities of the two sections overlap include workflow automation, imaging, and automatic system messaging (e.g., through email).

Both Information Technology sections are responsible for developing, acquiring and maintaining mission critical systems used by the District. Consistent with the Executive Officer's goals and the Strategic Plan for Information Management, the two Information Technology sections work together to evaluate and apply the latest "favorably demonstrated" technological advances in hardware and in software development tools to achieve the goal of automating and streamlining District functions. Each section is responsible for developing cost-effective procedures for implementing and enforcing District rules, using the latest computer technologies and regulatory principles and practices. The resultant systems must be capable of efficiently implementing new and evolving rules such as the REgional CLean Air Incentives Market (RECLAIM), Title V, and New Source Review (NSR).

The two Information Technology sections support many District activities such as rule development, revenue projections, source test and lab analysis tracking, air quality and meteorological data telemetry, emissions inventory development, transportation systems maintenance, public records requests, and human resources activities by performing the more complex programming and data queries to meet the needs of other sections and divisions.

The Systems Maintenance work functions support the installed base of applications on all computer platforms. This includes minor modifications, requests for special information, fixes and general maintenance for all existing systems residing on the District's minicomputers.

The New Systems Development work functions support customer service and operational systems development. This includes prefatory analysis, risk assessment, feasibility studies and task order development at the onset; followed by prototyping, specifications development, outsource project management, and new system migration/implementation.

The Database Management work functions support the management of data as a corporate resource. This involves data modeling and design activities to ensure the integration and integrity of application systems that share data, as well as management and special reporting of enterprise data to internal and external parties.

The Database Information Support work program provides day-to-day support for ad hoc reports and special data extracts from the District's enterprise databases. These data extracts provide information for decision support for both internal staff and external public records requests requiring special programming. This program also supports the implementation of data archiving and warehouse strategies.

The Systems Implementation work program provides for activities required to implement and maintain an integrated Financial and Human Resources system. This Enterprise Resource Planning (ERP) program supports acquisition and implementation of PeopleSoft financial and

human resources modules and continues with the implementation of additional features and functions introduced with scheduled software upgrades as well as acquisition and configuration of a distributed n-tier development and production environment.

The Air Toxics work functions support development and maintenance of systems for tracking and reporting emissions for specified toxics. This includes ensuring conformance with CARB's FATES program(s), generating Hot Spots fees, and transmission of data to CARB.

The Title V work functions support development and maintenance of Title V permitting and compliance systems required by EPA. This includes prototyping, specifications development, outsource project management and new system migration/implementation, as well as maintenance of all Title V-related systems.

The Computer Operations work program provides the main source of support for District operations and production services through on-going maintenance, configuration, performance monitoring, and resource management of all District's computer systems. All central computer resources are available 24 hours a day, 7 days a week. Operations has the responsibility to balance complex computer resources usage across all functions for the District and to maintain application processing documentation for all software residing on these computers.

The activities of the Library work program cover a broad range of research/reference library services to support the District's and public's unique technical information requirements. The Library is a central environmental access point for the public for information on AB2588, AB2766, SIP, FIP, RECLAIM, staff reports on District rules, and the District's permit application training program. The Library houses over 20,000 books, reports, periodicals, maps, videotapes, and audio cassettes available on loan to District employees and members of the public seeking information on air pollution-related topics. The Library also serves as the central point for ordering books, subscriptions, subscription renewals, technical reports, maps, and other reference materials; arranges inter-library loans or vendor services for article copying, including NTIS (National Technical Information Service); and acts as the District's historical archive. Library staff also assists in the monitoring and maintenance of the District's Law Library.

The Telecommunications/User Support group is responsible for the on-going maintenance, installation, and operational support of District PCs, servers, voice and data networks, audio video infrastructure; and all software applications. The group is chartered to provide the planning, design, and implementation of new systems and/or services to meet all District network, communication, and audio visual needs. Specific services include: personal computer support and repair, voice and data network-related support and repair, desktop and server-based application support, Support Line services, hardware and software acquisition/installation, assistance in customizing standard office automation software (i.e., MS Windows and Office Suite), and provide audio visual support for the Auditorium and all conference centers.

The Records Services group provides support to the California Public Records Act through the on-going operation of a fully functional Records Center. Staff supports this program by proactively researching each request and supplying the necessary information required to verify, compile and prepare the requested data for review by the Chief Prosecutors group within the State's 10-day delivery requirement. The Records Center program provides resources for maintaining the District's central records and files, for converting paper files to optical images, and for operating the networked image management system. The program also provides for all off-site, long-term storage of records and files and for developing and monitoring the District's Retention Policy.

The Records and Forms Information Management Plan provides an accountable control for record forms from their creation, through active and inactive stages, to disposition. The system

will establish business process for District forms, dispense the necessary guidelines for efficient data management, and provide a multifunctional document-processing system necessary to the recordkeeping functions of the District. This system is designed to coordinate across District lines to automate business processes regarding forms and form function.

The Information Technology Services work program provides new information technology implementation to enhance operational efficiency and productivity. Specific services include: workflow application development; end-user training and support; help desk development and implementation; desktop software training utilizing new information technology (multimedia, interactive, web-based training); CLASS system training; assistance in customizing standard office automation software through macros, templates, forms; automated computer hardware and software inventory systems development; network operating system migration; and standard office software installation and customization.

FY 2009-10 WORKPLAN:

INFORMATION MANAGEMENT

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
	CODE	CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
1	27	038	Operational Support	III	Admin/Office Management	Overall Direction/Coord of IM	2.00		\$ 326,120	\$ 887	Ia
2	27	071	Operational Support	I	Arch Ctgs - Admin	Database Dev/Maintenance	0.00	0.25	-	40,876	XVIII
3	27	160	Operational Support	III	Computer Operations	Oper/Manage Host Computer Sys	5.25		1,193,634	15,758	Ia
4	27	184	Operational Support	III	Database Information Support	Ad Hoc Reports/Bulk Data Update	1.00		258,060	443	Ia
5	27	185	Operational Support	III	Database Management	Dev/Maintain Central Database	2.25		366,884	998	Ia
6	27	215	Operational Support	IV	Annual Emission Reporting	System Enhancements for GHG	0.50		81,530	222	II,XVII
7	27	370	Operational Support	III	Information Technology Svcs	Enhance Oper Effic/Productivity	2.75		548,514	1,619	Ia
8	27	420	Operational Support	III	Library	General Library Svcs/Archives	1.25		259,475	(11,196)	Ia
9	27	470	Operational Support	III	Network Operations/Telecomm	Operate/Maintain/Implem AQMD	10.25		1,960,188	12,683	Ia
10	27	480	Operational Support	III	New System Development	Dev sys for special oper needs	3.00		734,179	(48,170)	II,IV
11	27	481	Operational Support	III	New System Development	Dev sys in supp of Dist-wide	1.75		323,855	776	Ia,III
12	27	565	Customer Service	III	Public Records Act	Comply w/ Public Req for Info	5.75		937,594	2,550	XVII
13	27	615	Operational Support	III	Records Information Mgmt Plan	Plan/Impl/Dir/Records Mgmt plan	1.25		258,825	(4,446)	Ia
14	27	616	Operational Support	III	Records Services	Records/Documents processing	3.75		742,474	(1,337)	Ia,III,IV
15	27	735	Operational Support	III	Systems Maintenance	Maintain Existing Software Prog	4.75	(0.25)	1,355,534	(32,180)	II,III,IV
16	27	736	Operational Support	III	Systems Implementation	Fin/HR PeopleSoft Systems Impl	1.50		494,590	(249,335)	Ia
17	27	770	Timely Review of Permits	III	Title V	Dev/Maintain Title V Program	1.00		163,060	443	III
18	27	791	Ensure Compliance	III	Toxics/AB2588	AB2588 Database Software Supp	0.75		191,795	333	X
19	27	855	Operational Support	III	Web Tasks	Create/edit/review web content	2.25		437,884	(55,002)	Ia

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	51.00	0.00	\$ 10,634,193	\$ (324,078)
FISCAL YEAR 2009-10 TOTAL		51.00		\$ 10,310,115

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

INFORMATION MANAGEMENT

LINE ITEM EXPENDITURE

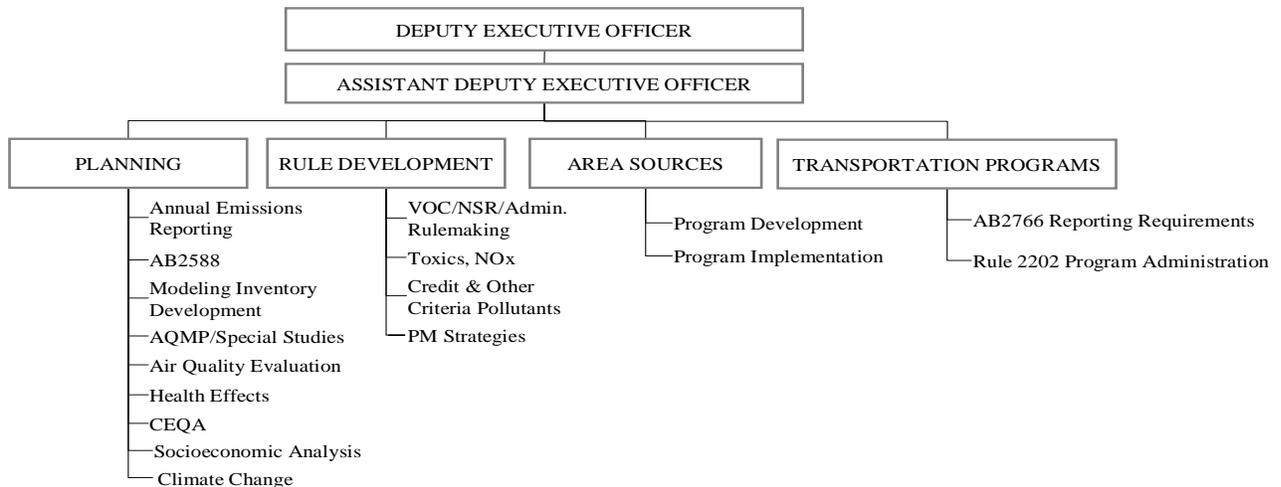
Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:	
Salaries	\$ 4,593,748
Employee Benefits	<u>1,900,338</u>
Total Salaries and Employee Benefits	<u>\$ 6,494,086</u>
Services and Supplies:	
Rents & Leases Equipment	\$ 2,016
Household	1,250
Professional and Special Services	1,301,133
Temporary Agency Services	540,320
Demurrage	520
Maintenance of Equipment	157,100
Auto Mileage	1,250
Travel	2,700
Communications	36,900
Postage	7,500
Office Expense	324,720
Subscription and Books	40,000
Small Tools, Instruments, Equipment	2,000
Other Expenses	122,100
Memberships	1,770
Taxes	<u>1,000</u>
Total Services and Supplies	<u>\$ 2,542,279</u>
Capital Outlays	<u>\$ 130,000</u>
TOTAL EXPENDITURES	<u><u>\$ 9,166,365</u></u>

PLANNING, RULE DEVELOPMENT & AREA SOURCES

2009-10 Approved Staffing

Position	Title
2	Administrative Secretary
9	Air Quality Engineer II
4	Air Quality Inspector II
1	Air Quality Inspector III
46	Air Quality Specialist
1	Assistant Deputy Executive Officer
1	Deputy Executive Officer - Planning, Rule Development & Area Sources
1	Director of Strategic Initiatives
1	Health Effects Officer
6	Office Assistant
5	Planning and Rules Manager
18	Program Supervisor
7	Secretary
2	Senior Administrative Secretary
4	Senior Air Quality Engineer
1	Senior Meteorologist
4	Senior Office Assistant ^(a)
1	Senior Staff Specialist
1	Senior Transportation Specialist
<u>2</u>	Transportation Plan Reviewer
117	Approved Positions

(a) One Senior Office Assistant position is unfunded to offset increased program costs.



The Office of Planning, Rule Development and Area Sources is responsible for the majority of the AQMD's air quality planning functions. The office also develops proposals for new rules and amendments to existing rules. The office also inventories area sources and conducts permitting and compliance activities related to area sources.

Major new undertakings and continuing support programs for this office for FY 2009-10 are described below:

PLANNING

- Conducting the 2007 Air Quality Management Plan (AQMP) Special Studies to expedite implementation of long-term measures;
- Implementation of Environmental Justice Program Enhancements;
- Conduct special efforts to regulate facilities that have previously not reported their toxic emissions;
- Continued socioeconomic analysis of rules and programs;
- Continued update of NAICS codes for all permitted facilities;
- Continued CEQA analysis for rules and programs, and review of environmental documents;
- Continue updating the CEQA Air Quality Handbook and Land Use Guidance Document;
- Collaboration with CARB and the Southern California Association of Governments to improve emission estimates for future years;
- Participating actively in SCAG's Regional Transportation Plan development;
- Update of air quality forecasting system. Conduct PM10 natural events characterization and public notification;
- Implementation of a new Public Notification Procedure for industry-wide categories such as dry-cleaning and further development of notification procedures for other dry cleaning sources;
- Implementation of updates to air quality models including CAMx, CMAQ, and new chemical mechanisms.
- Implementation of PM rules under SB656 and the 2007 AQMP;
- Provide support for legislative proposals;
- Provide regulatory support for Coachella Valley;
- Participate in SCAG's Transportation Demand Model improvement and validation efforts;
- Work with CARB on emission inventory improvements.
- Work with CARB and others in support of AB32 – California Global Warming Solutions Act of 2006 and other programs to ensure that GHG programs have a positive impact on criteria and toxic programs in the South Coast air basin.

RULE DEVELOPMENT

- Continued implementation of 2007 AQMP SIP obligations through development of new and amended VOC, PM2.5 and other rules including consumer products;
- Development of programs to reduce emissions from intermodal equipment;
- Following on the development of new mobile source credit and fleet rules, support of mobile source controls at the state and federal level and support for development of enhancements to current clean fleet programs;
- Amending existing mobile source credit rules to allow the generation of emission reduction credits on multiple pollutants;

- Support development of backstop regulations to limit emissions from port facilities, under the Board’s Clean Port Initiative;
- Development of proposed amendments to other source-specific criteria pollutant and toxic air pollutant rules and administrative rules including Regulation XIII;
- Amendment of Regulation III – Fees to support AQMD budget;
- Monitoring of technology development for residential and commercial water heaters;
- Development of rules to reduce PM_{2.5} and ammonia (NH₃) in the Basin;
- Evaluation of proposed new and amended rules for opportunities to seek climate change co-benefits;
- Assess and report on the implementation of the requirements of Rule 1118 – Control of Emissions from Refinery Flares;
- Assess remote sensing techniques for fugitive VOC emissions at petroleum refineries.

AREA SOURCES

- Implementation of technology assessments for architectural coatings, solvent cleaning and lubricants;
- Continued implementation of electronic, “paperless” systems to streamline and automate AQMD filing and registration functions;
- Continued field enforcement of the following rules: architectural coatings, fleets, auto scrapping, solvent cleaning, open burning, ozone depleting compounds (ODC) and on-road motor vehicle mitigation options (2202).
- Continued development of partnerships with the private sector and other government agencies to improve compliance with area source rules;
- Continued cooperation with land managers (federal and state) to develop cleaner alternatives for wood waste disposal;
- Develop databases and emissions for information for consumer products;
- Develop and implement District Green Policy.

TRANSPORTATION PROGRAMS

- Provide Rule 2202 technical assistance and training to the regulated community and streamline the Rule 2202 program implementation and administration;
- Provide AB 2766 Subvention Fund technical assistance, outreach, and training to local governments, and to fulfill annual local government, AQMD Board and CARB reporting requirements;
- Develop transportation and land use equivalent emission reduction rules as follow-up to the 2007 Air Quality Management Plan (AQMP) to meet state and federal Clean Air Act requirements;
- Assist local jurisdictions in the development of air quality elements and/or policies for inclusion in their general plans; and continue to enhance the AQMD’s guidance document for addressing air quality issues in general plans and local planning by developing a greenhouse gas addendum;
- Provide coordinated input to plans and programs, such as the Regional Transportation Plan and Transportation Conformity, which furthers the region’s compliance with federal and state Clean Air Act requirements.

SPECIFIC PROGRAM DESCRIPTIONS

Annual Emissions Reporting (AER)

- Administer Rule 301 (e) annual emissions reporting program for facilities for the preceding fiscal year;
- Consolidated reporting for Annual Emissions Reporting for quadrennial updates for AB2588 facilities;
- Develop Green House Gas (GHG) emission inventory for AQMD and South Coast Air Basin;
- Provide technical assistance in preparation of CARB Mandatory Reporting Rules;
- Support web-based AER and voluntary GHG reporting tool and coordination with CARB for mandatory reporting.

AB 2588

- Implement the reporting and risk reduction requirements of the state's Toxic Hot Spots Reporting Program;
- Review inventories, health risk assessments, and risk reduction plans;
- Conduct public meetings for facilities exceeding specific risk levels;
- Review point source modeling for New Source Review, CEQA and other projects.

Modeling Emissions

- Manage emissions baseline and future projections for point, area and mobile sources for the AQMP;
- Support rule development and other internal programs that rely on inventory information;
- Review and comment on general conformity documents;
- Track rule reductions and prepare SIP submittals;
- Analyze and prepare reports on air quality trends.

Modeling Inventory Development

- Develop gridded inventories used in preparing the AQMP;
- Coordinate with state and federal agencies to enhance emission estimates;
- Conduct studies to update and improve modeling emissions distribution surrogate profiles.

Health Effects

- Provide expert knowledge concerning toxicology of air pollutants;
- Respond to citizen concerns regarding health effects of air pollutants;
- Provide assessments of toxic risk of emissions from motor vehicles.

AB2766 Subvention

- Provide technical assistance to local governments to direct fund expenditures toward the most cost-effective emission reduction projects;
- Conduct annual training sessions for local governments to provide direction and clarification on updated guidelines, policies and annual program submittal requirements;
- Review annual report submittals from local governments specific to financial, cost effective and emission reduction reporting;
- Prepare annual staff report, pending AQMD Governing Board acceptance, for CARB action.

Regional Program Implementation

- Participate and coordinate efforts with local, regional and state agencies with regard to regional programs such as the Regional Transportation Plan, Regional Transportation Implementation Plan, Long Range Plan and Conformity;
- Provide AQMD input in the development of regional programs relative to ensuring that air quality conditions are considered;
- Provide input review and analysis of transportation and mobile source programs.

Emissions Equivalency- Rule 2202

- Implement Rule 2202 strategies including the Employee Commute Reduction Program, Emission Reduction Credit programs, the Air Quality Investment Program and other Emission Reduction Strategies;
- Review and evaluation of annual programs submitted by employers under the rule purview;
- Maintain databases for the Inter-Pollutant Crediting Option, the Employer Clean Fleet Vehicles Purchase/Lease Program, and the Mobile Source Diesel PM/NOX Emission Minimization Plans;
- Monitor program implementation and refer non-compliant employer to the Compliance Unit for enforcement action;
- Participate in the Notice of Violation (NOV) settlement process;
- Conduct bi-monthly eight hour training classes for employer representatives to be taught the fundamentals of program development and implementation;
- Prepare monthly and annual status reports.

PM Strategies

- Develop control strategies for PM 2.5 ambient air quality standards;
- Implement the PM2.5 portion of the AQMP;
- Develop regulations to reduce PM2.5, and ammonia;
- Implement PM2.5, and ammonia control strategies;
- Conduct and support special studies related to PM measurement analysis apportionment, and characterization relative to ongoing reduction efforts, including enforcement and other efforts.

AQMP/ Special Studies

- Coordinate the development of revisions to the AQMP;
- Review and comment on draft state and federal regulations and guidance;
- Conduct special studies and develops white papers for feasibility studies, strategic initiatives and other critical projects.

Meteorology/Air Quality Evaluation

- Conduct meteorological studies to determine distribution of air pollution in the basin;
- Provide expert knowledge in support of the development of the AQMP and special studies;
- Develop daily air quality high wind and burn forecasts and provide public notification of air pollution and natural events;
- Analyze and prepare reports on air quality trends;
- Implement new/updated numerical meteorological models.

CEQA

- Prepare environmental documents for AQMD rules, regulations and plans;
- Periodically review and evaluate 400-CEQA permit applications;
- Prepare environmental documents for certain permits/projects;
- Review and comment on CEQA documents prepared by other agencies;
- Provide guidance to local governments on preparing air quality analyses for CEQA documents;
- Develop and revise guidance documents for CEQA air quality analyses;
- Maintain computerized emissions databases for emissions models;
- Maintain and upgrades land use emissions model (URBEMIS 2007);
- Prepare monthly report to the Governing Board regarding the status of reviews conducted on CEQA documents prepared by other agencies and the status of environmental documents for permit projects;
- Maintain and update AQMD's CEQA WebPages;
- Work with CAPCOA and others to develop GHG thresholds, analytical tools and mitigation measures.

Socioeconomic Analysis

- Assess the potential socioeconomic impacts of rules, programs and air quality plans;
- Analyze impacts of rules on specific types of industries and small businesses;
- Establish and maintain computerized economic databases and apply economic models;
- Perform facility-based impact assessment of proposed rules and post-rule assessments;
- Maintain and update NAICS codes for regulated facilities;
- Continue refining socioeconomic analyses based on comments from stakeholders and interested parties;
- Conduct economic valuation of health effects of air pollution for at risk population via integration of air quality modeling results and epidemiology studies.

VOC/NSR/Administrative Rulemaking

- Responsible for updating NSR regulations (Regulation XIII);
- Responsible for developing proposed amendments to VOC rules and proposed new VOC rules to assure progress toward attainment of ambient air quality standards for ozone;
- Responsible for amendments to Regulation III (fees) and other administrative rules;
- Assess new and emerging technology for remote sensing of fugitive VOC at petroleum refineries.

Toxics

- Responsible for updating rules for reducing toxic emissions from stationary sources and improving compliance from these sources;
- Work closely with CARB and EPA to develop proposed rule language and resolve issues associated with implementation of rules;
- Conduct periodic review of the Air Toxics Control Plan and its implementation;
- Coordinate and develop programs to implement the Cumulative Impacts Reduction Strategy;
- Conduct reviews of and provides comments on proposed Federal National Emission Standards for Hazardous Air Pollutants (NESHAPs) and MACT standards and State Airborne Toxics Control Measures (ATCM);

- Responsible for implementing Title III of the federal Clean Air Act;
- Provide expertise and analysis for toxic issues;
- Implement programs associated with toxic rules, such as dry cleaners and metal finishers.

Credit Trading and NOx

- Develop mobile source credit rules to generate credits for RECLAIM and NSR;
- Provide expertise and analysis of regulatory programs to expand existing trading market, allow broader trading of credits and minimization of compliance costs;
- Provide support to the development of amendments and new rules to support the RECLAIM program;
- Responsible for updating rules for reducing NOx emissions from stationary sources and improving compliance from these sources;
- Conduct a technical assessment of low NOx burner performance and installation effectiveness and field applications of hand-held NOx emissions testing technology.

Area Source Program Development

- Administer certification/registration and filing (Rule 222) program;
- Work with Information Management to simplify permitting programs such as the certification/registration program and the filing program;
- Develop new source rules and proposed amendments to area source rules to strengthen compliance or achieve further emission reductions.

Area Source Program Implementation

- Responsible for ensuring the development of a database for registration of architectural coatings and associated fees;
- Conduct inspections under certain area source rules including fleets, open burning, ODC, solvent cleaning and degreasing, auto scrapping, architectural coatings and on-road motor vehicle mitigation (Rule 2202);
- Initiate and monitor contracts for technology assessments in support of certain area source rules;
- Add modules for public databases of architectural coatings and associated programs;
- Administer Clean Air Solvent and Clean Air Cleaner Certification Program;
- Administer Rule 1146.2 Boiler Certification Program and provides expert knowledge to manufacturers and operators on compliance with this rule;
- Conduct surveys relative to proposed new/amended rules;
- Administer certification of internal combustion engines (emergency generators), soil remediation equipment for non-halogenated hydrocarbons, boilers/water heaters (>2 million BTU/Hr).
- Administer certification of central furnaces pursuant to Rule 1111;
- Administer certification of residential water heaters (<75,000 BTU/hr) pursuant to Rule 1121;
- Administer filing program for negative air machines, charbroilers, water heaters/boilers (1-2 million BTU/hr) equipment using low-VOC materials, diesel engines >50 BHP at agricultural operations, gasoline storage and dispensing >251 gallons at agricultural operations and oil-well cellars pursuant to Rule 222;

- Initiate and monitor contract to assess emissions and demonstrate low or non-emitting lubricants and rust preventatives;
- Administer Rule 1415 – Plan Registration Requirements and maintain database.

Climate Change

- Implement the Board-adopted Climate Change Policy;
- Develop and implement policies, programs, and rules to reduce greenhouse gases for the Basin, while complementing efforts to reduce criteria and toxic pollutants;
- Evaluate policies, programs and rules relating to climate change at the state, multi-state, national, and international levels;
- Participated in AB 32 climate change efforts;
- Develop, or assist in the development of, project protocols for voluntary greenhouse gas emission reductions.

FY 2009-10 WORKPLAN: PLANNING, RULE DEVELOPMENT & AREA SOURCES

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
	CODE	CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
1	26	002	Develop Programs	I	AB2766/Mobile Source	AB2766 Mobile Source Outreach	0.75		\$ 114,198	\$ (214)	IX
2	26	007	Customer Service	I	AB2766/Mobile Source	AB2766 Prov Tech Asst to Cities	1.00	0.10	152,264	14,912	V,IX
3	26	010	Develop Programs	I	AQMP	AQMP Special Studies	0.00		20,000	-	V,IX,XV
4	26	038	Develop Programs	I	Admin/Office Management	Coordinate Off/Admin Activities	0.40		60,906	(114)	Ib
5	26	040	Timely Review of Permits	I	Admin/Office Mgmt/AQ Impl	Admin/Modeling/New Legis/Sm Sr	0.28		42,634	(80)	Ib
6	26	042	Ensure Compliance	I	Admin/Office Mgmt/Compliance	Admin: Compl w AQMD Rules	0.25		38,066	(71)	Ib
7	26	044	Timely Review of Permits	I	Admin/Office Mgmt/Permit & Fee	Admin: Resolve Perm/Fee Issues	0.10		15,226	(29)	Ib
8	26	046	Ensure Compliance	I	Admin/Office Mgmt/Compliance	Admin: Compl of Existing Source	0.25		38,066	(71)	Ib
9	26	048	Policy Support	IV	Admin/Prog Mgmt/Policy	Admin: GB/Committee Support	1.00		152,264	(286)	Ib
10	26	049	Develop Programs	I	Admin/Prog Mgmt/AQMP	Admin: AQMP Development	0.75		114,198	(214)	Ib
11	26	050	Develop Rules	I	Admin/Rule Dev/PRA	Admin: Rule Development	1.00		152,264	(286)	Ib
12	26	057	Develop Programs	I	Admin/Transportation Prog Mgmt	Admin: Transportation Programs	0.75		114,198	(214)	Ib
13	26	061	Monitoring Air Quality	I	Air Quality Evaluation	Air Quality Evaluation	0.75	(0.75)	114,198	(114,198)	II,IX
14	26	068	Develop Programs	II	AQMD Projects	Prepare Environmental Assessments	4.00	0.75	674,057	112,841	II,IV,IX
15	26	071	Develop Programs	I	Arch Ctgs - Admin	Rdev/Aud/DB/TA/AQMD/Rpts/AER	0.00	2.00	-	303,957	XVIII
16	26	072	Ensure Compliance	I	Arch Ctgs - End User	Compliance/Rpts/RuleImpmenta	0.00	1.00	-	151,978	XVIII
17	26	073	Ensure Compliance	I	Arch Ctgs - Other	Compliance/Rpts/RuleImpmenta	0.00		-	-	XVIII
18	26	076	Ensure Compliance	I	Area Sources/Compliance	Area Source Compliance	6.50	(2.00)	1,039,717	(255,814)	II,III,V,IX,XV
19	26	077	Develop Rules	I	Area Sources/Compliance	Dev/Eval/Impl Area Source Prog	6.00	(1.00)	913,585	(153,693)	II,IX
20	26	078	Policy Support	I	Asthma & Outdoor AQ Consortium	Asthma & Outdoor AQ Consortium	0.10		15,226	(29)	II,IV
21	26	083	Policy Support	I	Brain Tumor & Air Poll Fdn	Brain Tumor & Air Poll Foundation Support	0.10		15,226	(29)	II,IV
22	26	102	Develop Programs	II	CEQA Document Projects	Review/Prepare CEQA Comments	3.75	0.10	590,990	14,126	II,IX
23	26	103	Develop Programs	II	CEQA Special Projects	Contracted by Lead Agency	0.00	1.00	-	151,978	XVII
24	26	120	Timely Review of Permits	I	Certification/Registration Pro	Certification/Registration Prog	1.80		274,075	(514)	III
25	26	148	Policy Support	IV	Climate Change	GHG/Climate Change Policy Development	2.35	0.55	507,821	(17,083)	XVII
26	26	165	Ensure Compliance	I	Conformity	Monitor Transp. Conformity	0.50	(0.20)	76,132	(30,539)	V,IX
27	26	215	Ensure Compliance	I	Annual Emission Reporting	Annl Des/Impl/Emiss Monitor Sys	4.70	0.05	865,641	(63,744)	II
28	26	216	Customer Service	I	AER Public Assistance	AER Design/Impl/Monitor Emiss	0.25		38,066	(71)	II
29	26	217	Develop Programs	I	Emissions Inventory Studies	Dev Emiss DB/Dev/Update Emiss	3.70	(0.20)	574,377	(31,453)	II,V,IX,XV
30	26	218	Develop Programs	I	AQMP/Emissions Inventory	Dev Emiss Inv: Forecasts/RFPs	2.50	(0.50)	380,660	(76,703)	II,IX
31	26	219	Develop Programs	I	Emissions Field Audit	Emissions Field Audit	1.00	1.00	152,264	151,693	II
32	26	221	Develop Programs	I	Emissions Growth Mitigation	Mitigate dev growth	1.50		228,396	(429)	II,IX
33	26	240	Policy Support	II	EJ-AQ Guidance Document	AQ Guidance Document	0.25		38,066	(71)	II,IX
34	26	276	Policy Support	I	Advisory Group/Home Rule	Governing Board Advisory Group	0.30		45,679	(86)	Ia
35	26	277	Policy Support	I	Advisory Group/AQMP	Governing Board AQMP Advisory Group	0.05		7,613	(14)	II,IX
36	26	278	Policy Support	I	Advisory Group/Sci,Tech,Model	Scientific/Tech/Model Peer Rev	0.05		7,613	(14)	II,IX
37	26	362	Develop Rules	I	Health Effects	Study Health Effect/Toxicology	1.60	0.20	243,623	29,939	II,III,IX

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A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FY 2009-10 WORKPLAN: PLANNING, RULE DEVELOPMENT & AREA SOURCES (Continued)

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
	CODE	CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
38	26	385	Develop Rules	I	Criteria Pollutants/Mob Srcs	Dev/Impl Intercredit Trading	2.00		304,528	(571)	IV,IX
39	26	397	Develop Programs	II	Lead Agency Projects	Prep Envrmt Assmts/Perm Proj	1.50		228,396	(429)	III
40	26	416	Policy Support	I	Legislative Activities	Supp/Promote/Influence Legis/Adm	0.10		15,226	(29)	Ia
41	26	438	Monitoring Air Quality	I	MATES III	MATES III-Toxic Emiss Inv/Mode	0.20	(0.20)	30,453	(30,453)	II,IX
42	26	445	Monitoring Air Quality	I	Meteorology	ModelDev/Data Analysis/Forecast	2.00	1.00	429,528	191,407	II,V,IX
43	26	460	Develop Rules	I	Regional Modeling	Rule Impact/Analyses/Model Dev	4.75		773,255	58,643	II,V,IX
44	26	461	Timely Review of Permits	I	Permit & CEQA Modeling Review	Review Model Permit/Risk Assmt	2.25	(1.00)	372,594	(152,621)	III
45	26	503	Develop Programs	I	PM Strategies	PM10 Plan/Analyze/Strategy Dev	5.20	0.30	791,773	44,108	II,V,XV
46	26	530	Monitoring Air Quality	I	Photochemical Assessment	Photochemical Assessment	0.25		38,066	(71)	II,V
47	26	565	Customer Service	III	Public Records Act	Comply w/ Public Rec Requests	0.05		7,613	(14)	XVII
48	26	600	Develop Programs	I	Credit Generation Programs	Dev RFP/AQMP Ctrl Strats/Inter	2.00		304,528	(571)	II,V,IX
49	26	602	Ensure Compliance	II	Railyd Emis Inv Rvw & HRA	Railyd Emis Inv Rvw & HRA	0.75		114,198	(214)	II,XVII
50	26	620	Ensure Compliance	I	Refinery Pilot Project	Refinery Pilot Project	0.25		38,066	(71)	II
51	26	643	Timely Review of Permits	III	Rule 222 Filing Program	Rule 222 Filing Program	0.20		55,453	14,943	IV
52	26	645	Ensure Compliance	III	Rule 1610 Plan Verification	Rule 1610 Plan Verification	0.50		76,132	(143)	IX
53	26	654	Develop Rules	I	Rulemaking/NOX	Rulemaking/NOx	1.00		152,264	24,714	II,IV,XV
54	26	655	Develop Rules	I	NSR/Adm Rulemaking	Amend/Develop NSR & Admin Rules	5.00		761,321	(1,428)	II,IV,V,XV
55	26	656	Develop Rules	I	Rulemaking/VOC	Dev/Amend VOC Rules	10.00	(2.00)	1,815,641	(359,814)	II,IV,XV
56	26	659	Develop Rules	I	Rulemaking/Toxics	Develop/Amend Air Toxic Rules	6.75	(1.00)	1,027,783	(153,907)	II,XV
57	26	661	Develop Rules	I	Rulemaking/RECLAIM	RECLAIM Amend Rules/Related Is	2.00		304,528	(571)	II
58	26	678	Customer Service	II	School Siting	School Siting	0.10		15,226	(29)	II
59	26	685	Develop Programs	I	Socio-Economic	Apply econ models/Socio-econ	3.60	0.90	719,851	60,052	II,IV,IX
60	26	745	Develop Programs	I	Rideshare	Dist Rideshare/Telecommute Prog	0.50		76,132	(143)	IX
61	26	789	Monitoring Air Quality	I	Toxic Inventory Development	Toxic Emission Inventory Study	1.00		152,264	(286)	X
62	26	790	Ensure Compliance	I	Toxics/AB2588 Plans/Reports	AB2588 Rev Rpt/Risk Assmt Plan	0.70	(0.20)	106,585	(30,596)	X
63	26	791	Ensure Compliance	I	Toxics/AB2588	Review AB2588 Facilities Model	3.90		593,830	(1,114)	X
64	26	792	Ensure Compliance	I	Toxics/AB2588 Industry wide	AB2588 Toxics Industry wide	3.50		532,924	(1,000)	X
65	26	793	Ensure Compliance	I	Toxics/AB2588 Tracking	AB2588 Toxics Tracking	0.75		114,198	(214)	X
66	26	805	Operational Support	III	Training	Training	0.05		7,613	(14)	Ib
67	26	816	Develop Programs	I	Transportation Regional Progs	Dev AQMP Meas/Coord w/Reg Agn	0.50	0.10	76,132	15,055	V,IX
68	26	825	Operational Support	III	Union Negotiations	Official Labor/Mgmt Negotiate	0.01		1,523	(3)	Ia
69	26	826	Operational Support	III	Union Steward Activities	Rep Employees in Grievance Act	0.01		1,523	(3)	Ia
70	26	833	Customer Service	III	Rule 2202 ETC Training	Rule 2202 ETC Training	1.25	(0.50)	190,330	(987)	XI
71	26	834	Develop Programs	I	Rule 2202 Implement	Rule 2202 Proc/Sub Plans/Tech Eval	3.50		532,924	(1,000)	XI
72	26	836	Develop Programs	I	Rule 2202 Support	Rule 2202 Tech Assistance/Outreach	2.50	(0.50)	400,660	(1,344)	V,XI
73	26	855	Operational Support	III	Web Tasks	Create/edit/review web content	0.10		15,226	(29)	Ia

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117.00	(1.00)	\$ 18,995,603	\$ (143,387)
FISCAL YEAR 2009-10 TOTAL		116.00	\$ 18,852,216

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

PLANNING, RULE DEVELOPMENT & AREA SOURCES

LINE ITEM EXPENDITURE

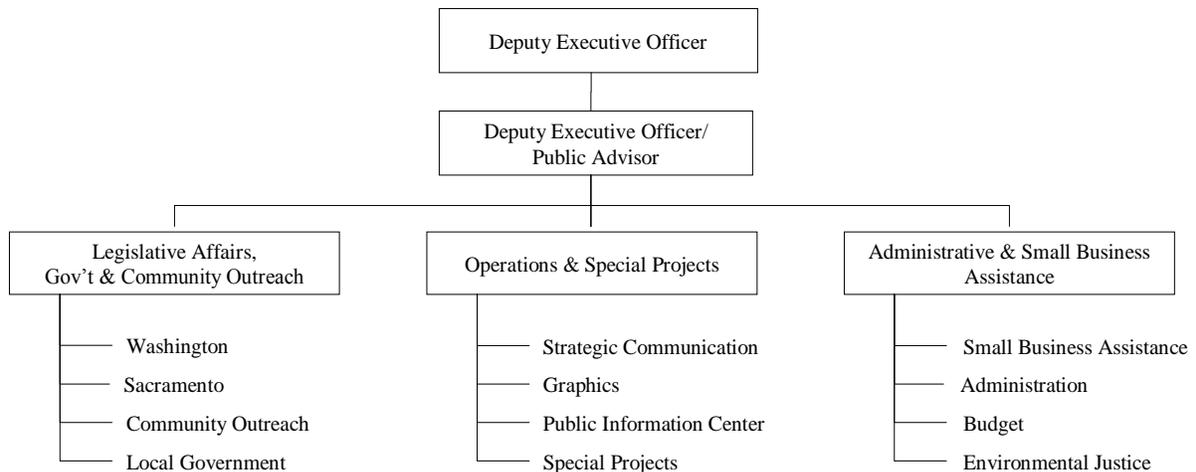
Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:	
Salaries	\$ 10,942,403
Employee Benefits	<u>3,812,093</u>
Total Salaries and Employee Benefits	<u>\$ 14,754,496</u>
Services and Supplies:	
Rents & Leases Equipment	\$ 1,000
Rents & Leases Structure	3,000
Professional and Special Services	982,000
Temporary Agency Srvc.	40,000
Public Notice & Advertising	65,000
Demurrage	560
Maintenance of Equipment	15,000
Auto Mileage	4,500
Travel	23,400
Communications	37,000
Clothing	600
Postage	30,000
Office Expense	125,920
Office Furniture	400
Subscription and Books	560
Other Expenses	32,500
Memberships	6,000
Miscellaneous Expense	<u>20,000</u>
Total Services and Supplies	<u>\$ 1,387,440</u>
Capital Outlays	<u>\$ 50,000</u>
TOTAL EXPENDITURES	<u><u>\$ 16,191,936</u></u>

LEGISLATIVE & PUBLIC AFFAIRS

2009-10 Approved Staffing

<u>Position</u>	<u>Title</u>
2	Air Quality Engineer II
2	Air Quality Inspector II
1	Assistant Deputy Executive Officer/Public Affairs
2	Community Relations Manager
1	Deputy Executive Officer/Public Affairs
3	Graphic Arts Illustrator II
1	Legislative Assistant ^(a)
2	Office Assistant
1	Program Supervisor
3	Public Affairs Specialist ^(a)
7	Radio/Telephone Operator
3	Secretary
2	Senior Administrative Secretary
1	Senior Office Assistant
1	Senior Public Affairs Manager
10	Senior Public Information Specialist
1	Senior Staff Specialist
1	Staff Assistant
<u>1</u>	Supervising Radio/Telephone Operator
45	Total Approved Positions

^(a) One Legislative Assistant and one Public Affairs Specialist are unfunded to offset increased program costs.



The mission of Legislative & Public Affairs is to promote public participation in and understanding of air quality issues and policies. The Office provides information regarding AQMD regulatory, legislative and planning activities to the general public, businesses, local governments, ethnic communities, and environmental organizations.

The Office's objectives are to:

- Directly apprise the Governing Board of stakeholder issues.
- Provide outreach and assistance to local governments, businesses, community and environmental groups and others.
- Coordinate, facilitate and enhance the AQMD's overall public communication activities.
- Design and produce presentation materials, documents, exhibits and literature required by AQMD staff and Governing Board.
- Prepare brochures, newsletters, speech material, marketing, advertising, print and electronic, internet website content, and public relations counseling.
- Coordinate and respond to CUT SMOG calls and telephone calls to the AQMD general line.
- Manage all legislative matters affecting the AQMD and serve as primary point of contact with Congress and the State Legislature.
- Track and analyze bills and recommend positions.
- Represent the AQMD before the State Legislature, in Congress, and in related local governmental forums.
- Provide assistance and support to small businesses seeking to comply with air quality rules.
- Provide input during rule development from government, small business and the general public.
- Monitor and report on the impact of AQMD rules, policies and procedures on small business, local government, and other regulated entities.
- Review AQMD's procedures and programs for impacts on small business and local government.
- Notify the public of all public hearings of the Governing Board.
- Advise and facilitate public participation in AQMD activities.
- Recommend measures to enhance public participation in AQMD Activities.
- Staff the Legislative Committee.
- Staff the Local Government and Small Business Advisory Group.
- Staff the Environmental Justice Advisory Group.
- Develop and implement environmental education programs.
- Administer a speaker's bureau and provide tours of the AQMD.
- Host foreign delegations and dignitaries.
- Oversee the Public Information Center.

FY 2009-10 WORKPLAN: LEGISLATIVE & PUBLIC AFFAIRS

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
	CODE	CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
1	35	046	Operational Support	I	Admin/Program Management	Admin Office/Units/SuppCoord Staff	5.82	(0.20)	\$ 847,281	\$ (26,311)	Ib
2	35	110	Customer Service	I	Call Center/Central Operator	Receive/Transfer X2000 Calls	1.45	(1.45)	215,092	(215,092)	II,IV,IX,XV
3	35	111	Ensure Compliance	I	Call Center/CUT SMOG	Smoking Vehicle Complaints	4.20	3.80	611,440	557,201	IX
4	35	112	Ensure Compliance	I	Call Center/Field Support	Field Radio Comm Ctr Support	2.35	(2.35)	342,115	(342,115)	II,IV,IX
5	35	126	Customer Service	II	Clean Air Congress	Coord of region-wide community group	0.00	1.00	-	146,080	II,IX
6	35	205	Customer Service	I	Environmental Education	Curriculum Dev/Project Coord	0.25		36,395	125	II,IX,XV
7	35	240	Policy Support	II	Environmental Justice	Impl Board's EJ Pgms/Policies	2.00		421,162	(129,002)	II,IV
8	35	260	Customer Service	III	Fee Review	Cmte Mtg/Fee-Related Complaint	0.50		72,790	250	II,III,IV,XV
9	35	280	Policy Support	I	Advisory Group/Ethnic Comm	GB Ethnic Comm Advisory Group	0.50		72,790	250	II,IX
10	35	281	Policy Support	I	Advisory Group/Small Business	SBA Advisory Group Staff Support	0.50		72,790	250	IV,IX
11	35	283	Policy Support	I	Governing Board Policy	Brd sup/Respond to GB req	0.65	(0.10)	94,628	(14,284)	Ia
12	35	345	Policy Support	II	Goods Mvmt&Financial Incentive	Goods Movement & Financial Incentives Progr	1.00		145,581	499	IX
13	35	350	Operational Support	III	Graphic Arts	Graphic Arts	2.00		311,162	(19,002)	Ia
14	35	381	Policy Support	III	Interagency Liaison	Interact Gov Agns/Promote AQMD	0.15		21,837	75	Ia,XV
15	35	390	Customer Service	I	Intergov/Geographic Deployment	Dev/Impl Local Govt Outreach	7.50		1,191,857	41,744	II,IX
16	35	412	Policy Support	I	Legislation/Federal	Lobbying/Analyses/Tracking/Out	0.25		259,395	6,625	Ia
17	35	413	Policy Support	I	Legislation/Exec Office Suppor	Coord Legis w/ EO, EC, Mgmt	0.25		36,395	125	Ia
18	35	414	Policy Support	I	Legislation State	Lobbying/Analyses/Tracking/Out	0.80		495,465	34,399	Ia,IX
19	35	416	Policy Support	I	Legislative Activities	Supp/Promote/Influence Legis/Adm	0.50		72,790	250	Ia
20	35	491	Customer Service	I	Outreach/Business	Chambers/Business Meetings	1.00		145,581	499	II,IV
21	35	492	Customer Service	I	Public Education/Public Events	Pub Events/Conf/Rideshare Fair	2.00	(1.00)	438,125	(167,126)	II,V,IX,XV
22	35	494	Policy Support	I	Outreach/Collateral Developmen	Edits,Brds,Talk shows,Commercl	0.90		219,523	88,449	Ia
23	35	496	Customer Service	I	Outreach/Visiting Dignitary	Tours/Briefings-Dignitary	0.25		36,395	125	Ia
24	35	514	Timely Review of Perr	III	Permit: Expired Permit Program	Assist w Permit Reinstatement	0.30		43,674	150	IV
25	35	555	Customer Service	I	Public Information Center	Inform public of unhealthy air	1.20	(0.20)	206,697	(16,617)	II,V,IX
26	35	560	Customer Service	I	Public Notification	Public notif of rules/hearings	0.50		112,790	(29,750)	II,IV,IX
27	35	565	Customer Service	III	Public Records Act	Comply w/ Public Req for Info	0.10		14,558	50	XVII
28	35	679	Customer Service	III	Small Business/Financial Asst	Small Business/Financial Assistance	2.00		291,162	998	III
29	35	680	Customer Service	I	Small Business/Permit Streamln	Asst sm bus to comply/AQMD req	3.95		575,045	1,972	II,III,IV,V
30	35	710	Customer Service	I	Speakers Bureau	Coordinate/conduct speeches	0.10		14,558	50	Ia
31	35	717	Policy Support	II	Student Interns	Gov Board/Student Intern Program	0.00	0.10	-	14,608	Ia
32	35	791	Customer Service	I	Toxics/AB2588	Outreach/AB 2588 Air Toxics	0.01		1,456	5	X
33	35	825	Operational Support	III	Union Negotiations	Official Labor/Mgmt Negotiate	0.01		1,456	5	Ia
34	35	826	Operational Support	III	Union Steward Activities	Union Steward Activities	0.01		1,456	5	Ia
35	35	855	Operational Support	I	Web Tasks	Create/edit/review web content	0.00	0.40	-	58,432	Ia

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43.00	(0.00)	\$ 7,423,445	\$ (6,080)
FISCAL YEAR 2009-10 TOTAL		43.00	\$ 7,417,366

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

LEGISLATIVE & PUBLIC AFFAIRS

LINE ITEM EXPENDITURE

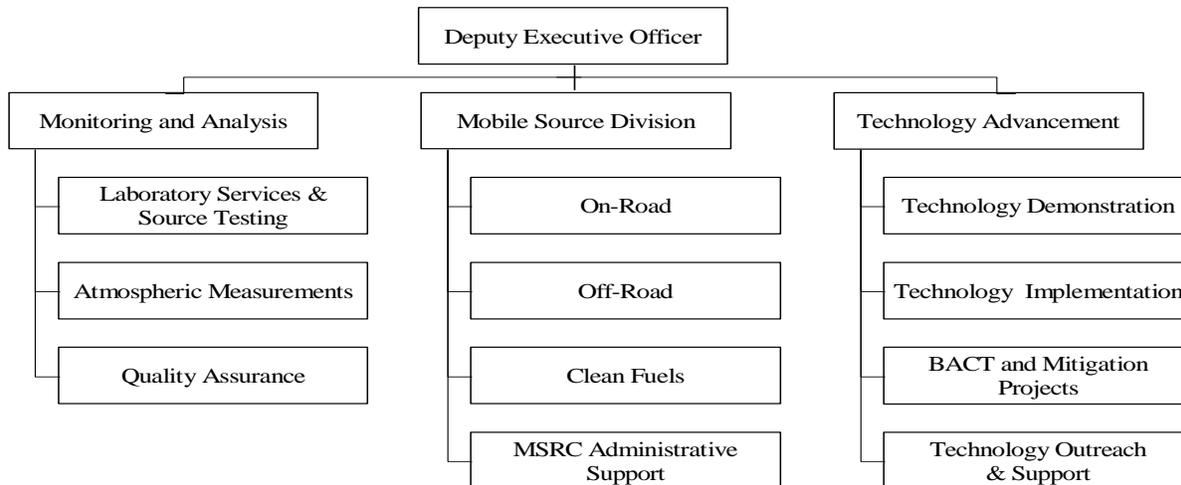
Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:	
Salaries	\$ 3,306,315
Employee Benefits	<u>1,386,755</u>
Total Salaries and Employee Benefits	<u>\$ 4,693,070</u>
Services and Supplies:	
Rents & Leases Equipment	\$ 21,500
Rents & Leases Structure	23,000
Professional and Special Services	1,091,919
Temporary Agency Services	44,000
Public Notice & Advertising	71,600
Maintenance of Equipment	9,000
Auto Mileage	23,800
Travel	54,000
Communications	39,000
Postage	204,300
Office Expense	39,120
Subscription and Books	4,960
Other Expenses	10,300
Memberships	25,000
Awards	32,000
Miscellaneous Expense	<u>59,600</u>
Total Services and Supplies	<u>\$ 1,753,099</u>
Capital Outlays	<u>\$ 0</u>
TOTAL EXPENDITURES	<u><u>\$ 6,446,169</u></u>

SCIENCE & TECHNOLOGY ADVANCEMENT

2009-10 Approved Staffing

<u>Position</u>	<u>Title</u>
25	Air Quality Chemist
2	Air Quality Data Translator
10	Air Quality Engineer II
2	Air Quality Inspector II
21	Air Quality Instrument Specialist I ^(a)
17	Air Quality Instrument Specialist II ^(a)
13	Air Quality Specialist
2	Assistant Deputy Executive Officer/Science & Technology Advancement
1	Atmospheric Measurement Manager
1	Clean Fuels Officer
1	Community Relations Manager
5	Contracts Assistant
1	Deputy Executive Officer/Science & Technology Advancement
4	Laboratory Technician
1	Meteorologist Technician
6	Office Assistant ^(a)
4	Planning and Rules Manager
3	Principal Air Quality Chemist
3	Principal Air Quality Instrument Specialist
14	Program Supervisor
1	Quality Assurance Manager
6	Secretary
4	Senior Administrative Secretary
6	Senior Air Quality Chemist
6	Senior Air Quality Engineer ^(a)
10	Senior Air Quality Instrument Specialist ^(a)
1	Senior Enforcement Manager
1	Senior Office Assistant
1	Senior Staff Specialist
2	Staff Assistant
2	Staff Specialist
<u>2</u>	Supervising Air Quality Engineer
178	Total Approved Positions

^(a) One Air Quality Instrument Specialist I, two Air Quality Instrument Specialist II, one Office Assistant, two Senior Air Quality Engineer, and two Senior Air Quality Instrument Specialist positions are unfunded to offset increased program costs.



Science and Technology Advancement (STA) includes the Monitoring and Analysis, Technology Advancement, Mobile Source Division, Quality Assurance, and staff liaison and support for the Mobile Source Air Pollution Reduction Review Committee (MSRC).

Monitoring and Analysis

Monitoring and Analysis (M&A) continues to provide important support to key AQMD programs in addition to its own ongoing programs. As examples, Monitoring and Analysis is continuing to implement the PM2.5 federally mandated monitoring program, which in late FY 2000-01 added a number of speciation sampling sites; provide special purpose community monitoring; and provide innovative analytical solutions, such as new methods development. The PM2.5 program will continue to require 4.8 FTE positions in order to meet monitoring requirements. These positions are funded with federal Section 103 grant funds.

M&A will continue several long-running programs. A significant portion of budgeted funds and resources will go to Atmospheric Measurements (AM) through the operation and maintenance of 36 monitoring stations designated as State and Local Air Monitoring Stations (SLAMS). M&A will continue to implement the Photochemical Assessment Monitoring Stations (PAMS) as required by the 1990 Clean Air Act Amendments. The overall goal is to continue maintaining 90 percent or greater valid air quality data.

Atmospheric Measurements is responsible for the operation of PM2.5 monitors at 19 monitoring locations as well as the implementation of the PM2.5 speciation program. AM is also responsible for the deployment and operation of mobile sampling platforms, as needed to support special community monitoring activities. AM will also continue to enhance its capability to respond to local ambient monitoring requests, including meteorological and sampling services as part of the AQMD's emergency response program.

The Laboratory Services and Source Test Engineering (LS&STE) is responsible for analysis of air monitoring samples, compliance samples, methods development, and other analytical efforts as needed to support the AQMD planning and regulatory activities. The branch supports the rulemaking process through the development of test/analytical methods that are subsequently approved by the U.S. EPA and CARB. LS&STE will continue to support compliance efforts through the analysis of samples generated through source testing and field inspection activities, and new specialized equipment has recently been added to improve the quality and efficiency of these analyses.

LS&STE continues to oversee privatized source emissions testing for routine compliance. Internal field testing resources will address the auditing requirements for the privatized program, non-routine compliance tests, information collection in support of rulemaking, and test method development/validation issues. Certification of Continuous Emission Monitoring Systems (CEMS) will continue as a regular part of this program. The test protocol and test report evaluation program will continue as more federal NESHAPS are promulgated. Process improvements and streamlining through the upgrading of information systems accessible by desktop workstations are planned to enable LS&STE staff to effectively handle the increase. LS&STE also provides the administration and implementation of the Laboratory Approval Program to ensure adequate data quality as the emissions testing function is privatized.

There are several key air monitoring analysis programs including the federal PM_{2.5} requirements; the federal PAMS program, Environmental Justice, and support for Air Quality Management Plan. Subsequent to the 1997 promulgation of the federal PM_{2.5} standard, the Laboratory is following a new analytical regime for Federal-Reference-Method-generated PM_{2.5} sample filters. For FY 2009-10, it is anticipated that over 6,000 filters will be generated and analyzed as a result of this requirement alone.

Quality Assurance

Federal regulations require that each primary ambient air monitoring organization has an independent quality assurance entity (40 CFR, Part 58, Appendix A, Section 2.2). The AQMD expanded the Quality Assurance Branch (QA Branch) staffing and responsibilities in the second half of 2007. This branch has the primary responsibility to assure the data from the Monitoring and Analysis Division meet or exceed consistent quality criteria needed to satisfy Federal, state and regional data reporting requirements. This is also necessary to assure that data quality is adequately supports and is appropriate for AQMD regulatory, scientific, and administrative decisions.

The QA Branch is responsible for implementing and maintaining a quality system for the environmental measurement programs which include criteria pollutant measurements, PAMS, NATTS, PM programs, source testing, compliance, special monitoring and others. The QA Branch is also responsible for updating and maintaining the Quality Management Plan (QMP) which documents the AQMD's principles, practices and organization of ensuring data quality. Also, the QA Branch has the responsibility for performing periodic audits of the quality management system, audits of routine procedures, and examination of data quality to identify areas of improvement and to ensure that the environmental measurement programs consistently follow appropriate sampling and analysis methods including the documentation of all procedures and practices. The core of the QA Branch is a corrective action process ensuring that a finding related to quality assurance is recorded and that resolution of the finding is completed and tracked.

The priorities for the next fiscal year are to continue implementing the policies and procedures outlined in the response to findings from the U.S. EPA Technical System Audit conducted in March 2007, updating the QMP and Quality Assurance Project Plans for the four federally mandated programs (criteria pollutant measurements, PAMS, NATTS, and PM programs), and oversee the process to standardize procedural documentation and ensure that it is current and relevant.

Technology Advancement

Achieving federal and state clean air standards in the South Coast Air Basin will require emission reductions from mobile and stationary sources beyond those expected using current technologies. The AQMP relies on the expedited, future implementation of advanced technologies and clean-burning fuels in to achieve these standards. To meet the technology

needs of this plan, the Governing Board established the Technology Advancement Office in 1988 to assist industry in the rapid development of progressively lower-emitting technologies and fuels through an innovative public-private partnership.

The AQMD Technology Advancement program cosponsors low- and zero-emission and clean fuel technology development and demonstration projects in a cooperative partnership with private industry, technology developers, and local, state, and federal agencies. This public-private partnership has enabled the AQMD to leverage public funds with outside investment, attracting, on average, about \$3 from outside sources for every dollar contributed by the AQMD to fund these technology demonstration projects.

The Technology Advancement Program mobile source projects have addressed developments in automobiles, transit buses, medium- and heavy-duty trucks, and off-road applications. Vehicle-related development efforts have targeted advancements in engine design, electric powertrains, and energy storage/conversion devices (e.g., fuel cells and batteries); and implementation of clean fuels (e.g., methanol, natural gas, propane, and hydrogen), including their infrastructures. Stationary source projects have included a wide array of advanced low NO_x technologies, low VOC coatings and processes, and clean energy alternatives such as fuel cells, solar power, and other renewable energy systems. Some of these technologies are now being commercialized and implemented in the South Coast Air Basin (Basin). This is the true measure of success for the AQMD's Technology Advancement program.

The primary function of the Technology Advancement program is to administer the AQMD's Clean Fuels Program, which was established through the passage of SB 2297 (Rosenthal) in 1988 and SB 1928 (Presley) in 1990. This California state legislation requires the AQMD to coordinate and manage a clean fuels program under California Health and Safety Code (H&SC) 40404, 40448.5, and 40512. California Vehicle Code Section 9250.11 funds this program through the imposition of a one dollar annual fee on motor vehicles registered in the counties of Los Angeles, Orange, Riverside, and San Bernardino. The objective of the Clean Fuels Program is to support and promote the development and demonstration of clean fuels and related advanced pollution control technologies to increase and expedite their utilization in the Basin.

The technical areas identified as highest priority for the next fiscal year include:

- Electric and hybrid electric technologies including plug-in-hybrid technologies
- Diesel alternatives including alternative fuels
- Off-road applications of alternative fuel technologies
- VOC reduction technologies for stationary sources
- Infrastructure development
- Fuel cells and hydrogen for transportation and power generation

For more than twenty years, the Technology Advancement program has been successful in cosponsoring the development and demonstration of advanced, low-emission clean fuel technologies. A number of these technologies, particularly medium- and heavy-duty alternative fuel engines, have been commercialized. However, the market entry of these low emission diesel alternatives has been challenging with higher cost and limited infrastructure.

Technology Advancement will also continue implementing incentive programs to encourage the immediate use of commercially available, low-emission mobile and stationary technologies. The programs include incentive funding for the replacement, repower, retrofit, or purchase of lower-emitting vehicles and equipment to achieve emission reductions. The Rule 2202 Air Quality Investment Program (AQIP) generates VOC, NO_x, and CO credits, and the other programs reduce NO_x, PM, and VOC. The Carl Moyer Program currently in its tenth year provides monetary grants to help businesses and public agencies clean up their heavy-duty diesel engines more than required by air pollution regulations. The grants cover some or all of the cost

difference between purchasing a newer cleaner engine/vehicle, and rebuilding the existing engine. Approximately \$56 million is available annually for the Carl Moyer, Fleet Modernization, and the School Bus programs, and about \$3 million per year is available for the AQIP. More recently, technology implementation will include incentive funding for goods movement projects with funds approved by the voters in November 2006. Funds will be distributed by CARB at increments of \$250 million per year statewide in the next four years. Approximately 55% of these funds will be allocated for projects within the South Coast Air Basin.

Mobile Source Division

In March 2007, the Governing Board established Mobile Source Division to participate more actively in state and federal mobile source rulemaking, oversee development and implementation of AQMD mobile source rules, and provide technical support in the development of the AQMP. In addition, Mobile Source Division provides input and comments on federal and state mobile source regulations.

Mobile sources, which include cars, trucks, planes, trains and ships, are responsible for more than 80 percent of the Southland's smog-forming emissions. Reducing mobile source emissions is an urgent priority for two reasons: first, a growing body of scientific evidence demonstrates that health effects of air pollution are worse than previously suspected; and second, the Southland is required by federal law to meet the federal standard for PM2.5 in less than six years. Attaining the PM2.5 standard will require cutting nitrogen oxide emissions by an additional 40 percent, above and beyond current control programs.

The focus of the Mobile Source Division is:

- To participate earlier and more assertively with both CARB and U.S. EPA mobile source rulemaking processes; and
- To follow up on the success of AQMD's local Clean Fleet Rules and develop the next generation of mobile source strategies.

The Mobile Source Division primary functions are:

- To prepare comments on CARB's mobile source control strategy for the State Implementation Plan
- To track and comment on CARB and U.S. EPA mobile source rulemaking
- To track and comment on California Energy Commission and U.S. Department of Energy mobile source fuel policies
- To prepare AQMD mobile source rulemaking proposals
- To provide technical review of CARB and U.S. EPA mobile source emissions inventory methodologies
- To provide comments on the mobile source portion of AB32 implementation (Green House Gas Reduction Measures)

MSRC Liaison & Support

In September 1990, AB2766 was signed into law under H&SC 44220-44247 authorizing the imposition of an additional motor vehicle registration fee in non-attainment air pollution control districts, including the AQMD. The legislation specifies an allocation distribution of the \$4 fee in the AQMD as follows:

- 30% to the AQMD to reduce air pollution from motor vehicles and to carry out planning, monitoring, enforcement, and technical studies related to the California Clean Air Act;
- 40% to cities and counties in the South Coast District to reduce motor vehicle pollution; and

- 30% deposited to a "Discretionary Fund" to be used to implement programs to reduce motor vehicle pollution.

AB2766 specified the creation of the MSRC to develop a work program, evaluate resulting projects and programs, and make recommendations to the AQMD Governing Board as to which projects and programs would be funded from the Discretionary Fund. The MSRC itself is an independent agency comprised of representatives from local cities, counties, and government agencies. The AQMD, through S&TA, provides staff and other support to the MSRC to facilitate its activities. The AQMD also provides a liaison to the MSRC.

Reducing mobile sources is one of the AQMD's top priorities because scientific evidence demonstrates that impacts on health effects from air pollution are worse than previously suspected. Also, the Southland is required by to meet the federal standard of PM2.5 in less than eight years. In order to meet the PM2.5 standard, nitrogen oxide emissions must be cut by an additional 40 percent above and beyond current control programs.

FY 2009-10 WORKPLAN:

SCIENCE & TECHNOLOGY ADVANCEMENT

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
	CODE	CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
1	44	003	Advance Clean Air Technology	I	AB2766/MSRC	Mob Src Review Comm Prog Admin	1.00		\$ 144,929	\$ 1,929	IX
2	44	004	Advance Clean Air Technology	I	AB2766/MSRC/Contract Admin	AB2766 Admin Discretionary Prog	3.00		434,787	5,786	IX
3	44	012	Advance Clean Air Technology	I	AQMP/Control Tech Assessment	Tech Supp: Quantify Cost Effec	0.10		14,493	193	VIII
4	44	015	Ensure Compliance	I	Acid Rain Program	Acid Rain CEMS Eval/Cert	0.50		72,464	964	V
5	44	038	Monitoring Air Quality	I	Admin/Office Mgmt/Monitoring	Overall Program Mgmt/Coord	1.00		144,929	1,929	Ib
6	44	039	Develop Programs	I	Admin/Office Mgt/Tech Adv	Admin Support/Coordination	0.77		111,595	1,485	VIII
7	44	041	Policy Support	I	Admin/Office Mgmt/Policy Supp	Overall Policy Supp/Mgmt/Coord	0.49		71,015	945	Ib
8	44	042	Ensure Compliance	I	Admin/Office Mgmt/Compliance	Compliance: Assign/Manage/Supp	0.37		53,624	714	Ib
9	44	043	Develop Rules	I	Admin/Office Mgmt/Rules	Rules: Assign/Manage/Supp	0.15		81,739	(59,711)	Ib
10	44	046	Monitoring Air Quality	I	Admin/Program Management	STA Program Administration	2.00		301,858	3,857	Ib
11	44	048	Advance Clean Air Technology	I	Admin/Prog Mgmt/Tech Advance	Overall TA Program Mgmt/Coord	2.75		398,554	5,304	VIII
12	44	052	Operational Support	I	Admin/Prog Mgmt/Mob Src	Admin: Mobile Source	2.30		333,336	4,436	Ib
13	44	063	Monitoring Air Quality	I	Ambient Air Analysis	Analyze Criteria/Tox/Pollutants	13.31	(0.40)	2,041,003	(145,072)	II,V,IX
14	44	064	Monitoring Air Quality	I	Ambient Network	Air Monitoring/Toxics Network	20.00	(1.00)	3,014,577	289,316	II,V,IX
15	44	065	Monitoring Air Quality	I	Audit/Data Reporting	AM Audit/Validation/Reporting	3.00		434,787	5,786	II,V,IX
16	44	069	Develop Programs	I	AQIP Evaluation	AQIP Contract Admin/Evaluation	1.10		159,422	2,122	IX
17	44	072	Ensure Compliance	I	Arch Ctgs - End User	Sample Analysis/Rpts	0.00	1.00	-	146,858	XVIII
18	44	073	Ensure Compliance	I	Arch Ctgs - Other	Sample Analysis/Rpts	0.00	2.00	-	293,715	XVIII
19	44	095	Policy Support	I	CA Natural Gas Veh Partnership	CA Natural Gas Veh Partnership	0.05		7,246	96	VIII
20	44	105	Ensure Compliance	I	CEMS Certification	CEMS Review/Approval	6.15		891,312	11,861	II,III,IV,VI
21	44	130	Advance Clean Air Technology	I	Clean Fuels/Contract Admin	Admin/Project Supp for TA Cont	3.40		492,758	6,558	VIII,XVI
22	44	132	Advance Clean Air Technology	I	Clean Fuels/Mobile Sources	Dev/Impl Mobile Src Proj/Demo	5.85		847,834	11,283	VIII
23	44	134	Advance Clean Air Technology	I	Clean Fuels/Stationary Combust	Dev/Demo Clean Combustion Tech	0.70		101,450	1,350	XVI
24	44	135	Advance Clean Air Technology	I	Clean Fuels/Stationary Energy	Dev/Demo Alt Clean Energy	0.70		101,450	1,350	XVI
25	44	136	Advance Clean Air Technology	I	Clean Fuels/Tech Transfer	Disseminate Low Emiss CF Tech	1.45		220,147	2,797	VIII
26	44	175	Ensure Compliance	I	DB/Computerization	Develop Systems/Database	0.44		63,769	849	II,IV,VI
27	44	240	Policy Support	II	Environmental Justice	Implement Environmental Justice	1.95		282,611	3,761	II,IX
28	44	276	Policy Support	I	Advisory Group/Technology Adva	Tech Adv Advisory Group Supp	0.10		14,493	193	VIII
29	44	410	Policy Support	I	Legislation	Support Pollution Reduction thru Legislatio	0.50		72,464	964	IX
30	44	438	Monitoring Air Quality	I	MATES III	MATES III - Monitoring	0.00		-	-	II,VIII
31	44	448	Develop Programs	I	Mobile Src Strategies-Off Road	CARB Off-Road Mob Src ctrl strategy for SIP	1.00		144,929	1,929	XVII
32	44	449	Develop Rules	I	Mob Src/AQMD Rulemaking	Prepare AQMD Mob Src rulemaking proposals	2.00		289,858	3,857	VIII,IX
33	44	450	Ensure Compliance	I	Microscopic Analysis	Asbestos/PM/Metals Analysis	3.00		956,287	(330,214)	VI
34	44	451	Develop Programs	I	Mob Src/CARB/EPA Monitoring	CARB/US EPA Mob Src Fuel Policies	1.50		217,393	2,893	IX
35	44	452	Develop Programs	I	Mob Src/CEC/US DOE Monitoring	CEC/US DOE Mob Src rulemaking proposals	1.00		144,929	1,929	IX,XVII
36	44	453	Advance Clean Air Technology	I	Mob Src: Emiss Inven Method	Rvw CARB/US EPA emissions inven methodology	1.50		217,393	2,893	VIII,IX
37	44	454	Policy Support	IV	Mob Src:Greenhs Gas Reduc Meas	Provide comments on mob src portion of AB32	1.50		217,393	2,893	XVII

FY 2009-10 WORKPLAN:

SCIENCE & TECHNOLOGY ADVANCEMENT (Continued)

#	CODE	PROGRAM		PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
		CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
38	44	456	Develop Rules	I	MS & AQMP Control Strategies	AQMP Control Strategies	0.30		43,479	579	VIII
39	44	457	Advance Clean Air Technology	I	Mob Src/C Moyer Adm/Outreach	Carl Moyer: Impl/Admin Grant	11.15	(1.50)	1,615,957	(198,782)	IX
40	44	458	Develop Programs	I	Mobile Source Strategies	Implement Fleet Rules	1.00		144,929	1,929	VIII
41	44	459	Advance Clean Air Technology	I	Mob Src/C Moyer/Impl/Prg Dev	Moyer/Implem/Program Dev	4.80		695,659	9,258	IX
42	44	468	Monitoring Air Quality	I	NATTS(Natl Air Tox Trends Sta)	NATTS (Natl Air Tox Trends)	0.10	1.40	14,493	205,793	V
43	44	500	Ensure Compliance	I	PM2.5 Program	Est/Operate/Maint PM2.5 Network	4.80		695,659	9,258	II,V
44	44	501	Monitoring Air Quality	I	PM2.5 Program	Analyze PM2.5 Samples	6.00		869,573	11,572	II,V
45	44	505	Monitoring Air Quality	I	PM Sampling Program (EPA)	PM Sampling Program - Addition	11.00		1,594,217	21,215	V
46	44	530	Monitoring Air Quality	I	Photochemical Assessment	Photochemical Assess & Monitor	3.00		434,787	5,786	V,IX
47	44	538	Monitoring Air Quality	I	Port AQ/I-710 Monitoring	Port AQ Monitoring	3.40		622,758	6,558	IX,XVII
48	44	542	Develop Programs	II	Prop 1B:Goods Movement	Prop 1B:Goods Movement	1.75	0.50	253,625	76,804	IX
49	44	544	Develop Programs	II	Prop 1B:Low Emiss Sch Bus	Prop 1B:Low Emiss Sch Bus	0.20		28,986	386	IX
50	44	545	Timely Review of Permits	I	Protocols/Reports/Plans	Eval Test Protocols/Cust Svc	0.10		14,493	193	III,IV
51	44	546	Timely Review of Permits	I	Protocols/Reports/Plans	Eval Test Protocols/Compliance	7.15		1,036,241	13,790	IV,VI
52	44	565	Customer Service	III	Public Records Act	Comply w/ Public Req for Info	0.17		24,638	328	XVII
53	44	585	Monitoring Air Quality	I	Quality Assurance	Quality Assurance Branch	3.00		434,787	5,786	II,IX
54	44	653	Develop Rules	I	Rulemaking/BACT	Dev/Amend BACT Guidelines	2.85		413,047	5,497	II
55	44	657	Develop Rules	I	Rulemaking/Support PRA	Assist PRA w/ Rulemaking	0.05		7,246	96	II
56	44	677	Advance Clean Air Technology	I	School Bus/Lower Emission Prog	School Bus Program Oversight	0.10	1.00	14,493	147,050	VIII
57	44	700	Ensure Compliance	I	Source Testing/Compliance	Conduct ST/Prov Data/Compl	2.25		376,090	(20,660)	VI
58	44	701	Customer Service	I	Source Testing/Customer Svc	Conduct ST/Prov Data/Cust Svc	0.10		14,493	193	VI
59	44	702	Develop Programs	I	ST Methods Development	Eval ST Methods/Validate	0.95		137,682	1,832	II
60	44	704	Ensure Compliance	I	ST/Sample Analysis/Compliance	Analyze ST Samples/Compliance	4.00		579,715	72,715	VI
61	44	705	Develop Programs	I	ST Sample Analysis/Air Program	Analyze ST Samples/Air Prgms	0.25		36,232	482	II
62	44	706	Develop Rules	I	ST Sample Analysis/Air Program	Analyze ST Samples/Rules	0.25		36,232	482	II
63	44	707	Ensure Compliance	I	VOC Sample Analysis/Compliance	VOC Analysis & Rptg/Compliance	7.00		1,056,502	13,501	IV,XV
64	44	708	Develop Rules	I	VOC Sample Analysis/Rules	VOC Analysis & Rptg/Rules	0.25		66,232	62,982	II,XV
65	44	709	Customer Service	I	VOC Sample Analysis/SBA/Other	VOC Analysis & Reptg/Cust Svc	0.50		72,464	964	VI
66	44	715	Monitoring Air Quality	I	Special Monitoring/Emergency	Emergency Response	0.50		72,464	964	II
67	44	716	Ensure Compliance	I	Special Monitoring/Rule 403	Rule 403 Compliance Monitoring	2.20		358,843	(5,757)	II,III,IX,XV
68	44	718	Advance Clean Air Technology	II	St Emissions Mitigation Prog	St Emissions Mitigation Prog	0.15		21,739	289	II
69	44	725	Timely Review of Permits	I	Permit Processing/Support EAC	Assist EAC w/ Permit Process	0.05		7,246	96	III
70	44	740	Advance Clean Air Technology	I	Tech Adv/Commercialization	Assess CFs/Adv Tech Potential	0.75		108,697	1,447	VIII
71	44	741	Advance Clean Air Technology	I	Tech Adv/Non-Combustion	Dev/Demo Non-Combustion Tech	0.35		50,725	675	XVI
72	44	794	Ensure Compliance	I	Toxics/AB2588	Eval Protocols/Methods/ST	1.25		181,161	2,411	X
73	44	816	Advance Clean Air Technology	I	Transportation Research	Transport Research/Adv Systems	0.50		72,464	964	VIII
74	44	825	Operational Support	III	Union Negotiations	Labor/Mgmt Negotiations	0.05		7,246	96	Ia
75	44	826	Operational Support	III	Union Steward Activities	Rep Employees in Grievance Act	0.05		7,246	96	Ia
77	44	860	Advance Clean Air Technology	I	Zero Emission Vehicle Program	ZEV: Oversee Prog Admin	0.05		7,246	96	VIII

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	167.00	3.00	\$ 25,326,618	\$ 744,762
FISCAL YEAR 2009-10 TOTAL		170.00		\$ 26,071,380

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

SCIENCE & TECHNOLOGY ADVANCEMENT

LINE ITEM EXPENDITURE

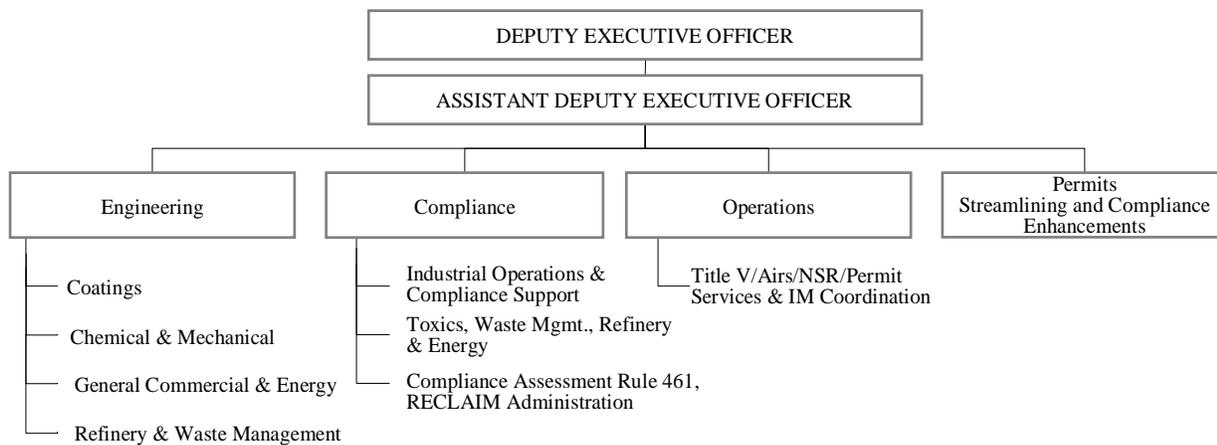
Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:	
Salaries	\$ 14,723,082
Employee Benefits	5,302,179
	<hr/>
Total Salaries and Employee Benefits	\$ 20,025,261
	<hr/>
Services and Supplies:	
Rents & Leases Equipment	\$ 16,600
Rents & Leases Structure	150,000
Household	500
Professional and Special Services	172,000
Temporary Agency Services	249,600
Public Notice & Advertising	45,000
Demurrage	40,000
Maintenance of Equipment	147,000
Building Maintenance	30,000
Auto Mileage	3,909
Travel	60,504
Communications	164,636
Clothing	4,000
Laboratory Supplies	300,000
Postage	22,318
Office Expense	46,698
Subscription and Books	1,527
Small Tools, Instruments, Equipment	3,000
Film	100
Other Expenses	12,000
Memberships	7,250
Taxes	7,000
Awards	2,400
Miscellaneous Expense	10,000
	<hr/>
Total Services and Supplies	\$ 1,496,042
	<hr/>
Capital Outlays	\$ 684,000
	<hr/>
TOTAL EXPENDITURES	\$ 22,205,303
	<hr/> <hr/>

ENGINEERING & COMPLIANCE

2009-10 Approved Staffing

<u>Position</u>	<u>Title</u>
15	Air Quality Analysis and Compliance Supervisor
94	Air Quality Engineer II
92	Air Quality Inspector II
14	Air Quality Inspector III
2	Air Quality Specialist
1	Assistant Deputy Executive Officer/Engineering & Compliance
2	Data Technician
1	Deputy Executive Officer/Engineering & Compliance
12	Office Assistant
1	Principal Office Assistant
9	Secretary ^(a)
2	Senior Administrative Secretary
20	Senior Air Quality Engineer
4	Senior Air Quality Engineering Manager
4	Senior Enforcement Manager
22	Senior Office Assistant ^(a)
1	Senior Staff Specialist
5	Staff Specialist
21	Supervising Air Quality Inspector
<u>1</u>	Supervising Office Assistant
323	Approved Positions

(a) One Secretary, and One Senior Office Assistant positions are unfunded to offset increased program costs.



Engineering & Compliance (E&C) is responsible for compliance, permitting, emergency response, and assisting with public outreach for all stationary sources. E&C staff is comprised primarily of inspectors, engineers, and clerical support staff that are organized into industry – specific compliance, permitting and operations “teams,” which include the following:

Permitting

- Coatings
- Chemical & Mechanical
- General Commercial & Energy
- Refinery & Waste Management

Compliance

- Industrial
- Toxics/Waste Management, Refinery & Energy

Permit Streamlining – Economic Development/Business Retention & Compliance Enhancements

- Permit Streamlining, Economic Development, and Business Retention

Operations

- Title V, AIRS, NSR, Permit Services, Agricultural Source Permitting and IM Coordination

PERMITTING

E&C has primary responsibility for AQMD’s permit system, including issuance and administration of RECLAIM (the REgional CLean Air Incentives Market) Facility Permits, Permits to Construct and Permits to Operate equipment at non-RECLAIM facilities, and the Federal Title V Operating Permit Program. E&C permitting staff evaluate all pieces of equipment that may require permits for conformance with AQMD’s rules, with particular emphasis on New Source Review (NSR), Best Available Control Technology (BACT) requirements, and toxic emissions, as well as for conformance with other local, state and federal air quality laws and regulations. Equipment is evaluated in the field to verify compliance under actual operating conditions.

COMPLIANCE

E&C ensures compliance with AQMD permit conditions and all local air quality rules and regulations, as well as state and federal air quality mandates at approximately 26,000 permitted facilities. In addition, E&C responds to all air quality complaints (approximately 10,000/year) received from the public. Compliance activities are the cornerstone of our interaction with the business community and the public. Facilities rely on E&C inspectors to supply them with up-to-date information on compliance requirements, including new rules, compliance class opportunities, and assessment of their compliance status.

TOXICS

E&C ensures consistent implementation of all toxics programs, including federal, state, and local toxics rules, regulations and mandates, as well as the Environmental Justice program. It also

develops guidelines for practical and enforceable monitoring, recordkeeping, and reporting for Title III maximum achievable control technologies (MACT) standards.

RECLAIM

E&C implements the requirements of the RECLAIM program. AQMD's RECLAIM program limits total mass emissions from each facility and requires annual facility emission reductions. Each firm participating in RECLAIM has the flexibility to determine how to achieve its emission reductions. Choices may include installing pollution control equipment, using reformulated materials, or buying emission credits from other RECLAIM facilities.

NEW SOURCE REVIEW (NSR)

E&C implements the NSR program. State and federal law requires implementation of NSR to ensure that permitting of new, modified, or relocated stationary sources in non-attainment areas does not interfere with the attainment of state and national ambient air quality standards. An NSR tracking system is used for this program to demonstrate NSR equivalency with state and federal regulations (for both RECLAIM and non-RECLAIM sources). This program is also responsible for administration of the Emissions Reduction Credit (ERC) program which entails prescreening of all ERC applications, processing ERC changes of title and ERC alterations, and issuance of ERC Certificates.

TITLE V PERMIT PROGRAM

AQMD received final approval from EPA for its Title V program on January 1, 2004. E&C is now implementing this program. To date, 534 of the 648 active facilities have been issued final Title V permits. Compliance actions have been taken to address unresponsive facilities.

Under this program:

- Major facilities will be issued a "facility permit" that consolidates all requirements for a facility into a single, federally-enforceable permit.
- Small facilities subject to federal Title III toxic regulations will also be subject to Phase II Title V permitting requirements.
- For very low-emitting facilities, the AQMD adopted Rule 3008 which exempts them from Title V based on their actual (rather than potential to emit) emissions.
- Initial Title V permits and all subsequent "significant" modifications now require public notice, EPA review and the opportunity for comment prior to permit approval. Permits may be subject to public hearings if requested and granted by AQMD. All "minor" Title V permit modifications are also subject to a 45-day EPA review and comments. All EPA and public comments received will be considered prior to final action on a permit.
- EPA will have veto power over permit issuance and permit amendments.

PERMIT STREAMLINING – ECONOMIC DEVELOPMENT/BUSINESS RETENTION

E&C implements Permit Streamlining, as well as Economic Development/Business Retention Programs.

Permit Streamlining

The Permit Streamlining Task Force was formed in mid-1998 by order of the Chairman of the AQMD Board with a goal to develop recommendations to expedite permitting and improve customer service for the businesses regulated by AQMD. Task force members included three AQMD Board members, representatives from industry, consultants and environmental groups. An independent contractor was hired to conduct a study of AQMD's permitting program. The AQMD's efforts also included the creation of a Permit Streamlining Ombudsman and a Permit Streamlining Team.

The Final Permit Streamlining Report included 37 recommendations grouped into the following four categories:

- Group A - Reduce Steps Required to Issue Permits
- Group B - Improve Communications Internally and Externally
- Group C - Optimize Permit Structure and Systems
- Group D - Enhance Management and Organizational Effectiveness

The Permit Streamlining Task Force was reconvened as per AQMD's Board's direction in 2005 and meets on a regular basis to identify problems associated with permit processing and issuance that affects both businesses and the public and suggests improvements to streamline permit processing.

Economic Development and Business Retention

The AQMD was one of the first environmental regulatory agencies to develop and implement an Economic Development and Business Retention (EDBR) Office. The primary function of the office is to work with the business community acting as a bridge to achieve healthful air quality while maintaining a vibrant economy. The objective is for AQMD to establish effective working relationships with the business community and to provide a clear understanding of air quality requirements and options for compliance.

The program was developed to assist businesses that are concerned about expanding their operations, moving to another site within AQMD's jurisdiction, and those setting up operations in our basin for the first time. The key to the development of the EDBR program was the establishment of close working relationships with other organizations involved in similar efforts at the city, county, and state levels. The close working relationship with AQMD partners helps resolve the sometimes complex issues that cross agencies and other jurisdictional lines.

As part of the EDBR program, the AQMD's Small Business Assistance Office also provides assistance to small business owners to determine if permits are needed, and helps them through the process to file the applications and complete the other necessary paperwork.

AUTOMATION

Automation continues to be a priority as E&C continues to streamline and improve the efficiency of permit processing, field compliance, and database management operations. Increasing emphasis on real-time access to facility information and the development of standardized query and reporting tools will support more efficient deployment of resources in response to changing

operational needs. Additionally, more web-enabled programs are being developed spurred by the successful implementation of real-time application status checking over the Internet. Major objectives include:

- Implementation of **I**nternet-based **C**ompliance **N**otification **S**ystem (ICONS) enabling users to submit gasoline dispensing vapor recovery testing and asbestos notifications via the Internet.
- Development of a field automation program allowing inspectors to access, query and upload data to AQMD database resources from the field.
Implementation of the RECLAIM enforcement/central station emissions monitoring command center.
- Enhanced facility permit production for Title V and streamlined facility permit printing.
- Permit Administration & Application Tracking System (PAATS).
- Developing enhancements to the AQMD web page regarding permit information, forms availability, and fee determination.
- NSR permit processing module modifications.

E&C is committed to developing and implementing effective programs that will improve air quality and protect public health.

FY 2009-10 WORKPLAN:

ENGINEERING & COMPLIANCE

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
	CODE	CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
1	50	038	Operational Support	I	Admin/Office Management	Dev/Coord Goals/Policies/Overs	4.00		\$ 558,822	\$ 5,702	Ib
2	50	047	Operational Support	I	Admin/Operations Support	Budget/Contracts/Reports/Projects	5.00		696,027	9,628	Ib
3	50	070	Ensure Compliance	I	CARB PERP Program	CARB Audits/Statewide Equip Reg	7.00		974,438	13,479	IV
4	50	073	Ensure Compliance	I	Arch Ctgs - Other	Compliance/Rpts/RuleImpmenta	0.00	5.00	-	705,655	XVIII
5	50	148	Policy Support	IV	Climate Change	GHG/Climate Change Support	0.50		69,603	963	II,IX
6	50	152	Ensure Compliance	II	Compliance/IM Related Activiti	Assist IM: Design/Review/Test	0.50		69,603	963	II
7	50	155	Ensure Compliance	I	Compliance Guidelines	Procedures/Memos/Manuals	0.50		69,603	963	II
8	50	156	Timely Review of Permits	I	Perm Proc/Info to Compliance	Prov Permit Info to Compliance	3.00		417,616	5,777	III,IV,XV
9	50	157	Ensure Compliance	I	Compliance/Special Projects	Prog Audits/Data Req/Board Supp	5.00		696,027	9,628	IV
10	50	158	Ensure Compliance	I	Compliance Testing	R461/Combustion Equip Testing	1.00		176,805	(16,407)	II
11	50	200	Customer Service	I	Economic Dev/Bus Retention	Perm Proc/Public Participation	0.10		13,921	193	III
12	50	210	Monitoring Air Quality	I	Emergency Response	Emerg Tech Asst to Public Saf	0.25		34,801	481	II,XV
13	50	260	Customer Service	III	Fee Review	Fee Review Committee	0.10		13,921	193	II,III,IV
14	50	276	Policy Support	I	Board Committees	Admin/Stationary Source Committees	0.25		34,801	481	Ia
15	50	365	Ensure Compliance	I	Hearing Bd/Variances	Variances/Orders of Abatement	1.50		208,808	2,888	VII
16	50	367	Timely Review of Permits	I	Hearing Board/Appeals	Appeals: Permits & Denials	0.50		69,603	963	III
17	50	375	Ensure Compliance	I	Inspections	Compliance/Inspection/Follow-up	91.00	(5.00)	12,772,697	(531,429)	IV,V,XV
18	50	377	Ensure Compliance	I	Inspections/RECLAIM Audits	Audit/Compliance Assurance	24.00		3,340,931	46,214	II
19	50	416	Policy Support	I	Legislative Activities	Legislative Activities	0.25		34,801	481	Ia
20	50	425	Customer Service	I	Lobby Permit Services	Supp Perm Proc/Customer Svc	1.00		139,205	1,926	III
21	50	475	Timely Review of Permits	I	NSR Implementation	Implement NSR/Allocate ERCs	6.00		855,233	11,553	II,V,XV
22	50	476	Timely Review of Permits	I	NSR Data Clean Up	Edit/Update NSR Data	1.00		139,205	1,926	II
23	50	515	Timely Review of Permits	I	Perm Proc/Non TV/Non RECLAIM	PP: Non TitIV/TitIII/RECLAIM	38.25	(1.00)	5,573,109	(167,978)	III,XV
24	50	517	Timely Review of Permits	I	Perm Proc/Permit Services	Perm Proc/New Perm/Excl TIII	35.85		4,990,515	69,032	III,XV
25	50	518	Timely Review of Permits	I	Perm Proc/RECLAIM	Process RECLAIM Permits	24.00		3,340,931	46,214	III,IV,XV
26	50	519	Timely Review of Permits	I	Perm Proc/Title III (Non TV)	Process Title III Permits	1.00		139,205	1,926	III
27	50	520	Timely Review of Permits	I	Perm Proc/Pre-App Mtg Outreac	Pre-App Mtgs/Genl Prescreening	4.00		556,822	7,702	III
28	50	521	Timely Review of Permits	III	Perm Proc/Expedited Permit	Proc Expedited Permits (301OT)	0.50		69,603	963	III
29	50	523	Timely Review of Permits	I	Permit Streamlining	Permit Streamlining	4.00		556,822	7,702	III
30	50	538	Ensure Compliance	I	Port Comm AQ Enforcement	Port Comm AQ Enforcement	0.50		69,603	963	IX
31	50	550	Ensure Compliance	II	Public Complaints/Breakdowns	Compltresp/Invflwup/Resolutn	10.00		1,392,055	19,256	II,IV,V,XV
32	50	565	Customer Service	III	Public Records Act	Comply w/ Public Req for Info	0.50		69,603	963	XVII
33	50	605	Ensure Compliance	II	RECLAIM/Admin Support	Admin/Policy/Guidelines	9.00	1.00	1,402,849	58,461	II,III,IV,XV
34	50	650	Develop Rules	I	Rulemaking	Dev/Amend/Impl Rules	0.50		69,603	963	II,XV
35	50	657	Develop Rules	I	Rulemaking/Support PRA	Provide Rule Development Supp	0.50		69,603	963	II,XV
36	50	678	Ensure Compliance	I	School Siting	Identify Haz. Emission Sources near Schools	1.00		139,205	1,926	II
37	50	680	Timely Review of Permits	III	Small Business Assistance	Asst sm bus w/ Permit Process	0.50		69,603	963	III

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A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

FY 2009-10 WORKPLAN:

ENGINEERING & COMPLIANCE (Continued)

#	PROGRAM			PROGRAM	ACTIVITIES/OUTPUTS	FTEs		Cost		REVENUE CATEGORIES	
	CODE	CATEGORY	OBJ			CURRENT	+/-	CURRENT	+/-		
38	50	690	Customer Service	I	Source Education	Prov Tech Asst To Industries	3.00		417,616	5,777	III,V,XV
39	50	728	Timely Review of Permits	I	Perm Proc/IM Programming	Assist IM: Design/Review/Test	2.00		278,411	3,851	II,III,IV
40	50	751	Ensure Compliance	I	Title III Inspections	Title III Comp/Insp/Follow Up	0.50		69,603	963	IV
41	50	752	Develop Rules	I	Title III Rulemaking	Title III Dev/Implement Rules	0.25		34,801	481	II,V,XV
42	50	771	Ensure Compliance	I	Title V Inspections	Title V Compl/Inspect/Follow Up	11.00		1,546,260	12,181	II,IV
43	50	773	Develop Rules	I	Title V & NSR Rulemaking-Supp	Title V Rules Dev/Amend/Impl	0.25		34,801	481	II
44	50	774	Timely Review of Permits	I	Title V Permits	Title V Permit Processing	13.25		1,869,472	9,514	III
45	50	775	Timely Review of Permits	I	Perm Proc/Admin/Title V Permit	Title V NSR Permit Processing	2.00	(1.00)	278,411	(137,280)	III
46	50	805	Operational Support	I	Training	Dist/Org Unit Training	6.00		835,233	11,553	Ib
47	50	825	Operational Support	III	Union Negotiations	Official Labor/Mgmt Negotiate	0.10		13,921	193	Ia
48	50	826	Operational Support	III	Union Steward Activities	Rep Employees in Grievance Act	0.10		13,921	193	Ia
49	50	850	Ensure Compliance	I	VEE Trains	Smoking Trains-Compl/Inspec/FU	0.50		69,603	963	XV
50	50	855	Operational Support	III	Web Tasks	Creation/Update of Web Content	0.50		69,603	70,963	Ia

	322.00	(1.00)	\$	45,427,257	\$	302,069
FISCAL YEAR 2009-10 TOTAL		321.00			\$	45,729,325

A prorated share of the District General budget has been allocated to each line in the workplan based on the number of FTEs reflected on the line.

ENGINEERING & COMPLIANCE

LINE ITEM EXPENDITURE

Account	2009-10 <u>Approved Budget</u>
Salaries and Employee Benefits:	
Salaries	\$ 27,927,253
Employee Benefits	<u>9,419,146</u>
Total Salaries and Employee Benefits	<u>\$ 37,346,399</u>
Services and Supplies:	
Rents & Leases Equipment	\$ 7,500
Rents & Leases Structure	100,000
Professional and Special Services	227,000
Temporary Agency Services	180,000
Public Notice & Advertising	50,000
Demurrage	8,000
Maintenance of Equipment	26,800
Auto Mileage	15,000
Travel	40,500
Communications	69,000
Clothing	19,760
Laboratory Supplies	17,400
Postage	50,000
Office Expense	156,200
Office Furniture	12,000
Subscription and Books	800
Small Tools, Instruments, Equipment	25,800
Film	1,000
Other Expenses	33,750
Memberships	3,000
Miscellaneous Expense	<u>10,000</u>
Total Services and Supplies	<u>\$ 1,053,510</u>
Capital Outlays	<u>\$ 19,267</u>
TOTAL EXPENDITURES	<u><u>\$ 38,419,176</u></u>



South Coast Air Quality Management District

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